

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Wednesday, April 26th, 2023 @ 8:00 a.m.
Mountwest Community & Technical College – G07A

PRESENT: Ed Bays, Jeffrey Blatt, Cathy Burns, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Tony Martin, Mel Miller, Mark Morgan, Dee Preston

ALSO ATTENDING: President Dr. Josh Baker, Sarah Dick, Michael McComas, Jennifer Porter, Mesha Shamblin, Kristi Williams

ABSENT: Alejandra Mallory, David Earl

AGENDA ITEMS:

1. **Call to Order and Determination of Quorum: Mr. Mel Miller, Vice Chairman:**
David Earl, IBOG Chairman, called the meeting order at 8:02am. A quorum was established.
2. **Consent Agenda: Approval of the Minutes: Mr. Mel Miller, Vice Chairman: ***
Upon a motion by Mr. Bays, and seconded by Mr. Blatt, the Board approved the minutes for the regular meeting on March 16th, 2023.
3. **Finance Committee Report: Mr. Mark Morgan & Kristi Williams, CFO:***
The financial statements were presented and Ms. Williams gave a presentation regarding the budget. A resolution to approve the FY 24 budget and ACB salary increase was presented, which would have no tuition increases and a salary increase of \$2,300 for each full-time employee, was approved upon a motion made by Mr. Morgan, and seconded by Mr. Gibson.
4. **Academic Affairs Committee: Ms. Cathy Burns & Mr. Mike McComas, CAO:***
The committee met on April 13th to discuss program reviews. Upon a motion made by Mr. Bays, and seconded by Mr. Goad, the following programs were approved:
 - AAS Early Childhood Education
 - AAS Accounting
 - o CAS Accounting/Bookkeeping
 - AAS Banking & Finance
 - AAS Paralegal
 - AAS Criminal Justice
 - AAS Geospatial Technology
 - AAS Massage Therapy
 - AAS Transportation Technology
 - o CAS Transportation
 - o CAS Maritime

Details of each approval can be found in the attached program review approval forms.

5. President's Report: Dr. Josh Baker, President: *

Dr. Baker reviewed his report, which included updates on the Foundation, enrollment, programming updates, legislative updates, and upcoming events. A copy of the report is attached to the minutes. Dr. Baker also requested approval of the strategic plan by the board. Upon a motion made by Ms. Burns, seconded by Mr. Morgan, the strategic plan was approved. A copy of the plan is attached to the minutes.

6. Executive Session under the Authority of WV Code 6-9A-4: Mr. Mel Miller, Vice Chairman*

Upon a motion made by Mr. Gibson, and seconded by Mr. Blatt, the board went into executive session to discuss the sale of 2124 5th Avenue. Upon a motion made by Mr. Gibson, and seconded by Mr. Morgan, the board came out of executive session at 9:17am.

7. Resolution to Authorize the Sale of Property 2124 5th Avenue: Mr. Mel Miller, Vice Chairman*

A resolution to authorize Dr. Baker to proceed with the bidding and selling process of the property was presented, so long as the board was updated throughout the process. Upon a motion made by Mr. Goad, and seconded by Mr. Bays, the resolution was approved.

8. Adjournment:

There being no other agenda items or business, the meeting was adjourned at 9:20am by Vice Chairman Mel Miller.