

# Mountwest Community & Technical College

## PHYSICAL THERAPIST ASSISTANT PROGRAM



## 2025 APPLICATION

### STATEMENT ON ACCREDITATION

The Physical Therapist Assistant Program at Mountwest Community & Technical College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 3030 Potomac Avenue, Suite 100, Alexandria, Virginia 22305-3085; Telephone: 1-800-999-2792; email: [accreditation@apta.org](mailto:accreditation@apta.org); website: [www.capteonline.org](http://www.capteonline.org). Graduation from an accredited program is required to be eligible for licensure.

### STATEMENT ON PERFORMANCE EXPECTATIONS

Students should be aware that the academic performance expectations of this program are notably higher than what you may be accustomed to. This includes a 70% minimum performance requirement on each didactic measure (tests) as well as an 85% minimum performance requirement on each laboratory measure (practicals). Students who are unable to successfully demonstrate this minimum level of competency will not receive a passing grade and will be dismissed from the program. Applicants are encouraged to request a meeting with the program faculty as they complete their application if they have any questions regarding the programs academic policies.

### STATEMENT ON BACKGROUND CHECK/DRUG SCREEN & LICENSING BOARD

Students with an arrest and/or criminal conviction may be unable to fulfill the clinical education requirements in order to graduate. Individuals with an arrest and/or criminal conviction are advised that the State Licensing Boards will consider their application for physical therapist assistant licensure on an individual basis. Upon graduation, you may be required to make a personal appearance before the board prior to be granted licensure. It is the prerogative of the licensing board to grant or deny the application for licensure.

**Mountwest Community & Technical College**  
**PHYSICAL THERAPIST ASSISTANT PROGRAM**

Thank you for expressing interest in the Physical Therapist Assistant (PTA) Program at MCTC. Enclosed are the forms and instructions necessary to initiate the process for consideration of admission into the Class of 2025. Please review the entire packet and read the instructions carefully before completing the forms.

The PTA Program is an accredited 14-month (upon admission) Associate in Applied Science Degree program designed to prepare a general Physical Therapist Assistant practitioner who will engage in lifelong professional development. The program includes classroom, laboratory and clinical learning experiences. Students participate in 18 weeks of full-time clinical affiliations throughout the program. As a member of the MCTC Career & Technical Division, there is ample opportunity for PTA students to interact with students in a number of health care disciplines.

Admission to the PTA program at MCTC is a competitive process. The program faculty values a well-rounded applicant, one who has demonstrated his/her academic and cognitive abilities as well as his/her personal and professional potential. The PTA Admissions Committee will evaluate candidates on the basis of their academic aptitude and demonstrated achievement, personal recommendations and interview presentation. The program anticipates admission of 18 students per year.

**Application Deadline:**

All application materials must be received on or before **March 15, 2025**. If any of your application materials are received after the stated deadline, your application will be incomplete and you will not be considered for admission.

*Since the number of seats available for students in the physical therapist assistant program are limited, deadlines must be met in order to allow the program to determine the applicant's eligibility for admission in a timely manner. Aptitude Exam and interviews are not automatically awarded to all applicants.*

**Non-Discrimination Statement:**

The PTA Program prohibits preferential or adverse discrimination on the basis of race, age, color, religion, marital status, national or ethnic origin, citizenship status, sex, sexual orientation, veteran status or the presence of a medical condition or disability status in all areas including but not limited to its qualifications for program admission, activities and policies. The program is committed to promoting cultural diversity throughout the profession.

PTA Program  
2025 Application  
Cycle "Helpful Extras"

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- Recent revision to the admission criteria includes an increase in the minimum cumulative GPA requirement from 2.0 to 2.50. This number reflects **all** college level academic work that you have completed up to the time you are applying to the program.
- All applicants advancing beyond the initial screening will be **conditionally** enrolled in the PTA 100 - Introduction to PT and PTA 160- Neuroanatomy and Physiology courses scheduled during the summer semester. The PTA 100 course is also being offered as an open enrollment course during the Spring 2025 semester so if a student is in the process of completion of the course, they will not be conditionally enrolled. Maintaining this enrollment is **contingent** upon your eventual full admission to the program. This preliminary enrollment in the PTA 100 and 160 courses **does not guarantee** your full admission to the program.

If you are not fully admitted at the conclusion of the application cycle, you will be administratively withdrawn from these courses at that time. If you have additional questions contact the program offices for more information.

- The full (final) admission decisions will go out via email in mid-May following receipt and review of spring grades from the registrar's office.
- The PTA 100 course is tentatively scheduled in the summer to run during session B (May 12<sup>th</sup> thru June 12<sup>th</sup>) and the PTA 160 course is tentatively scheduled in the summer to run during session A (May 12<sup>th</sup> thru July 17<sup>th</sup>).
- **Spend time volunteering/observing work being done in a physical therapy setting..... to build a strong understanding of the expectations of the profession**
- **As the program is a full time committment....make sure to plan ahead**  
**Remember:**

*The admission process helps ensure that all students are treated fairly and are admitted on the basis of the information they submit in their application. Since the quality of the applicant pool varies from year to year..... a student may be competitive during one year but not in another.*

**Mountwest Community and Technical College**  
**Physical Therapist Assistant Program**  
**2025 CYCLE**

Application for Admission Form  
*\*Please write legibly\**

WV Resident \_\_\_\_\_

Out-of-State \_\_\_\_\_

Name: \_\_\_\_\_

Date of MCTC Admission: \_\_\_\_\_

MCTC (942) Number: \_\_\_\_\_

Active Email address: \_\_\_\_\_

Current Address: Street/Apt/etc.: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Applying to enter program in Summer 20\_\_\_\_\_ Have you applied before? If so, when: \_\_\_\_\_

Please list all colleges attended prior to this program application: Official copies of all transcripts must be on file in the Mountwest Registrar's office no later than **March 15<sup>th</sup>, 2025.**

Name of School	City, State	Degree Earned

Total number of **volunteer/observation experience hours** documented in application: \_\_\_\_\_

**Statement on prerequisite course status at time of application:** *(initial one response)*

\_\_\_\_\_ I have successfully completed all required prerequisite courses for the Physical Therapist Assistant Program.

\_\_\_\_\_ I am currently enrolled in the remaining, required prerequisite courses and will have them completed by the end of the spring 2025 semester. Note: students taking any of these courses at other institutions will need to submit final grades directly to the program office upon receipt



Mountwest Community and Technical College

***Physical Therapist Assistant Program***

**2025 Application**

INSTRUCTION SHEET

- I. The following materials(\*) must be completed and submitted by **March 15, 2025** to the following address:

**Mountwest Community and Technical College  
Physical Therapist Assistant Program  
Attn: Kelly Terry, PTA Director and ACCE  
Room 427  
One Mountwest Way  
Huntington, WV 25701**

Applications may also be dropped off in person at the school in Room 427 or to the Program Director in Rm. 451.

\_\_\_\_ Verification of admission to Mountwest Community & Technical College\*

*All applicants must include a copy of their college admission letter as part of your PTA Application packet. This will ensure that official copies of all transcripts are on file with the Mountwest Registrar's office no later than **March 15<sup>th</sup>, 2025.***

\_\_\_\_ Application for Program Admission\*

\_\_\_\_ General Education Verification Form \*

\_\_\_\_ Confidential Recommendation of PTA Applicant #1\*

\_\_\_\_ Confidential Recommendation of PTA Applicant #2\*

*Each recommendation must be completed on the enclosed recommendation form and be dated within the last 6 months. You will need to photocopy enclosed form and distribute to 2 persons of your choosing to complete. Each should be sealed with the evaluator's signature over the flap and are to be submitted as part of your application packet.*

\_\_\_\_ Evaluation of Pre-PTA Observation #1 (minimum 20 hours)\*

\_\_\_\_ Evaluation of Pre-PTA Observation #2 (minimum 20 hours)\*

*Each evaluation must be completed on the enclosed Observation Evaluation form and be dated within the past 12 months. You will need to photocopy enclosed form and distribute to the supervisory person at the locations you choose to conduct your observations. Each should be sealed with the evaluator's signature over the flap and are to be submitted as part of your application packet.*

**Following items only apply to applicants selected to proceed through the admission process by meeting the initial verification of eligibility requirements:**

Completion of TEAS examination (see #2, next page)

Participation in interview process (see #3, next page)

*(Continued)*

**Additional Materials:**

ALL applicants must submit the **\$65.00** application fee (make check payable to: Mountwest Community & Technical College). *You must submit this fee directly to the Cashier's Office in the One-Stop Center on First Floor) **at the time of submitting your application packet.** Please be sure to request a receipt to verify your payment ©*

Note: This is a standardized fee that all applicants to the program must submit at the time of application. Payment of this fee **does not** guarantee participation in the aptitude exam or interview aspect of the admissions process. Furthermore, it **does not** guarantee admission into the program.

2. The Test of Essential Academic Skills (TEAS) Exam will be given on Friday, April 18<sup>th</sup> from 8:00 PM - 12:00 PM, in Room (TBA). *Applicants that have met the initial verification of eligibility requirements will receive an invitation to participate via email only. Please note that the date/time are subject to change and may be modified. You must participate in this event as scheduled in order to fulfill application requirements.*
3. Interview Invitations (sent via email only) will be issued to those applicants selected for interviews. Tentative dates for conducting interviews will be Tuesday April 22nd, with times and room location (TBA). Applicants will be scheduled for 30 min sessions. *Please note that the date/time are subject to change. You must participate in this event as scheduled in order to fulfill application requirements.*

**"An active email address is required for those admitted into the program"**

**NOTE:** *As stated above, you must provide an active email account in your application materials. Correspondence from the program, throughout the admissions process, will come via this email account only.*

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All applicants will have received notification of their application status prior to the interview date. Qualified applicants not selected following interviews may be placed on alternate list.

**Notice:** Do not submit any other materials other than those requested.

Mountwest Community & Technical College  
**PTA Program**  
 Career & Technical Division  
**2025 Application**

**Gen. Education / Prerequisite Verification Form**

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Student Name: \_\_\_\_\_  
 MCTC 942#: \_\_\_\_\_

Please complete the following for each required general education prerequisite for the program.

Course Name	*Substitution Course Name & Number	Semester completed	College of completion	Grade Received	Currently taking.!	*You verified that this is reflected on your Transcripts
BIOL 260 Applied Anatomy						
BIOL 265 Applied Physiology						
BIOL 221 Structural Kinesiology						
BIOL 245 Physiology of Exercise						
SCI 110 Physics						
ENG 111 Composition						
COM 112 / 125 Oral Communication						
MAT 130 College Algebra						
Social Science Elective: (Soc 210, Psych 200 / 215)						

\*Note: Courses listed here are all offered by MCTC. All coursework listed must be included on the transcripts you submit to the Registrar's Office upon your admission to the college. Completion of this form does not guarantee that a substitution course will be considered as equivalent.

**Notice:**      **Students should address all transfer credit matters directly to the registrars/advising office of Mountwest Community & Technical College.**



**Mountwest Community and Technical College**

**Physical Therapist Assistant Program**

2025 - PTA Admissions: Evaluation of PTA Observation

**Instructions to Applicant:** Please complete the information in the first box prior to attending the clinic. Hours required: 20 minimum in two (2) different settings (40 total required). Please follow facility guidelines for HIPPA and confidentiality. A evaluators signature is needed to certify time completed. Copy this form as needed to meet required hours.

<b><u>TO BE COMPLETED BY APPLICANT:</u></b>	
<p>Waiver of FERPA: This waiver statement should be signed if you desire to waive your rights of privacy provided by the Family Educational Rights and Privacy Act of 1974, so that this reference may be read by others. This information will be used in a confidential manner for the express purpose of application to the PTA Program.</p>	
Applicant's Signature _____	Date _____
Printed Applicant's Name _____	
<p>I understand that I am to submit this form in a sealed envelope with the therapist's signature written across the flap of the envelope. This form is to be submitted with other application materials no later than <b>March 15, 2025.</b></p>	
_____	_____
Applicant's signature	Date

**Instructions to Supervising Clinician:** The PT or PTA who is supplying the reference should document the hours, complete evaluation below, sign it, and place it in a sealed envelope, sign it over the seal and return it to the applicant for submission with their application packet.

**TO BE COMPLETED BY PHYSICAL THERAPIST OR PHYSICAL THERAPIST ASSISTANT**

Therapist \_\_\_\_\_ Position \_\_\_\_\_  
 Facility \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Please rate applicant by checking the appropriate box that best describes your impression of the candidate.

\*\* *Number of hours completed during observation at this facility:* \_\_\_\_\_ \*\*

	Yes	No
Meets dress code of facility		
Established volunteer experience independently		
Asks questions		
Punctual, dependable, follows instructions		
Seeks opportunities for learning		
Interacts with patients, staff		
Understands and performs confidentiality		

\_\_\_\_\_ Recommend      \_\_\_\_\_ Recommend with Reservations      \_\_\_\_\_ Not Recommended

Comments: \_\_\_\_\_

\_\_\_\_\_  
 Therapist's Signature/ State License#      Date

PTA Program / One Mountwest Way, Room 451, Huntington, WV 25701 [odell8@mctc.edu](mailto:odell8@mctc.edu) or [perkey4@mctc.edu](mailto:perkey4@mctc.edu)

**CONFIDENTIAL RECOMMENDATION OF PTA APPLICANT**

**APPLICANT** \_\_\_\_\_

**DATE** \_\_\_\_

The above applicant to the *MCTC-PTA Program* has given your name as a reference. Please rate this candidate by placing an (X) in the box that best describes this applicant and return it "sealed" to the student as soon as possible.

CHARACTERISTIC					
<b>INDUSTRY:</b> Willingness to work. Habits, zeal, perseverance.	Lazy, little or no effort	Seldom completes work	Ordinarily completes work	Occasionally does extra work	Does extra work gladly
<b>THOROUGHNESS:</b> Intellectual curiosity, originality, willingness to attempt new ideas, ask questions, shows interest.	Careless, work is always incomplete	Work is sometimes careless and inaccurate	Work is generally completed and reasonably accurate	Careful work, accurate	Very careful and thorough
<b>INITIATIVE:</b> Intellectual curiosity, originality, willingness to attempt new ideas	Never tries anything new	Seldom originates own ideas, follower	Sometimes attempts new ideas	Often initiates undertakings	Marked ability to think independently, carries out ideas
<b>RELIABILITY:</b> Dependability, good judgment, honesty, ability to get along without supervision.	Dishonest, neglects obligation	Often needs supervision	Has to be prompted, sometimes reliable	Usually assumes obligations	Thoroughly dependable
<b>COOPERATION:</b> Ability to get along with others, adaptable, tactful, agreeable, cheerful	Disagreeable, antagonistic	Slow to respond, not willing to help	Tends to be agreeable and willing to help	Does well in team work, agreeable	Always willing to help others
<b>EMOTIONAL CONTROL:</b> Poise, ability to handle stress	Very poor control of emotions	Occasionally loses self-control	Fairly balanced, good control	Well-balanced, poised	Unusual poise
<b>INTELLECTUAL CAPACITY:</b> Intelligence, natural ability to succeed in academic effort.	Very slow to learn, lowest fifth	Needs to make extra effort to keep up	Average, quick to catch on	Gifted, grasp subject	Highest fifth
<b>RECOMMENDATION:</b> Based on the rating on this form, this applicant is :	Not recommended	Recommended with reservations	Recommended	Recommended with confidence	Very highly recommended

How long have you known this applicant? \_\_\_\_\_

In what capacity have you been associated with this applicant \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EVALUATOR'S NAME:** .....

**TITLE:** .....

**ADDRESS:.** \_\_\_\_\_

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**TO BE COMPLETED BY APPLICANT**

Name \_\_\_\_\_

Social Security No. \_\_\_\_\_

The Family Educational Privacy Act of 1974 and its amendments guarantee students access to educational records concerning them. Students are permitted to waive their right to access these recommendations. The following statement indicates the wish of the applicant regarding this recommendation:

I waive my right to inspect the contents of this recommendation.       I do not waive my right to inspect the contents of this recommendation.

NOTE: This waiver is not required as a condition for admission to the MCTC - PTA Program or receipt of financial aid or any other services and benefits from MCTC. It is the Program's policy that all recommendations be used for the admission process only.

\_\_\_\_\_  
Signature of Applicant

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