

Accounting, AAS

Academic Year 2026-2027

Program Description:

The increasing complexities of the business environment have created the need for individuals who possess a greater diversity of skills. Interpersonal, communication, analytical, decision-making, customer service, and computer skills are essential for success in business. Mountwest Community & Technical College's Management Technology program provides these skills and prepares students for entry-level positions in organizations with career paths that eventually lead to supervisory and management positions. The program also prepares employed individuals for upward mobility within their organizations.

The Accounting degree prepares the student for a nonsupervisory position. This person performs a variety of complex clerical and entry level accounting activities applying accepted procedures to the preparation and maintenance of accounting and other records, and preparing financial, statistical, and/or technical reports to ensure accurate accounting records.

Career Outlook:

Bookkeeping, accounting, and auditing clerks are an organization's financial record keepers. They update and maintain one or more accounting records, including those that tabulate expenditures, receipts, accounts payable and receivable, and profit and loss. They have a wide range of skills and knowledge from full-charge bookkeepers who can maintain an entire company's books to accounting clerks who handle specific accounts. All of these clerks make numerous computations each day and increasingly must be comfortable using computers to calculate and record data.

Employment Opportunities:

Accounting paraprofessionals are qualified for numerous career opportunities such as accountant's assistants, accounting clerks, bookkeepers, banking support staff, finance support staff, and income tax preparation clerks. Having completed some college is becoming increasingly important for financial clerks, particularly for those occupations requiring knowledge of accounting. For occupations such as bookkeepers, accounting clerks, and procurement clerks, an associate's degree in business or accounting often is required. **Salary Forecast: State Average National Average**

For the most current salary information please refer to the Bureau of Labor Statistics "Occupational Outlook Handbook" found at www.bls.gov/ooh/.

Program Outcomes:

- Graduates will be employed in field, a related field, or pursuing an advanced degree
- Graduates will demonstrate skills and knowledge appropriate for success in the accounting field
- Graduates will be satisfied that the curriculum has prepared them for success in field or a related field, or for the pursuit of an advanced degree
- Graduates will demonstrate competency in all general education learning outcomes

Admission Requirements:

The college adheres to an open admissions policy which means applicants with a high school diploma or a GED are eligible for admission. Applicants with neither a high school diploma nor a GED may be admitted on a conditional basis.

Contact Information:

Gerald Doyle, MBA, CPA
Room 245
Phone: 304-710-3409 or 1-866-N-ROLLED (1-866-676-5533)
E-mail: doyle@mctc.edu

Mountwest empowers students to learn and lead in the community and in the workforce.

Accounting Major Code – CA25

Name:	ID Number 942-
Educational Counselor:	
Faculty Advisor:	

COURSE REQUIRED

COURSE	REQUIREMENTS	SEM	HRS	GR	SUBSTITUTE/REPEAT CRS	SEM	CR
AC 103	Introduction to Accounting		3				
ENL 101	Written Communication ¹		3				
IT 101	Fundamentals of Computers		3				
MAT 120	Applied Professional Math ²		3				
MG 101	Introduction to Business		3				
			15				
AC 201	Financial Accounting I ³		3				
COM 112 or COM 125	Oral Communication or Interpersonal Communication		3				
EC 201	Fundamentals of Microeconomics		3				
IT 150	Applications to Spreadsheets ⁴		3				
MK 130	Fundamentals of Marketing		3				
			15				
AC 210	Managerial Accounting ⁵		3				
AC 221	Computerized Accounting I ⁶		3				
AC 225 or MAT 110	Excel for Accounts ⁷ or Statistics for Business and Industry ⁸		3				
EC 202	Fundamentals of Macroeconomics		3				
MG 202	Business Organization & Management ⁹		3				
			15				
AC 202	Financial Accounting II ¹⁰		3				
AC 234	Taxation ¹¹		3				
FN 231	Business Finance ¹²		3				
MG 226	Business Law		3				
MG 296	Integrated Business Strategies ¹³		3				
			15				
	HOURS REQUIRED FOR GRADUATION		60				

¹ENL 101 has a prerequisite of ACT 18, SAT 480, Accuplacer 250-300, or placed in ENL 101E. Students must complete ENL 101 or ENL 101E with a "C" or better to graduate.

²MAT 120 has a prerequisite of a minimum ACT Math score of 19, SAT Math score of 510, or Accuplacer 250.

³AC 201 has a prerequisite of AC 103 or permission.

⁴IT 150 has a prerequisite of IT 101 or IT 102.

⁵AC 210, has a prerequisite of AC 103 or AC 108 or AC 201.

⁶AC 221 has a prerequisite of AC 103, AC 108 or AC 201, and IT 101 or permission.

⁷AC 225 has prerequisites of AC 103, AC 201, and IT 150.

⁸MAT 110 has a prerequisite of MAT 120.

⁹MG 202 has a prerequisite of MG 101.

¹⁰AC 202 has a prerequisite of AC 201 or AC 108.

¹¹AC 234 has a prerequisite of AC 103, AC 108, AC 201, ACC 215, or ACC 216.

¹²FN 231 has a prerequisite AC 103, AC 108, AC 201, or ACC 215.

¹³MG 296 has a prerequisite of 45 credit hours completed in the program.