



# Budget Adjustment Request Form

Aid Year \_\_\_\_\_

1. Student Information	
Name:	942#
Phone number:	Email:

2. Increased Educational Costs (please check any that apply)
<ul style="list-style-type: none"><li><input type="checkbox"/> Dependent Care Costs</li><li><input type="checkbox"/> Increased travel costs incurred as a result of living more than 45 miles from campus</li><li><input type="checkbox"/> Higher than expected costs for books and supplies</li><li><input type="checkbox"/> Higher than expected miscellaneous educationally related expenses</li><li><input type="checkbox"/> Disability-related expenses</li><li><input type="checkbox"/> Tuition and fees higher than the average cost in your Cost of Attendance</li><li><input type="checkbox"/> Computer Purchase</li></ul>

## 3. Documentation (please attach all required documentation and include student ID on all documents)

### 1. Dependent Care Costs

*You must be an independent student enrolled in at least six credit hours to request this budget addition. Additional funds will come from student loan programs.*

Name of Dependent: \_\_\_\_\_

Address of Dependent: \_\_\_\_\_  
\_\_\_\_\_

The monthly cost of dependent care: \$ \_\_\_\_\_  
*\*Attach current bill, receipts, and verification of the monthly payment*

### 2. Increased travel costs incurred as a result of living more than 45 miles from campus

*You must be enrolled in at least six credit hours to request this budget addition. Additional funds will come from student loan programs.*

Address of Student: \_\_\_\_\_  
\_\_\_\_\_

*The letter signed and dated by student including a statement that indicates the physical address where the student lives and a statement that this is the address from which the student commutes to campus.*

### 3. Higher than expected costs for books and supplies

Include a receipt for books and supplies purchased. If you know the books and supplies cost for all terms, include a statement with your current degree program and an estimate for books and supplies for all terms.

*\*Note that the increase will be added to the average cost of books and supplies in the current Cost of Attendance. You will be able to request a loan amount that represents the difference between actual costs and the average in the cost of attendance.*

**4. Higher than expected miscellaneous educationally related expenses**

Attach a letter of explanation signed and dated by the student. Include the nature and cost of the expense and a copy of any applicable receipts.

*\*Note that the increase will be added to the average miscellaneous costs in the current Cost of Attendance. You can request a loan amount that represents the difference between actual costs and the average in cost of attendance.*

**5. Disability-related expenses**

Attach a letter of explanation signed and dated by the student. Attach a copy of any applicable receipts.

**6. Tuition and fees higher than the average cost in your Cost of Attendance**

Include a receipt for tuition and fees. If you know the tuition and fee cost for all terms, include a statement with your current degree program and an estimate for tuition and fees for all terms.

*\*Note that the increase will be added to the average cost of tuition and fees in the current Cost of Attendance. You can request a loan amount that represents the difference between actual costs and the average in the cost of attendance.*

**7. Computer Purchase**

Include a receipt for the purchase of your computer. Include your name and student ID on the receipt.

**4. THE LOAN AMOUNT I WANT TO REQUEST TODAY**

I, \_\_\_\_\_, request the following student loan amounts:  
(Name)

Fall 2026: Subsidized \$ \_\_\_\_\_ Unsubsidized \$ \_\_\_\_\_

Spring 2027: Subsidized \$ \_\_\_\_\_ Unsubsidized \$ \_\_\_\_\_

**Note:** If you request a loan for the fall and spring semesters, the amounts listed per semester should be equal. (Example Fall Subsidized Loan \$500/Spring Subsidized Loan \$500). Each request must be within annual loan limits.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

**Mountwest Community and Technical College  
Financial Aid Office  
Subsidized and Unsubsidized Loan Information**

**Think about how much you are borrowing:**

- ❖ Borrow only what you need. If you don't repay your student loan on time or according to the terms in your promissory note, you could default on this legal obligation. Loan default has serious consequences and will adversely affect your credit rating, making future borrowing impossible and even finding a job difficult.

**Uses of federal student loan money:**

- ❖ You may use the money you receive only to pay for education expenses at MCTC. Educational expenses include school tuition and fees, room and board, books and supplies, dependent child care expenses, disability-related expenses, transportation, and a personal computer.

**General Information:**

- ❖ Subsidized Loans have a fixed interest rate of 6.53% with a 6-month grace period after graduation or period of non-enrollment.
- ❖ Unsubsidized Loans have a fixed interest rate of 6.53% and interest will be charged from the time of disbursement until it is paid in full. You have the option to pay the interest while in school or to allow the interest to accumulate, which adds to the principal amount of the loan and increases the amount to be repaid.

**Signing the Master Promissory Note:**

- ❖ You are agreeing to repay the loan according to the terms of the note, even if you do not complete your education or can't find a job after graduating.

**Entrance Counseling:**

- ❖ You must complete an online entrance counseling session if you are a first-time borrower. Useful tips and tools are provided to help you develop a budget for managing your education expenses.

**Keep track of how much you are borrowing:**

- ❖ Repaying student loans is a very serious matter. You MUST access NSLDS: <https://studentaid.gov/fsa-id/sign-in/landing> to evaluate how much you have borrowed and to help you keep track of your records.

**Exit Counseling:**

- ❖ You must receive exit counseling before you leave school to make sure you understand your rights and responsibilities as a loan borrower. Repayment information will be given to you and your loan servicer will notify you of the date loan repayment will begin.

**Making payments:**

- ❖ You must make loan payments even if you don't receive a bill or repayment notice. Billing statements are sent to you as a convenience but it is your responsibility to make payments in full and on time each month.

**Estimated Repayment Chart**

<b>Initial Debt When Loan Enters Repayment</b>	<b>Amount Owed Per Month</b>	<b>Total Loan Amount Paid</b>
<b>\$3,500.00</b>	<b>\$50</b>	<b>\$4833.00</b>
<b>\$5,000.00</b>	<b>\$58.00</b>	<b>\$6904.00</b>
<b>\$7,500.00</b>	<b>\$86.00</b>	<b>\$10,357.20</b>
<b>\$10,000.00</b>	<b>\$121.00</b>	<b>\$13,809.00</b>
<b>\$15,000.00</b>	<b>\$173.00</b>	<b>\$20,714.40</b>
<b>\$25,000.00</b>	<b>\$460.00</b>	<b>\$34,524.00</b>

Examples of Debt Levels – beginning monthly payments and total amount repaid on the standard 10-year repayment plan.