



Office of Student Activities

Club Fund Request Form

Club Information

Name of Club: _____

Club Advisor & Email: _____

Club President & Email: _____

Please specify how much funding you are requesting:

Item	Estimated Cost

Please explain the purpose of purchasing these items:

Please send in this form **2 weeks** in advance of when you need these items. The Student Engagement Coordinator will contact you to let you know if your request is approved or denied.

Student Organizer Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

Approved: ☐ Denied: ☐ Date: _____

Student Engagement Coordinator Signature: _____