

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
AGENDA**

Thursday, June 18th, 2026, 8:00am

Mountwest Community & Technical College – G07

- 1. Call to Order, Determination of Quorum: Mr. David Earl, Chairman**
- 2. Consent Agenda: Mr. David Earl, Chairman**
 - Approval of Minutes – April 16, 2026*
- 3. Finance Committee Report: Mr. Mark Morgan, Finance Chair & Ms. Terri Frye, CFO**
 - Overview of May Board Report
- 4. Elections for FY 2027: Ms. Mesha Shamblin & Nomination Committee***
 - Chair: Mark Morgan
 - Vice Chair & Finance Chair: Jeff Blatt
 - Secretary: Dinah Ledbetter
- 5. Proposed Meeting Calendars for FY 27: Mr. David Earl**
- 6. Annual Faculty Presentation: Mr. Benji Taylor, Faculty Council President**
- 7. President's Report: Dr. Josh Baker, President**
- 8. Board Retreat: Agenda Items Discussion: Mr. David Earl & Dr. Josh Baker**
- 9. Adjournment**

Upcoming Events:

July 7th @ 12pm – Mountwest Dog Days Celebration

September 10th @ 9am – Board Retreat, Location TBA

**Action Items – Approval Required*

Mountwest Focus Goals:

- Student Care Center
- Alternative Scheduling
- Grow Workforce 10X
- AI Power Users

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

Minutes

Thursday, April 16th, 2026, 8:00am

Mountwest Community & Technical College – G07

Present: Maribeth Anderson, David Earl, Jeff Blatt, Jennifer Plymale, Mark Morgan, Erin Rich, Dee Preston, Justin Jarrell, Dinah Ledbetter, Melanie Hall, J.L. Brydie

Absent: Tori Hogsett

1. Call to Order, Determination of Quorum: Mr. David Earl, Chairman

Mr. Earl called the meeting to order at 8:02am. A quorum was established.

2. Approval of Minutes – March 19, 2026

On a vote by Mr. Jarrell, seconded by Ms. Plymale, the minutes were approved as written.

3. Finance Committee Report: Mr. Mark Morgan, Finance Chair & Ms. Terri Frye, CFO

Ms. Frye presented the March finances, along with the FY 2027 budget for approval. The budget included an across the board raise of \$2,000 for all employees. The complete report and presentation are attached to the board packet. On a motion made by Mr. Blatt and seconded by Ms. Hall, the FY 2027 proposed budget was approved to be presented to the CTCS Council on June 4.

4. Academic Program Review Approvals: Mr. Michael McComas, CAO*

Upon a motion made by Mr. Blatt, seconded by Ms. Anderson, the following programs were approved:

Biomedical Instrumentation Technology, AAS, Culinary Arts, AAS, Machinist/CNC Technology, AAS, Welding Technology, AAS, General Studies/Transfer Studies, AA & AS, Multimedia Design, AAS, Surgical Technology, AAS

5. President's Report: Dr. Josh Baker, President

Dr. Baker presented his report which included updates on enrollment, events, conferences, and board memberships. The report is attached.

6. Executive Session Regarding President Evaluation & Contract*

The board entered executive session on a motion made by Mr. Morgan and seconded by Mr. Jarrell to discuss Dr. Baker's evaluation and president contract renewal.

7. Resolution for Approval of President Contract*

Upon a motion made by Ms. Ledbetter and seconded by Mr. Morgan, the board approved Dr. Baker's draft contract to be considered at the June 4 CTCS meeting for approval. The contract includes a salary of \$197,500 with no changes to stipends.

8. Adjournment

There being no other agenda items, the meeting was adjourned at 8:58pm upon a motion by Ms. Anderson and seconded by Ms. Hall.

To: Mountwest Finance Committee

From: Terri Frye, Vice President for Finance

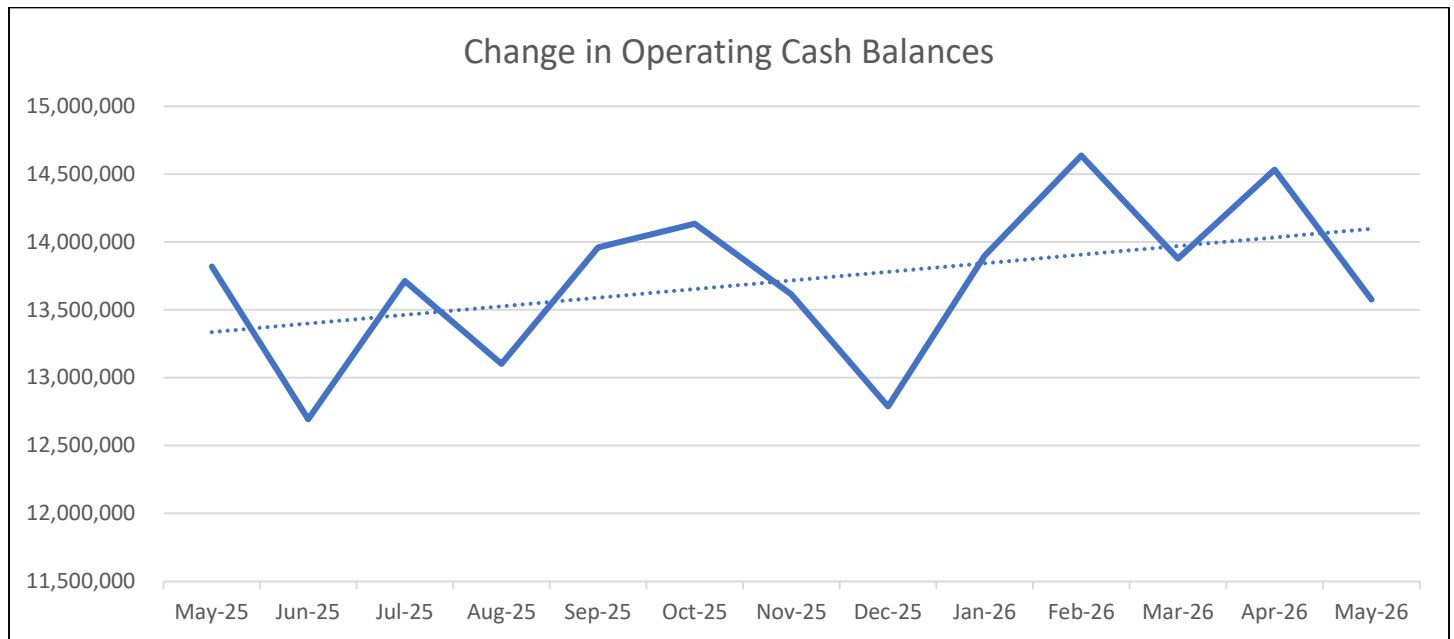
CC: Dr. Josh Baker, President

Date: June 11, 2026

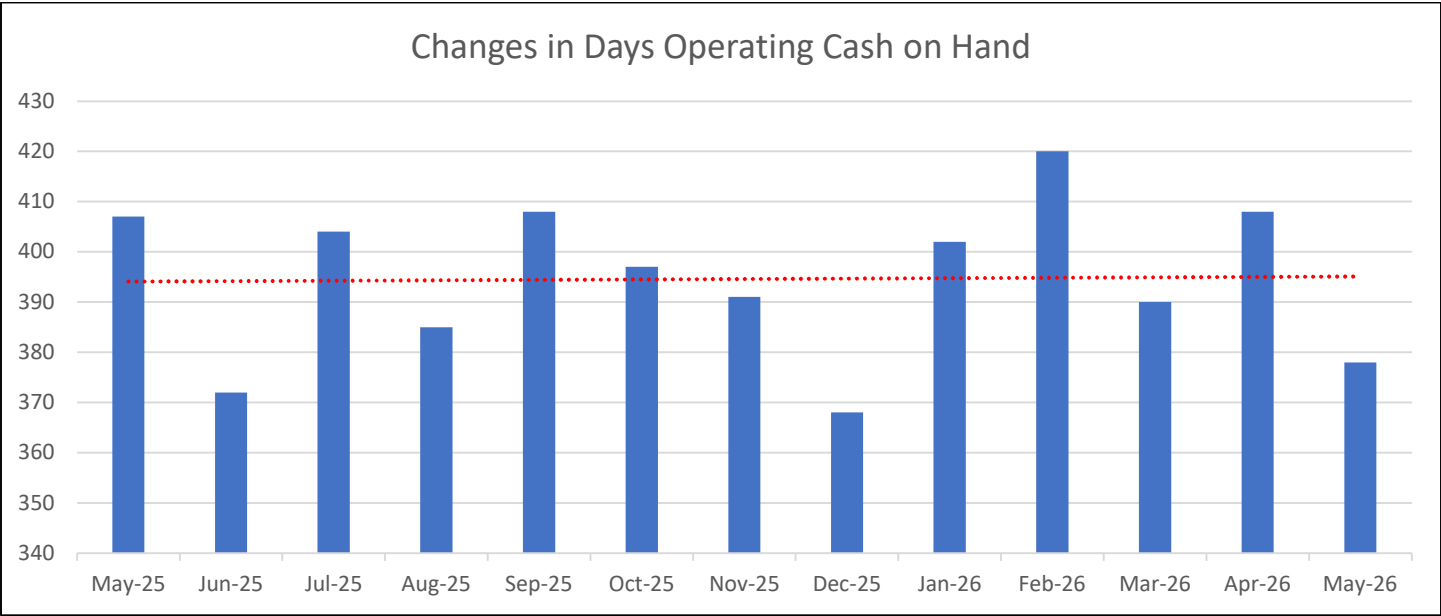
Re: May 2026 Finance Committee Report

Cash Report:

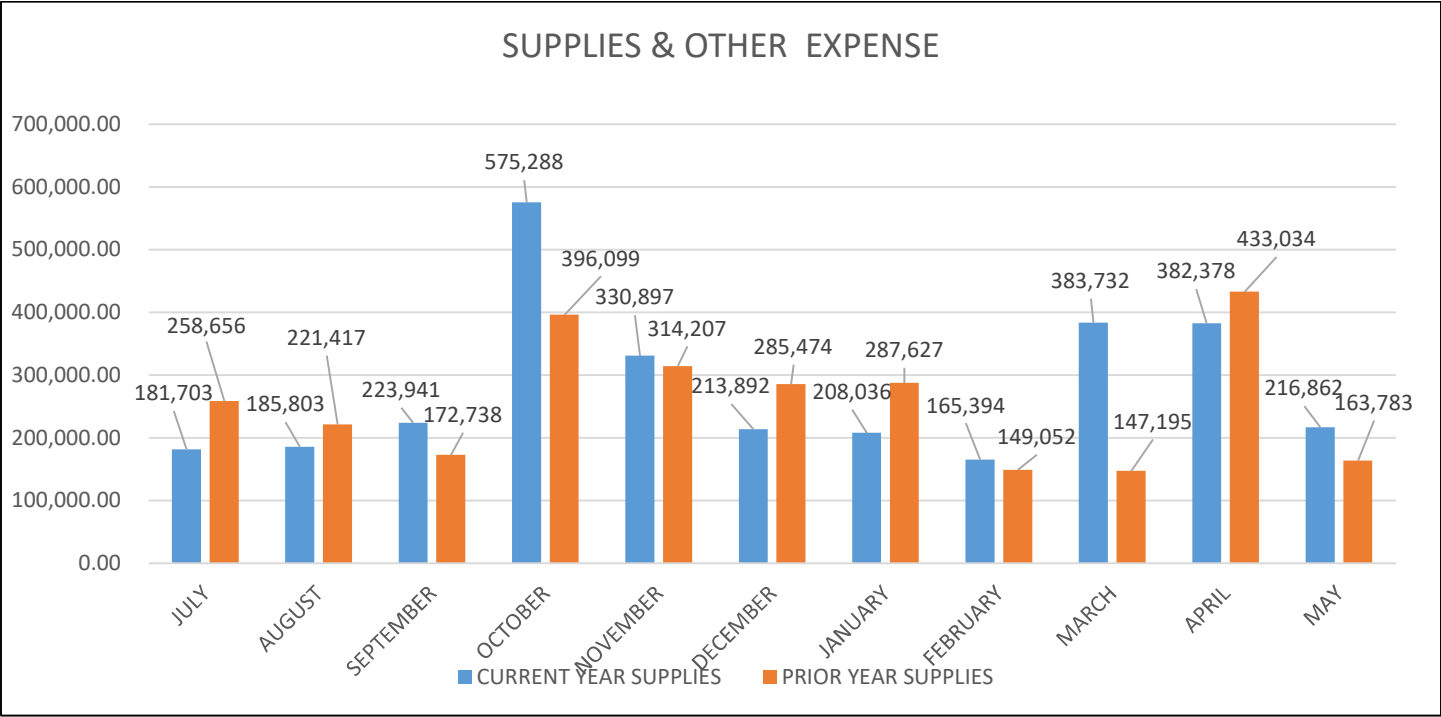
The attached Cash Operating Budget Report is for May 2026, the eleventh month of the 2026 Fiscal Year. The target for the month is 92% for revenue and expense if activity was spread equally over 12 months. For May, revenue is at 108%, which is above target, and expenses are at 91%, which is slightly below target.



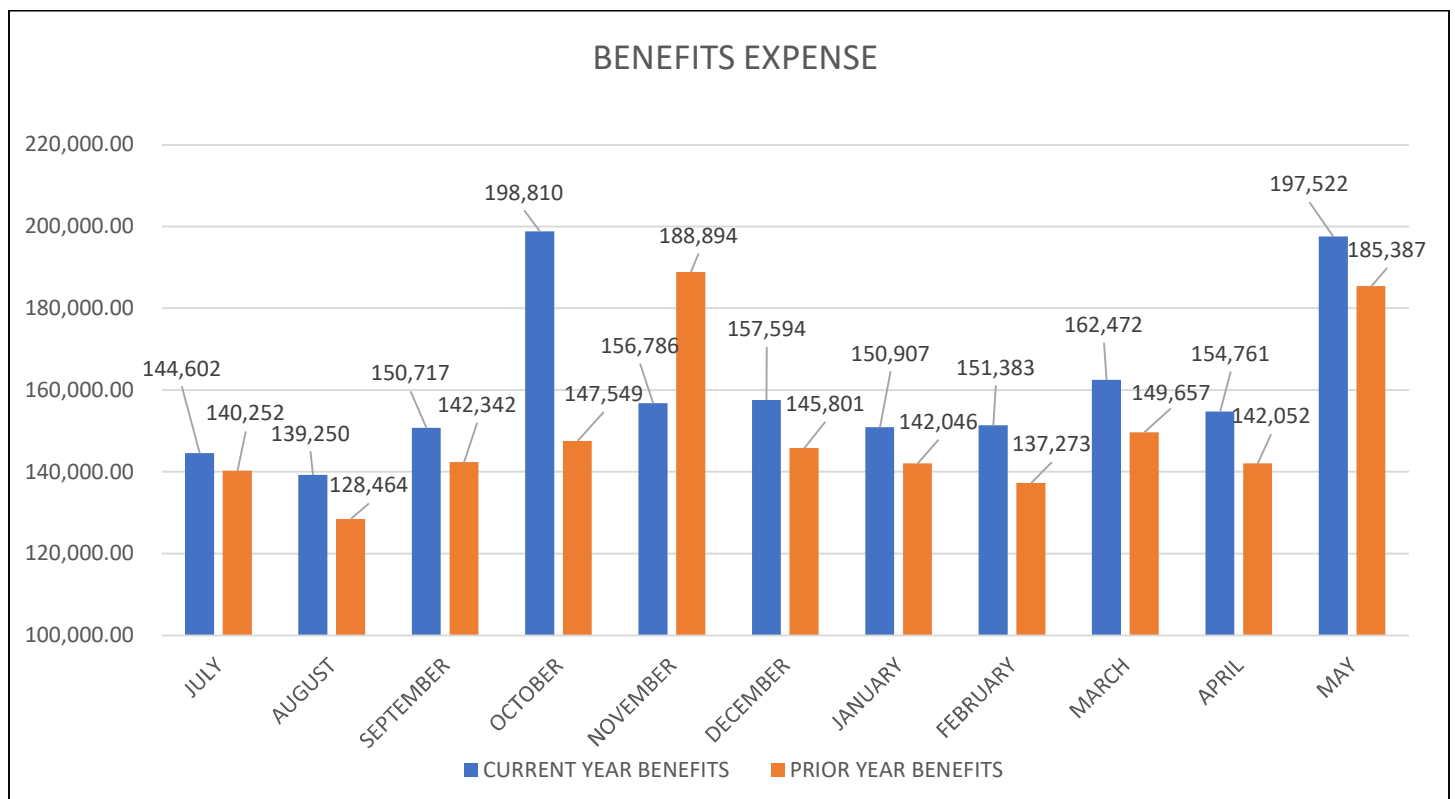
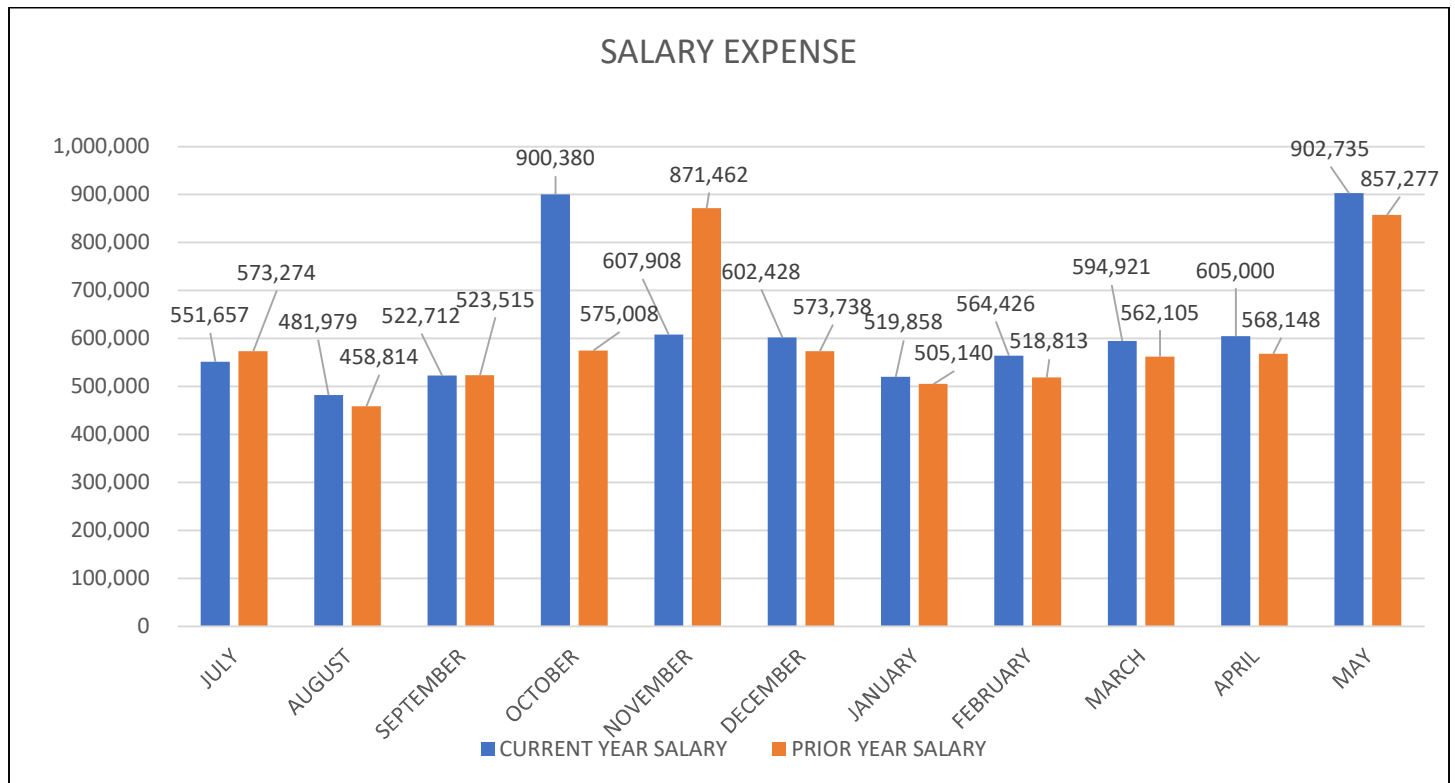
Cash at the end of May 2026 was approximately 1.8% lower than May 2025, for a -\$242,317 difference. The number of days cash on hand in May 2026 is 378, and as of May 2025, it was 407 days, a decrease of 29 days.



Supplies and Other expenses for May 2026 were \$216,863 compared to \$163,783 in May 2025, which is an increase of \$53,080.



Salaries and Benefits for the month of May 2026 were \$902,735 and \$197,522 respectively, compared to \$857,277 and \$185,387 in May of last year, for an increase of \$45,457 in salaries and an increase of \$12,135 in benefits.



Mountwest Community & Technical College
ALL FUNDS
Fiscal Year 2026

as of: May 31, 2026

	FY 2026 BUDGET	FY 2026 ACTUAL YTD	Comparison %	FY 2025 BUDGET	FY 2025 ACTUAL YTD	Comparison %
TOTAL REVENUES:						
Tuition and Fees	\$5,050,000	\$6,170,271	122%	\$4,800,000	\$5,862,661	122%
Sales and Services of Educational Activities	180,000	282,656	157%	\$100,000	\$247,326	247%
Federal Grants	846,183	452,654	53%	846,183	884,773	105%
State Grants & Contracts	2,263,935	2,743,238	121%	2,460,935	5,119,791	208%
Auxiliary Enterprises	193,000	369,691	192%	300,000	357,268	119%
Other Operating Revenues	-	-	0%	180,000	-	0%
State Appropriations	7,070,248	7,070,248	100%	7,062,120	7,062,120	100%
Investment income	450,000	568,134	126%	400,000	601,651	150%
Other Nonoperating revenues*	-	-	0%	-	-	0%
TOTAL REVENUES	\$16,053,366	\$17,656,892	110%	\$16,149,238	\$20,135,590	125%

TOTAL EXPENSES:						
Salaries and Wages	8,523,237	7,887,788	93%	7,930,464	\$7,510,643	95%
Benefits	2,214,482	1,991,379	90%	2,438,197	\$1,831,622	75%
Utilities	400,000	296,134	74%	395,000	305,704	77%
Supplies and Other Services	8,445,598	6,386,760	76%	7,941,705	6,619,361	83%
Scholarships and Fellowships	25,000	7,500	30%	2,145,495	2,702,886	126%
Payment of System Debt-State of WV-Higher Education	82,000	78,306	95%	76,300	39,780	52%
Assessments by the Council for operations (HERA)	81,021	81,021	100%	68,000	38,148	56%
TOTAL OPERATING EXPENSES	\$19,771,338	\$16,728,888	85%	\$20,995,161	\$19,048,144	91%

Net Change in Cash	(3,717,972)	928,004	(4,845,923)	1,087,446
---------------------------	--------------------	----------------	--------------------	------------------

Cash Beginning Balance	20,179,432	20,179,432
-------------------------------	-------------------	-------------------

Ending Cash Balance	16,461,460	21,107,436
----------------------------	-------------------	-------------------

SUMMARY	
Beginning Cash Balance	\$ 20,179,432
Revenues	17,656,892
Expenses	(16,728,888)
Ending Cash Balance	<u>\$ 21,107,436</u>

Mountwest Community & Technical College

Cash Operating Budget Analysis

Fiscal Year 2026

as of: May 31, 2026

	FY 2026 BUDGET	FY 2026 ACTUAL YTD	Comparison %	FY 2025 BUDGET	FY 2025 ACTUAL YTD	Comparison %
0						
TOTAL REVENUES:						
Tuition and Fees	\$4,170,000	\$4,765,594	114%	\$4,800,000	5,056,063	105%
Sales and Services of Educational Activities	180,000	206,425	115%	100,000	180,351	180%
Auxiliary Enterprises	193,000	369,691	192%	300,000	357,268	119%
Other Operating Revenues	-	-	0%	180,000	-	0%
State Appropriations	7,070,248	7,070,248	100%	7,062,120	7,062,120	100%
Investment income	450,000	568,134	126%	400,000	601,651	150%
Other Nonoperating revenues*	-	-	0%	-	-	0%
TOTAL REVENUES	\$12,063,248	\$12,980,092	108%	\$12,842,120	\$13,257,453	103%

TOTAL EXPENSES:						
Salaries and Wages	7,678,044	6,854,003	89%	7,250,274	6,587,295	91%
Benefits	1,989,977	1,764,805	89%	2,265,095	1,649,717	73%
Utilities	400,000	294,250	74%	395,000	302,882	77%
Supplies and Other Services	3,042,504	3,067,926	101%	2,840,800	2,830,051	100%
Scholarships and Fellowships - E&G Funded	25,000	-	0%	25,000	-	0%
Assessments by the Council for operations (HERA)	82,000	81,021	99%	68,000	38,148	56%
TOTAL OPERATING EXPENSES	\$13,217,525	\$12,062,005	91%	\$12,844,169	\$11,408,093	89%

Net Change in Cash	(1,154,277)	918,087	\$1,849,360
---------------------------	--------------------	----------------	--------------------

Cash Beginning Balance	12,657,864	12,657,864
-------------------------------	-------------------	-------------------

Ending Cash Balance	11,503,587	13,575,951
----------------------------	-------------------	-------------------

SUMMARY	
Beginning Cash Balance	\$ 12,657,864
Revenues	12,980,092
Expenses	(12,062,005)
Ending Cash Balance	<u>\$ 13,575,951</u>

Mountwest Community & Technical College FY26 Capital Budget as of: May 31, 2026						
Description	FY 2026 Budget	FY 2026 Actual YTD	Comparison %	FY 2025 Budget	FY 2025 Actual YTD	Comparison %
Funding Sources:						
E&G Capital Fees, Student Tuition	\$ 430,000	\$ 495,949	115%	\$ 430,000	\$ 437,049	102%
Total Funding Sources	\$ 430,000	\$ 495,949	115%	\$ 430,000	\$ 437,049	102%

Uses:						
MCTC Capital Projects	\$ 752,000	\$ 70,728	9%	\$ 1,202,000	\$ 771,620	64%
MCTC Campus Improvements	-	-	0%		\$ -	0%
Payment of System Debt-State of WV-Higher Education	82,000	78,306	95%	76,300	\$ 39,780	52%
Total Uses of Funds	\$ 834,000	\$ 149,034	18%	\$ 1,278,300	\$ 811,400	63%

Balances		
Net Change in Cash	(404,000)	346,915
Beginning Cash Capital Balance	1,036,944	1,036,944
Ending Cash Capital Balance	632,944	1,383,859

\$ (374,351)

SUMMARY	
Beginning Cash Balance	\$ 1,036,944
Revenues - cash	\$ 495,949
Expenses - cash	\$ (149,034)
Ending Cash Balance	<u>\$ 1,383,859</u>

Mountwest Community & Technical College
Board of Governors
2026-2027 Meeting Calendar

Full Board

Date	Time	Location
July – NO MEETING	NO MEETING	NO MEETING
Thursday, August 20 th , 2026	8:00am	Mountwest Community & Technical College, Rm G07
TENTATIVE Thursday, September 10 th , 2026	9:00am - BOARD RETREAT	Guyan Country Club – Guyan Room
Thursday, November 19 th , 2026	8:00am	Mountwest Community & Technical College, Rm G07
Thursday, January 21 st , 2027	8:00am	Mountwest Community & Technical College, Rm G07
Thursday, March 18 th , 2027	8:00am	Mountwest Community & Technical College, Rm G07
Thursday, April 15 th , 2027	8:00am	Mountwest Community & Technical College, Rm G07
Thursday, June 17 th , 2027	8:00am	Mountwest Community & Technical College, Rm G07

Finance Committee

Date	Time	Location
July – NO MEETING	NO MEETING	NO MEETING
Thursday, August 13 th , 2026	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, October 8 th , 2026	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, November 12 th , 2026	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, December 10 th , 2026	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, January 14 th , 2027	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, February 11 th , 2027	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, March 11 th , 2027	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, April 8 th , 2027	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, May 13 th , 2027	8:00am	Mountwest Community & Technical College, Rm 418
Thursday, June 10 th , 2027	8:00am	Mountwest Community & Technical College, Rm 418

Note: All dates, times and locations are subject to change with the appropriate advanced notice.

June 2026 President's Report

Enrollment & Student Services

- Enrollment for Fall is currently down 7% FTE, 12% HC, but still early.
- Admitted students is flat compared to this time last year.
- Summer enrollment festival scheduled for July 28th.

Facilities

- Learning Commons Phase 2, Student Care Center, and minor parking lot repair to begin approx. July 1.
- Cabell Hall demo to be completed by end of June (mostly clean up at this point).
- Boiler replacement, HVAC upgrade, Sewage Ejection Pump all in progress.

Data Insights

- Unofficial Spring 2026 DFW rate is 19.6%.
- Internal data report shows student success rates have increased by 8% over the last 3 years.
- Nearly two-thirds of students achieve a successful outcome within one year.
- Full-time student success is greater than part-time, but both increasing.

Foundation

- Foundation met its annual goal of raising \$150,000 for the year. 85 donors, 1,153 transactions:
 - \$15,000 emergency fund.
 - \$7,800 care center.
 - \$1,450 deaf Santa.
 - \$4,500 operating fund.
 - \$124,000 scholarships.

General Updates

- CCA Conference – Dr. Baker, Dean Jerry Doyle, and Patrick Smith all attended the CCA Conference.
- Dr. Baker is the Board Chair Elect for the Community Colleges of Appalachia organization.
- Jeb Dickerson, Director of Apprenticeships, received an honor from Lowes for his contributions.
- NASPA Conference – Members of Student Services attended to learn best practices and updates in the profession.
- Internal Leadership Retreat yesterday.

Events Presentation (and New Commercial!)

What's Happening at Mountwest?





Monty Fest

Students enjoyed, airbushing, games, and food at Mountwest's annual Monty Fest.





Open House

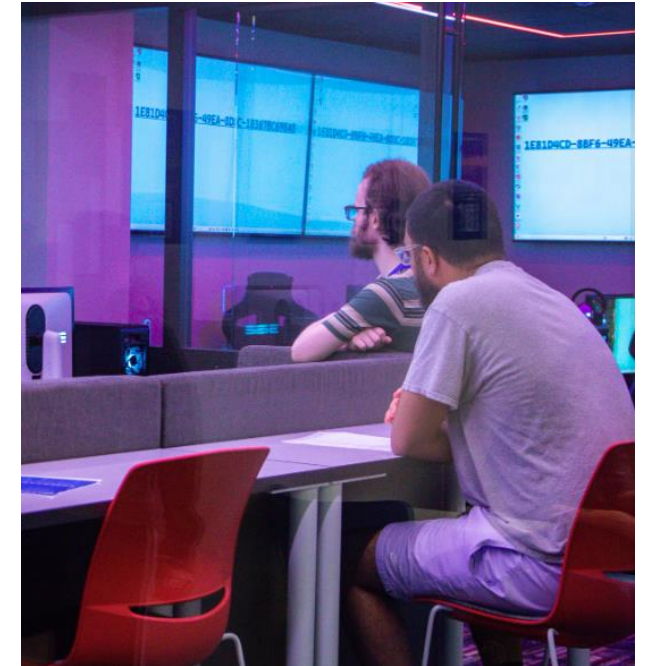
Mountwest partners, faculty, and staff showcased all that Mountwest has to offer at our annual Open House event.





WV Cybersecurity Expo

Attendees took on a live Capture the Flag competition, connected with industry professionals, and explored career pathways in a growing field.



Respiratory Therapy Milestone

100% of December graduates passed both the NBRC Therapist Multiple-Choice Exam and the Clinical Simulation Exam, earning both CRT and RRT credentials.



Lowe's 24 Hour Bed Build

Jeb Dickerson, Director of Apprenticeship and Work Based Learning at Mountwest, took part in a 24-hour bed build in Charlotte, NC. 10,027 beds were built, helping children in 36 states have a safe, comfortable place to sleep.





CNA Pinning Ceremony

These graduates are prepared to serve, support, and strengthen our communities through their work in healthcare.





PTA Induction Ceremony

35 students were inducted into the Alpha Eta Upsilon Chapter of Phi Theta Kappa.





Volunteerism at Mountwest

Students from the Mountwest Medical Assistant program joined program instructor Donna Roy and Mountwest staff member, Marva Hornbuckle to volunteer at St. Mary's Breast Center.





Monty Award Ceremony

Mountwest celebrated 37 students who have shown dedication, resilience, and heart.



Toyota Signing

We celebrated Cooper Craig, Trenton Casdorph, and Bobby Lucas on their internship signings with Toyota through the SMART program.





Free Grad Photos

Mountwest offered free graduation photos to spring 2026 graduates.



Graphic Design Capstones

These graphic design students completed their capstone presentations, which showcased all that they've learned throughout the program.



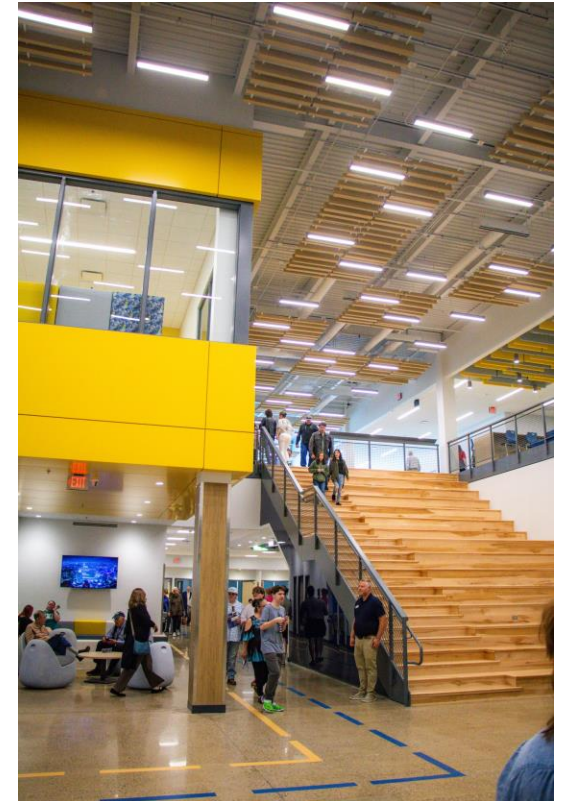
First-Gen Graduation

This spring, Mountwest honored 140 first-generation graduates.



LPN Ribbon Cutting

We celebrated a new partnership with the Woody Williams Center for Advanced Learning and Careers.



Culinary Capstone

As a part of their capstone projects, students created their own original recipes and prepared a full menu featuring an amuse-bouche, appetizer, entrée, and dessert.





Surgical Tech Milestone

Class of 2026 had a 100% pass rate on their national certification exam.



Electronics Technology Capstone

From self-watering plant systems to custom games, medical device testing equipment, and robotic arms that simulate a factory, these students brought their ideas to life and built every project from the ground up.



Vet Tech Lab at Heritage Farm

Our Vet Tech program visited Heritage Farm, where certified Wildlife Rehabilitator, Zoologist, and Director of Animal Care Education, Rebekah Perry, shared her expertise and passion for wildlife conservation.



2026 AMT Graduation



2026 Commencement Ceremony

Congratulations to our 2026 graduates!





2026 Commencement Ceremony

This deserves a part 2!



