MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
AGENDA
Thursday, August 20th, 2026, 8:00am
Mountwest Community & Technical College – G07

1. **Call to Order, Determination of Quorum: Mr. Mark Morgan, Chairman**

2. **Consent Agenda: Mr. Mark Morgan, Chairman**
   - Approval of Minutes – June 18, 2026*

3. **Introduction of Staff Representative: Eric Keck, Director of Admissions and Recruiting**

4. **Finance Committee Report: Mr. Jeff Blatt, Finance Chair & Ms. Terri Frye, CFO**
   - Overview of July Board Report

5. **President's Report: Dr. Josh Baker, President**

6. **Board Retreat: Agenda Items Discussion: Mr. Mark Morgan & Dr. Josh Baker**
   - EAB Presentation
   - Strategic Plan/Annual Plan

7. **Adjournment**

Upcoming Events:
First Day of Classes: August 24, 2026
September 10th @ 9am – Board Retreat, Guyan Country Club

**Action Items – Approval Required*

Mountwest Focus Goals:

- Student Care Center
- Alternative Scheduling
- Grow Workforce 10X
- AI Power Users

MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
Minutes
Thursday, June 18th, 2026, 8:00am
Mountwest Community & Technical College – G07

Present: Maribeth Anderson, David Earl, Mark Morgan, Justin Jarrell, Melanie Hall

Absent: Tori Hogsett, Jeff Blatt, Dinah Ledbetter, J.L. Brydie, Jennifer Plymale, Erin Rich

1. **Call to Order, Determination of Quorum: Mr. David Earl, Chairman**
   Mr. Earl called the meeting to order at 8:05am. A quorum was established.

2. **Approval of Minutes – April 16, 2026**
   On a vote by Ms. Hall, seconded by Mr. Morgan, the minutes were approved as written.

3. **Finance Committee Report: Mr. Mark Morgan, Finance Chair & Ms. Terri Frye, CFO**
   Ms. Frye presented the finance report, which is attached to the minutes. No action items were necessary for the report.

4. **Elections for FY 2027: Ms. Mesha Shamblin & Nomination Committee**
   Upon a vote by Ms. Anderson, seconded by Ms. Hall, the following elections were made. Additionally, the board commended David Earl for his years of service as Board Chair:
   - Chair: Mark Morgan
   - Vice Chair & Finance Chair: Jeff Blatt
   - Secretary: Dinah Ledbetter

5. **Proposed Meeting Calendar FY 27: Mr. David Earl**
   The FY 27 meeting calendar was presented to the board with no concerns.

6. **Annual Faculty Presentation: Mr. Benji Taylor, Faculty Council President**
   Benji presented to the board events, roles, and special projects/initiatives of faculty over the past year.

7. **President's Report: Dr. Josh Baker, President**
   Dr. Baker presented his report which included updates on enrollment, events, conferences, and board memberships. The report is attached.

8. **Board Retreat Agenda Items**
   The board and Dr. Baker mentioned accreditation updates, new strategic plan framework, facilities updates, EAB presentation, student success metrics review as possible topics for the board retreat in September.

9. **Adjournment**
   There being no other agenda items, the meeting was adjourned at 8:54pm upon a motion by Mr. Morgan and seconded by Ms. Hall.

Mountwest Community & Technical College
Office of the Vice President of Finance

To: Mountwest Finance Committee

From: Terri Frye, Vice President for Finance

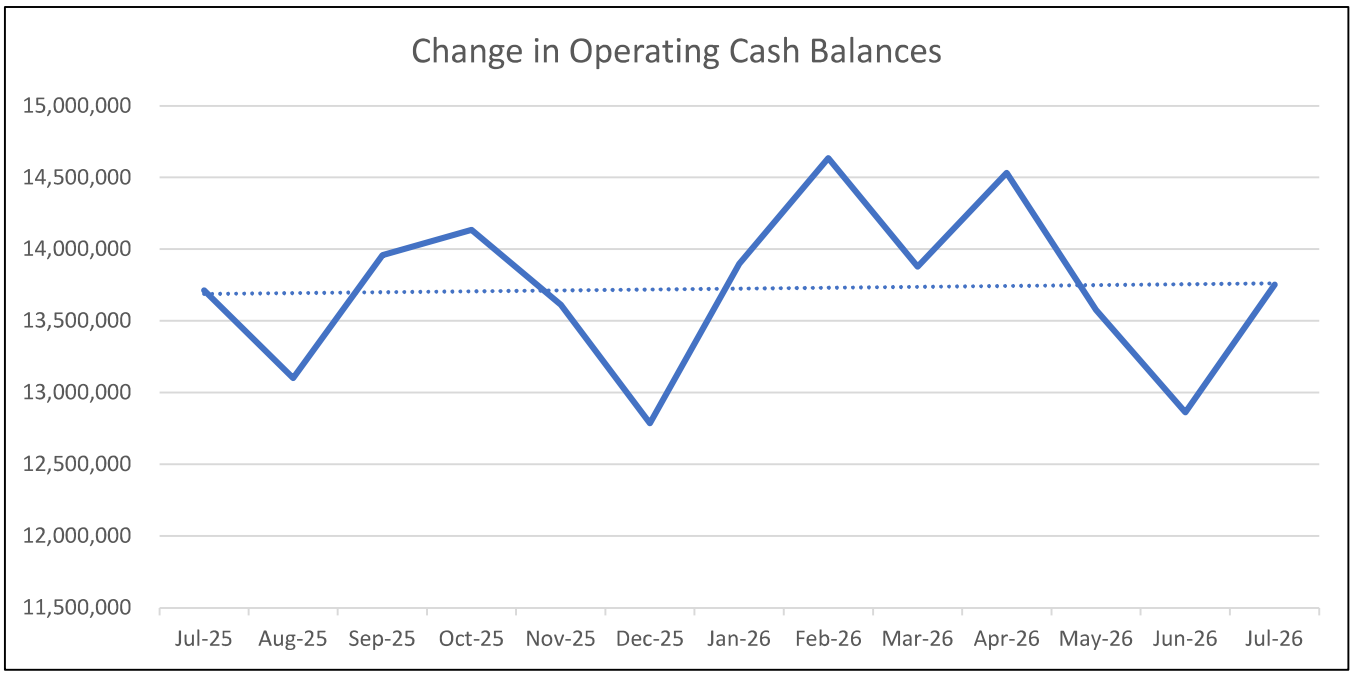
CC: Dr. Josh Baker, President

Date: August 13, 2026

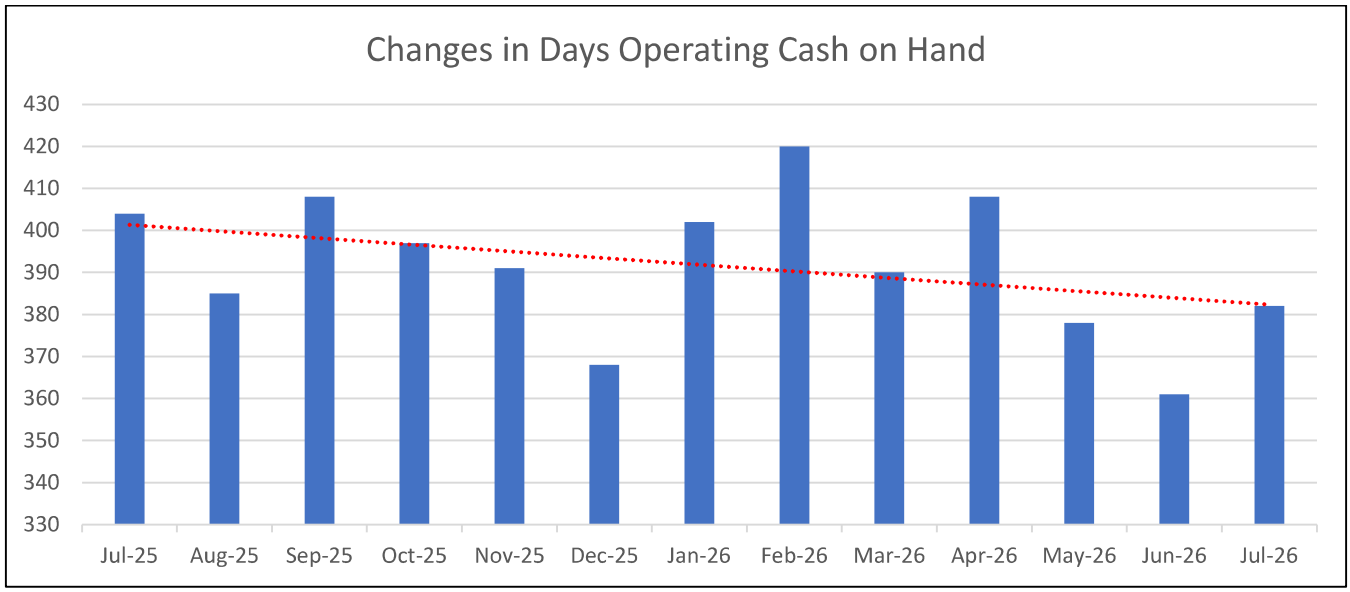
Re: July 2026 Finance Committee Report

Cash Report:

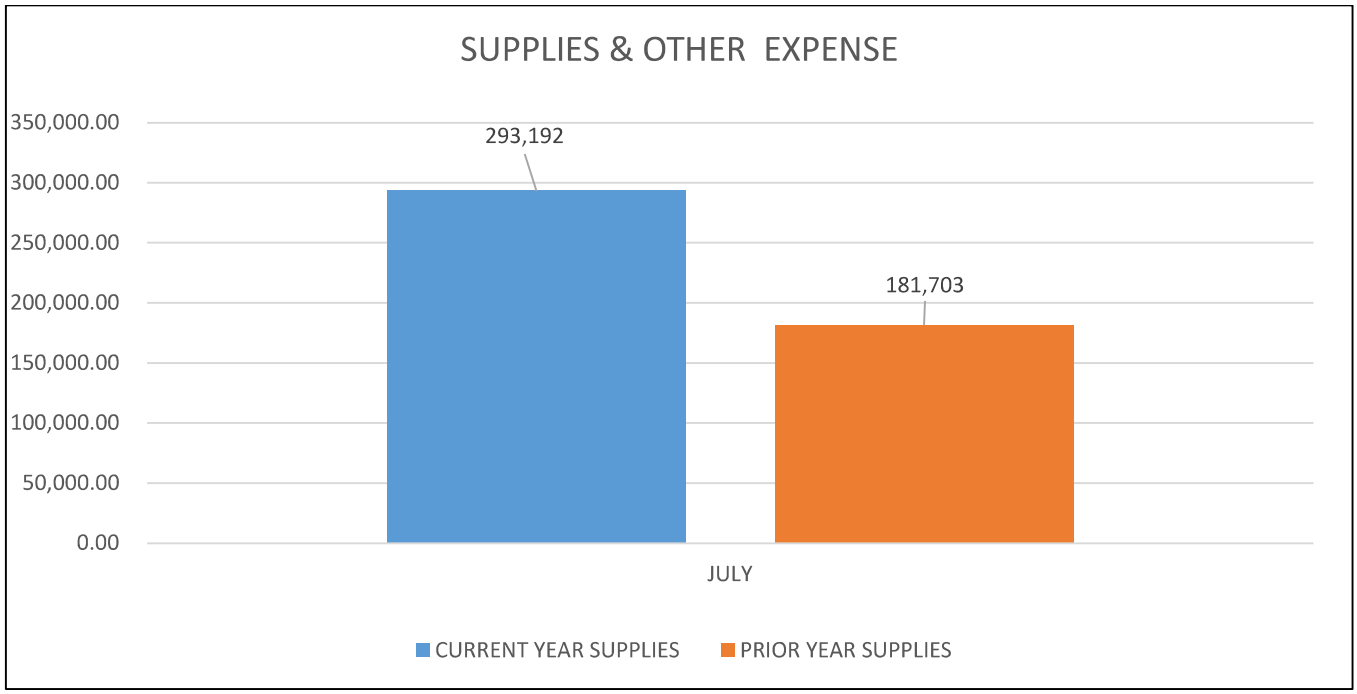
The attached Cash Operating Budget Report is for July 2026, the first month of the 2027 Fiscal Year. The target for the month is 8% for revenue and expense if activity was spread equally over 12 months. For July, revenue is at 13%, which is above target, and expenses are at 6%, which is slightly below target.



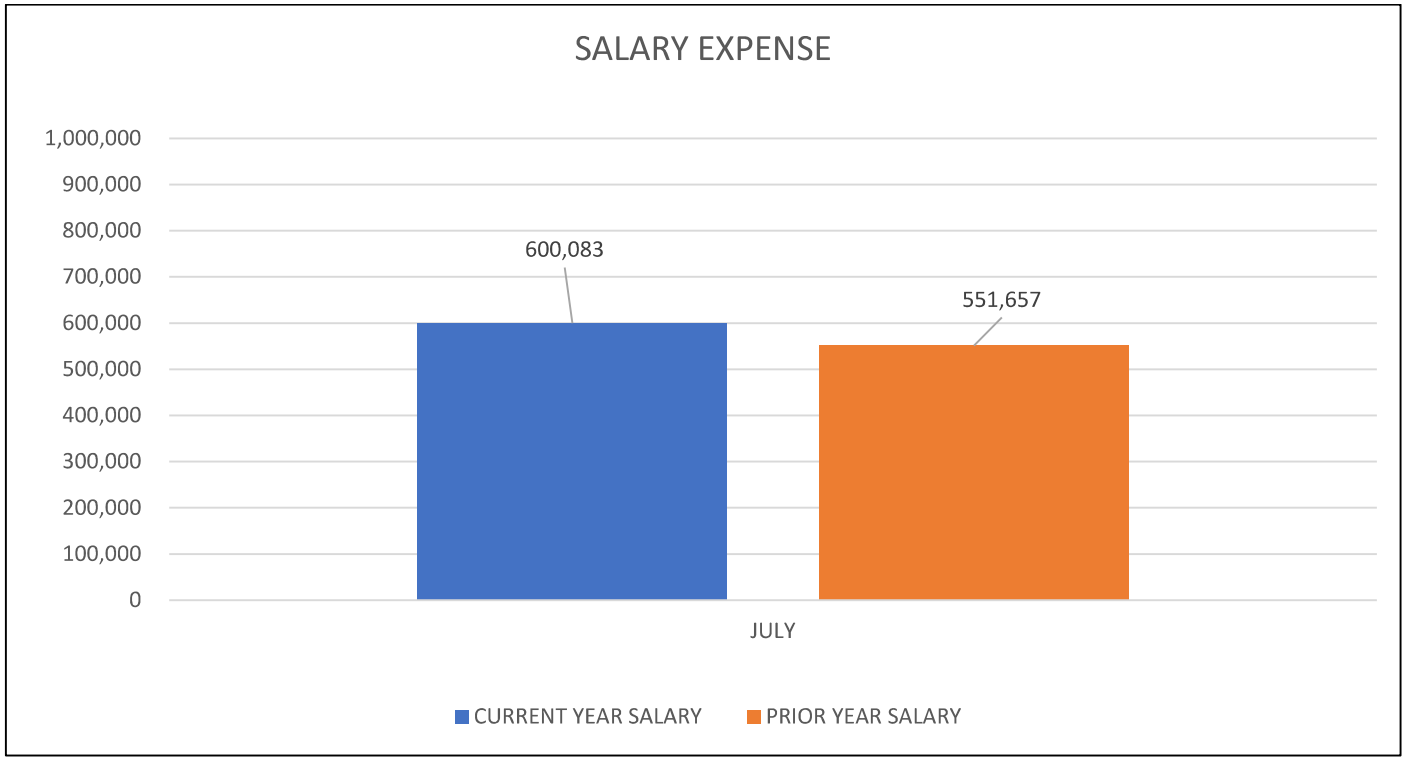
Cash at the end of July 2026 was approximately 0.3% higher than July 2025, for a $39,879 difference. The number of days cash on hand in July 2026 is 382, and as of July 2025, it was 404 days, a decrease of 22 days.

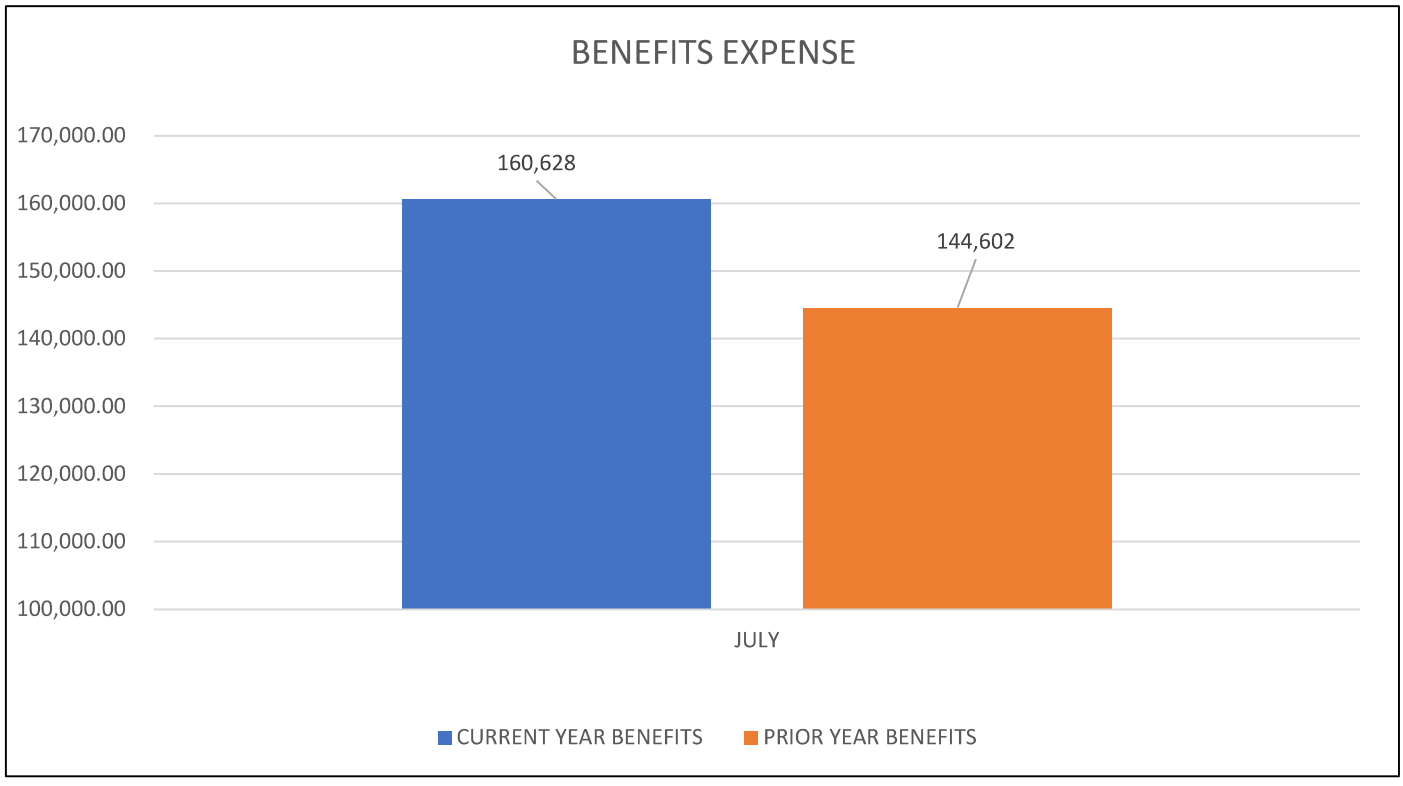


Supplies and Other expenses for July 2026 were $293,192 compared to $181,703 in July 2025, which is an increase of $111,489.



Salaries and Benefits for the month of July 2026 were $600,083 and $160,628 respectively, compared to $551,657 and $144,602 in July of last year, for an increase of $48,426 in salaries and an increase of $16,026 in benefits.





Mountwest Community & Technical College
ALL FUNDS
Fiscal Year 2027

as of: July 31, 2026

	FY 2027 BUDGET	FY 2027 ACTUAL YTD	Comparison %	FY 2026 BUDGET	FY 2026 ACTUAL YTD	Comparison %
TOTAL REVENUES:						
Tuition and Fees	$5,521,640	$285,654	5%	$5,050,000	$146,249	3%
Sales and Services of Educational Activities	$200,000	$10,483	5%	$180,000	$4,560	3%
Federal Grants	$2,087,933	$0	0%	$846,183	$8,246	1%
State Grants & Contracts	$3,261,090	$320,237	10%	$2,263,935	$193,678	9%
Auxiliary Enterprises	$331,778	$1,707	1%	$193,000	$5,974	3%
Other Operating Revenues	$19,000	$0	0%	$0	$0	0%
State Appropriations	$7,266,540	$1,816,635	25%	$7,070,248	$1,767,562	25%
Investment income	$550,000	$49,011	9%	$450,000	$53,835	12%
Other Nonoperating revenues*	$0	$0	0%	$0	$0	0%
TOTAL REVENUES	**$19,237,981**	**$2,483,727**	**13%**	**$16,053,366**	**$2,180,104**	**14%**
TOTAL EXPENSES:						
Salaries and Wages	$8,671,763	$667,931	8%	$8,523,237	$637,938	7%
Benefits	$2,161,388	$183,147	8%	$2,214,482	$168,014	8%
Utilities	$550,000	$25,458	5%	$400,000	$30,355	8%
Supplies and Other Services	$9,775,478	$460,053	5%	$8,445,598	$288,460	3%
Scholarships and Fellowships	$1,401,500	$0	0%	$25,000	$7,500	30%
Payment of System Debt-State of WV-Higher Education	$80,000	$0	0%	$82,000	$0	0%
Assessments by the Council for operations (HERA)	$82,000	$0	0%	$81,021	$20,255	25%
TOTAL OPERATING EXPENSES	**$22,722,129**	**$1,336,589**	**6%**	**$19,771,338**	**$1,152,522**	**6%**
Net Change in Cash	**(3,484,148)**	**1,147,138**		**(3,717,972)**	**1,027,582**	
Cash Beginning Balance	**19,476,719**	**19,476,719**				
Ending Cash Balance	**15,992,571**	**20,623,857**				

SUMMARY	
Beginning Cash Balance	**$ 19,476,719**
Revenues	**2,483,727**
Expenses	**(1,336,589)**
Ending Cash Balance	**$ 20,623,857**

Mountwest Community & Technical College
Cash Operating Budget Analysis
Fiscal Year 2027

as of: July 31, 2026

0	FY 2027 BUDGET	FY 2027 ACTUAL YTD	Comparison %	FY 2026 BUDGET	FY 2026 ACTUAL YTD	Comparison %
TOTAL REVENUES:						
Tuition and Fees	$4,972,174	$124,123	2%	$4,170,000	$117,814	3%
Sales and Services of Educational Activities	$200,000	$0	0%	$180,000	$0	0%
Auxiliary Enterprises	$331,778	$1,707	1%	$193,000	$5,974	3%
Other Operating Revenues	$19,000	$0	0%	$0	$0	#DIV/0!
State Appropriations	$7,266,540	$1,816,635	25%	$7,070,248	$1,767,562	25%
Investment income	$550,000	$49,011	9%	$450,000	$53,835	12%
Other Nonoperating revenues*	$0	$0	0%	$0	$0	0%
TOTAL REVENUES	**$13,339,492**	**$1,991,476**	**15%**	**$12,063,248**	**$1,945,185**	**16%**
TOTAL EXPENSES:						
Salaries and Wages	$7,895,000	$600,083	8%	$7,678,044	$551,657	7%
Benefits	$1,970,000	$160,628	8%	$1,989,977	$144,602	7%
Utilities	$550,000	$25,217	5%	$400,000	$30,064	8%
Supplies and Other Services	$3,378,462	$293,192	9%	$3,042,504	$181,703	6%
Scholarships and Fellowships - E&G Funded	$0	$0	#DIV/0!	$25,000	$0	0%
Assessments by the Council for operations (HERA)	$82,000	$0	0%	$82,000	$20,255	25%
TOTAL OPERATING EXPENSES	**$13,875,462**	**$1,079,120**	**8%**	**$13,217,525**	**$928,281**	**7%**
Net Change in Cash	**(535,970)**	**912,356**			**$1,016,904**	
Cash Beginning Balance	**12,840,220**	**12,840,220**				
Ending Cash Balance	**12,304,250**	**13,752,576**				

SUMMARY	
Beginning Cash Balance	**$ 12,840,220**
Revenues	**1,991,476**
Expenses	**(1,079,120)**
Ending Cash Balance	**$ 13,752,576**

Mountwest Community & Technical College
FY27 Capital Budget
as of: July 30, 2026

Description	FY 2027 Budget	FY 2027 Actual YTD	Comparison %	FY 2026 Budget	FY 2026 Actual YTD	Comparison %
Funding Sources:						
E&G Capital Fees, Student Tuition	$ 549,466	$ 7,096	1%	$ 430,000	$ 7,224	2%
Total Funding Sources	**$ 549,466**	**$ 7,096**	1%	**$ 430,000**	**$ 7,224**	2%
Uses:						
MCTC Capital Projects	$ 1,205,000	$ 36,000	3%	$ 752,000	$ 9,567	1%
Payment of System Debt-State of WV-Higher Education	$ 80,000	$ -	0%	$ 82,000	$ -	0%
Total Uses of Funds	**$ 1,285,000**	**$ 36,000**	3%	**$ 834,000**	**$ 9,567**	1%

Balances		
Net Change in Cash	**(735,534)**	**(28,904)**
Beginning Cash Capital Balance	**1,318,312**	**1,318,312**
Ending Cash Capital Balance	**582,778**	**1,289,408**

$ (2,343)

SUMMARY	
Beginning Cash Balance	**$ 1,318,312**
Revenues - cash	**$ 7,096**
Expenses - cash	**$ (36,000)**
Ending Cash Balance	**$ 1,289,408**

August 2026 President's Report

Enrollment & Student Services

- Enrollment for Fall is -1.97% HC, -5.27% FTE for adult students.
- First day of classes- August 24th.
    - Fall Welcome Back features a week of activities for students and welcoming faces throughout the building to help students find classes and start strong!
        - Pancakes/Coffee, Gaming Tournaments, Snack Bars, Massages, Pizza, Meet and Greet with Student Services, and more!
- Successfully passed recent Veteran Affairs audit with no discrepancies.
- Received a Student Voice Score of 73, placing MCTC in top 20% of community colleges ranking #6.

Facilities

- Parking lot paving and repair – August 2026
- Boiler, HVAC, Sewer Ejection – November 2026
- Learning Commons and Care Center – February 2027
- Cabell parking lots - TBD
- Lobby remodel and carpeting/flooring - TBD

Data Insights

- Early retention rate as of 8/1/26: 47.8%.

Foundation

- Foundation Board has welcomed several new board members – Ariana Shrives, CW Dolin, Megan Archer, Isaac Sinclair, Mark Morgan, Jake Bradley.
- Foundation awarded $70,000 in scholarships for Fall 2026.

Grants

- Student Services was awarded $25,000 for First-Year Campus Engagement.
- RETI grant – subaward from WVU, $700,000 for micro-credential coordinator and student support in energy related programs.
- Lowes Grant – Round 2 award of $500,000 to launch HVAC and Construction Management.
- Pending Grants: $8,607,600 of multiple grants pending to support workforce and student support initiatives.

General Updates

- Hosted the Workforce Unifiers Luncheon, which including 25 local employers such as AEP, Nucor, and Toyota to discuss workforce issues. Led by WV Chamber of Commerce.
- Faculty returned to campus 8/17/26 – Week of in-service featuring college update sessions, OER, AI use, assessment, and ACUE.

Events Presentation

What's Happening at Mountwest?



Monty at the Huntington Children's Museum

Monty made his debut at the Huntington Children's Museum for their Animal Ambassadors event.







Dog Days of Summer

Faculty and staff came together for a pot-luck style celebration of summer.

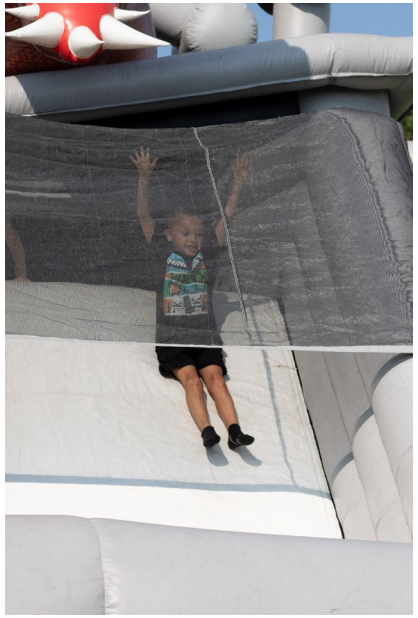




Enrollment Festival

This free community event was open to anyone interested in enrolling for the Fall 2026 semester, as well as their family and friends. The event featured games, a petting zoo, inflatables, and more!







New Student Orientation

We were excited to welcome new students to campus for our first orientation of the summer!





JumpStart Orientation

These dual credit high school students and their parents got a glimpse of what to expect for the upcoming school year at JumpStart orientation.





MA Pinning Ceremony

Our Spring 2026 graduates of the Medical Assistant program celebrated an important milestone.



Apprenticeship Readiness

This July, another cohort completed our Apprenticeship Readiness program.



New Foundation Board Members

Mountwest welcomed 5 new members to the Foundation Board.



Jake Bradley
Netranom



Ariana Shives
TechConnect



CW Dolin
Peoples Bank



Megan Archer
Huntington Regional Chamber of Commerce



Isaac Sinclair
Truist

Pickleball Tournament

Before the start of the semester, our PTA program is hosting their inaugural pickleball tournament, with proceeds benefitting the program.

