

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, March 16th, 2023 @ 8:00 a.m.

Mountwest Community & Technical College – G07A

PRESENT: Ed Bays, Jeffrey Blatt, Cathy Burns, Thomas Gibson, David Earl, Dinah Ledbetter, Tony Martin, Mel Miller, Mark Morgan, Dee Preston

ALSO ATTENDING: President Dr. Josh Baker, Sarah Dick, Michael McComas, Jennifer Porter, Mesha Shamblin, Kristi Williams

ABSENT: Alejandra Mallory, Jeffrey Goad

AGENDA ITEMS:

1. Call to Order and Determination of Quorum: Mr. David Earl, Chairman:

David Earl, IBOG Chairman, called the meeting order at 8:02am. A quorum was established.

2. Consent Agenda: Approval of the Minutes: Mr. David Earl, Chairman: *

Upon a motion by Mr. Morgan, and seconded by Ms. Ledbetter, the Board approved the minutes for the regular meeting on February 16th, 2023.

3. Finance Committee Report: Mr. Mark Morgan & Kristi Williams, CFO:*

Report:*Mr. Morgan presented the financial statements, explaining that tuition is currently trending higher than anticipated due to an increase in enrollment. The College current has 400 days of cash on hand. A copy of the finance report is attached to the minutes. The financial statements were accepted by the board upon a motion by Mr. Gibson, seconded by Mr. Miller.

Tuition & Fees Approval:* Ms. Williams presented the tuition and fees to the Board of Governors. A resolution was presented to approve tuition and fees for the 23-24 academic year. Upon a motion by Mr. Gibson, seconded by Mr. Blatt, the tuition and fee schedule was approved and will be submitted to the central office.

4. President's Report: Dr. Josh Baker, President:

Dr. Baker reviewed his report, which included updates on the Foundation, enrollment, programming updates, legislative updates, and upcoming events. A copy of the report is attached to the minutes.

5. Executive Session under the Authority of WV Code 6-9A-4: Mr. David Earl, Chairman*

Upon a motion made by Mr. Morgan, seconded by Ms. Preston, the Board went into executive session to discuss the review of Dr. Baker's presidential contract. Upon a motion made by Ms. Preston, seconded by Mr. Bays, the board came out of executive session.

6. Presidential Contract Resolution: Mr. David Earl, Chairman*

A resolution for Dr. Baker's renewal of contract was presented. Upon a motion made by Mr. Miller, seconded by Ms. Ledbetter, the resolution was approved and will be submitted to the central office for final approval. A summary of the agreement is attached to the minutes.

7. Adjournment:

There being no other agenda items or business, the meeting was adjourned at 8:55am by Chairman David Earl.

MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
AGENDA

Thursday, March 16th, 2023 @ 8:00 a.m.
Mountwest Community & Technical College – G07

1. Call to Order, Determination of Quorum: Mr. David Earl, Chairman
2. Consent Agenda: Mr. David Earl, Chairman
 - Approval of Minutes –February 16th, 2023*
3. Finance Committee Report: Mr. Mark Morgan & Ms. Kristi Williams, CFO
 - Tuition & Fees Presentation
 - Tuition and Fees Resolution & Approval*
4. President’s Report: Dr. Joshua Baker, President
5. Possible Executive Session under the Authority of WV Code Section6-9A-4: Mr. David Earl, Chairman*
 - Personnel: Discussion and review of Dr. Baker’s Presidential Contract
6. Presidential Contract Resolution & Approval: Mr. David Earl, Chairman*
7. Other Business:
 - Announcements*
 - The next regularly scheduled meeting will be held on April 26th, 2023.*
 - Graduation – Christ Temple Church – will be held on April 28th, 2023 at 6:00pm. Please RSVP with Mesha Shamblin. Board Members should arrive by 5:15pm.*
8. Adjournment

**Action Items – Approval Required*

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, February 16th, 2023 @ 8:00 a.m.

Mountwest Community & Technical College – G07A

PRESENT: Ed Bays, Jeffrey Blatt, Cathy Burns, Thomas Gibson, Jeffrey Goad, David Earl, Dinah Ledbetter, Mel Miller, Mark Morgan, Dee Preston

ALSO ATTENDING: President Dr. Josh Baker, Sarah Dick, Michael McComas, Jennifer Porter, Mesha Shamblin, Pete Smith

ABSENT: Alejandra Mallory, Tony Martin

AGENDA ITEMS:

1. **Call to Order and Determination of Quorum: Mr. David Earl, Chairman:**
David Earl, IBOG Chairman, called the meeting order at 8:00am. A quorum was established.
2. **Consent Agenda: Approval of the Minutes: Mr. David Earl, Chairman: ***
Upon a motion by Mr. Gibson, and seconded by Ms. Ledbetter, the Board approved the minutes for the regular meeting on January 17th, 2023.
3. **Finance Committee Report: Mr. Mark Morgan:**
Mr. Morgan presented the financial statements, explaining that tuition is currently trending higher than anticipated due to an increase in enrollment. All other financials are trending as expected. A copy of the finance report is attached to the minutes.
4. **President's Report: Dr. Josh Baker, President:**
Dr. Baker reviewed his report, which included updates on the Foundation, enrollment, new hires, strategic planning, programming updates, legislative updates, and upcoming events. A copy of the report is attached to the minutes.
5. **Executive Session under the Authority of WV Code 6-9A-4: Mr. David Earl, Chairman***
Upon a motion made by Mr. Miller, seconded by Mr. Goad, the Board went into executive session to discuss the review of Dr. Baker's presidential contract. During the session, training took place regarding Series 5 and the process for renewing presidential contracts. Upon a motion made by Ms. Burns, and seconded by Mr. Miller, the Board came out of executive session at 9:10am.
6. **Adjournment:**
There being no other agenda items or business, the meeting was adjourned at 9:11am by Chairman David Earl.

To: Mountwest Finance Committee

From: Kristi Williams, Vice President of Finance and Administration

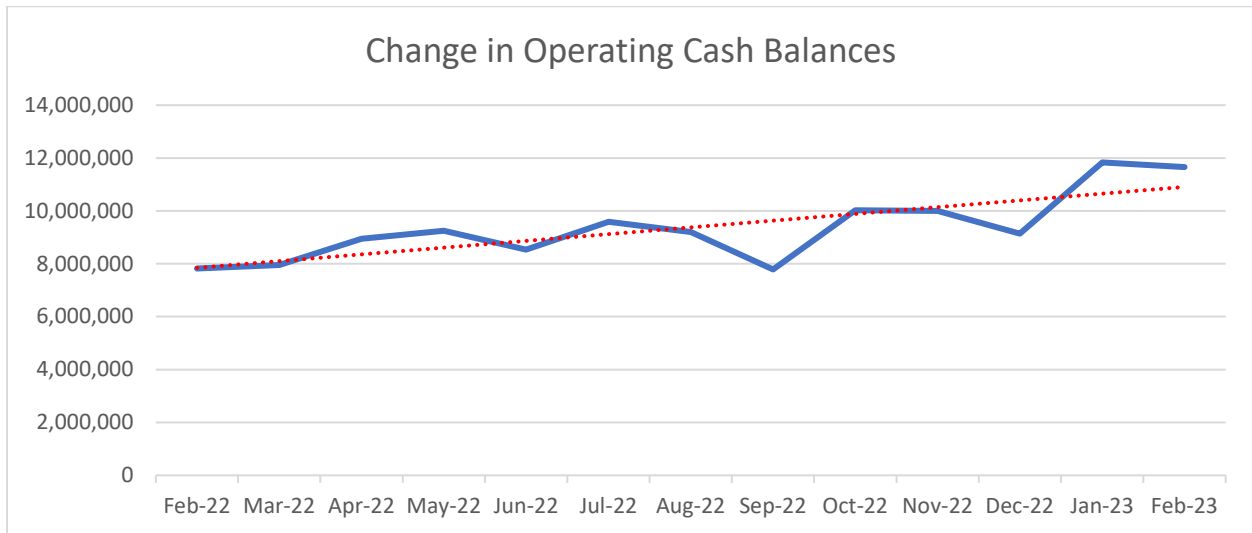
CC: Dr. Josh Baker, President

Date: March 13, 2023

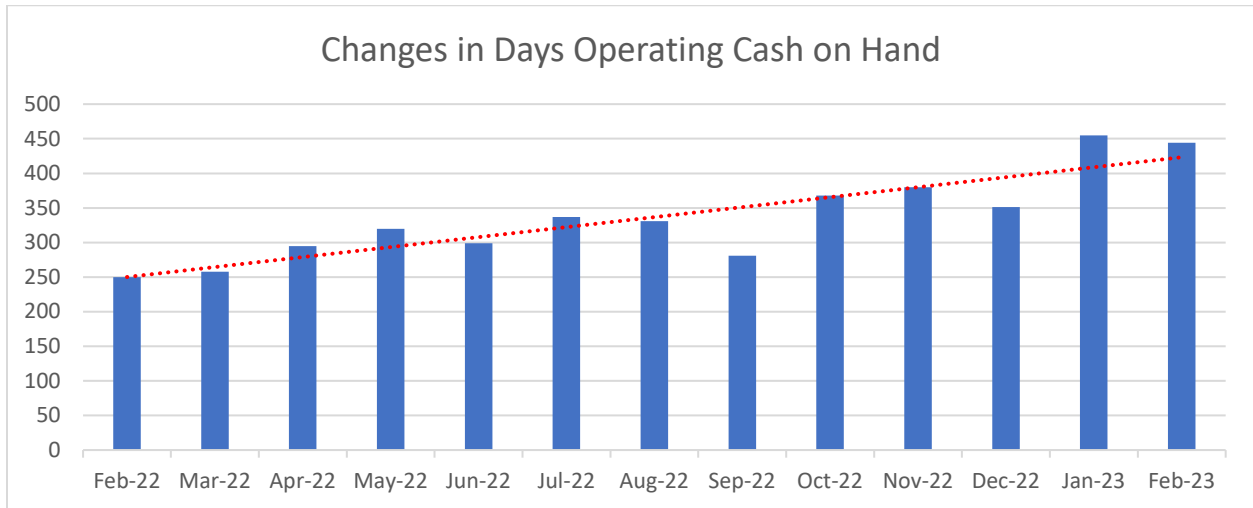
Re: February 2023 Finance Committee Report

Cash Report:

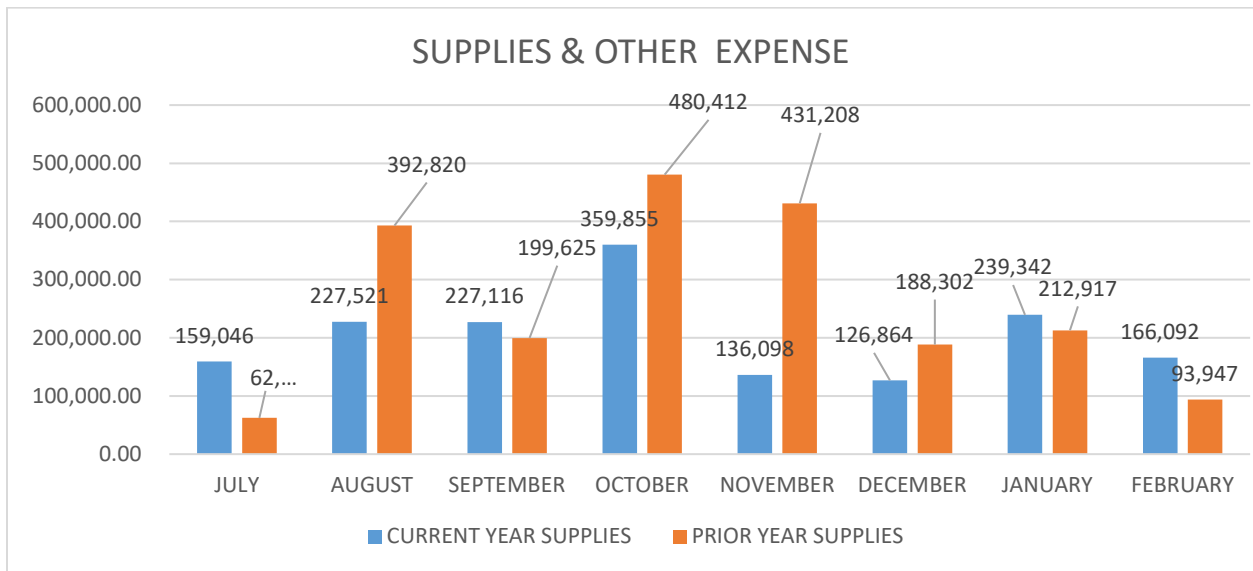
The attached Cash Operating Budget Report is for February 2023 the 8th month of the 2023 Fiscal Year. The target for 8/12 of the year is 67% for revenue and expense if activity was spread equally over 12 months. Revenue is at 99% which is above target, and expenses are currently at 65%, which is slightly under the target.



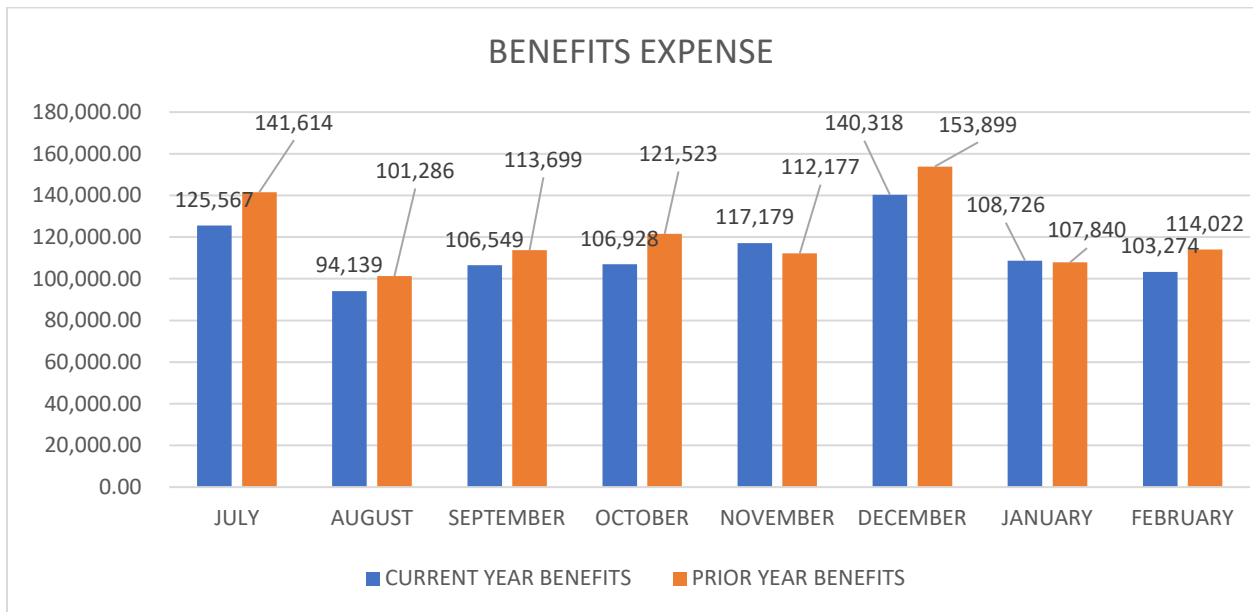
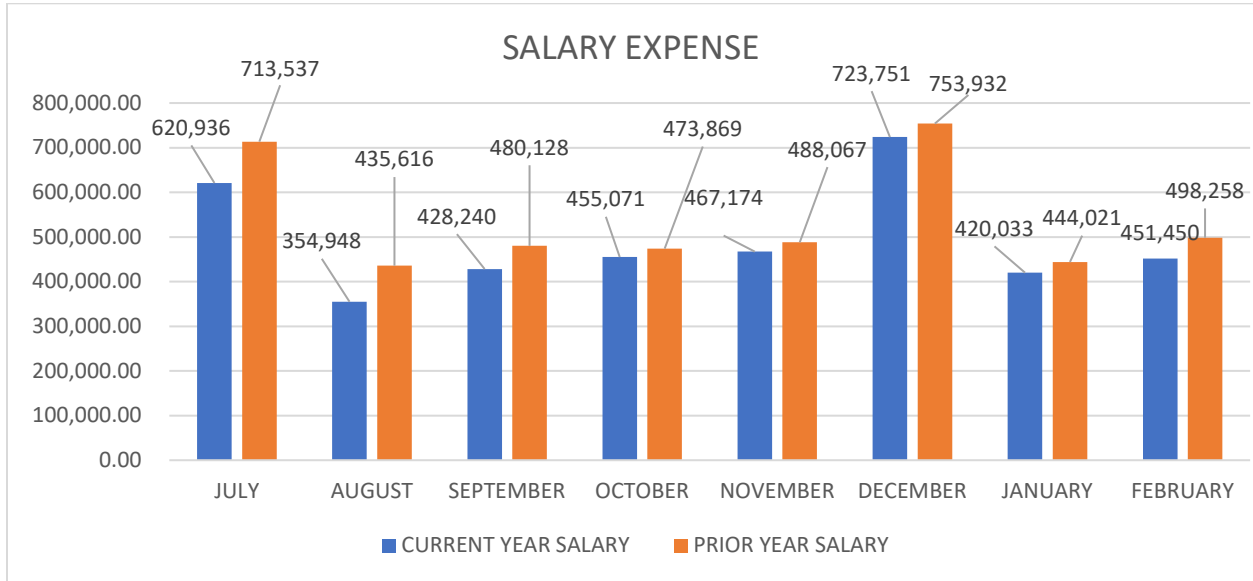
Cash at the end of February 2023 was approximately 49% higher than February 2022, for a \$3,828,384 difference. The number of days cash on hand in February 2023 is 444, and as of February 2022, it was 250 days, an increase of 194 days.



Supplies and Other expenses for February 2023 were \$166,093 which is higher compared to \$93,947 in February 2022. The YTD Supplies and Other Expenses for FY23 are \$1,641,935 compared to \$2,061,511 for FY22, which is a decrease of \$419,576.



Salaries and Benefits for the month of February 2023 were \$451,450 and \$103,274 respectively, which is lower compared to \$498,258 and \$114,022 in February of last year. The YTD Salaries and Benefits for FY23 are \$3,921,604 and 902,679 compared to \$4,287,427 and \$966,058 for FY22, which is a decrease of \$365,826 and \$63,379 respectively.



Mountwest Community & Technical College
ALL FUNDS
Fiscal Year 2023

as of: February 28, 2023

	FY 2023 BUDGET	FY 2023 ACTUAL YTD	Comparison %	FY 2022 BUDGET	FY 2022 ACTUAL YTD	Comparison %
TOTAL REVENUES:						
Tuition and Fees	\$3,462,000	\$4,930,456	142%	\$3,700,000	\$2,030,122	55%
Sales and Services of Educational Activities	2,500	79,912	3196%	\$2,500	40,378	1615%
Federal Grants	3,250,000	61,863	2%	3,250,000	726,068	22%
State Grants	4,222,424	3,163,601	75%	3,300,000	3,056,618	93%
Auxiliary Enterprises	151,300	173,976	115%	135,000	140,530	104%
Other Operating Revenues	10,000	72,252	723%	80,000	57,788	72%
State Appropriations	6,716,176	5,037,132	75%	6,391,967	4,857,894	76%
Investment income	5,000	219,180	4384%	35,000	2,493	7%
Other Nonoperating revenues*	0	0	0%	0	0	
TOTAL REVENUES	\$17,819,400	\$13,738,372	77%	\$16,894,467	\$10,911,891	65%

TOTAL EXPENSES:						
Salaries and Wages	7,955,225	4,538,747	57%	8,033,885	4,653,888	58%
Benefits	2,110,787	1,023,991	49%	1,831,163	1,038,192	57%
Utilities	302,580	231,861	77%	301,500	207,959	69%
Supplies and Other Services	8,111,343	2,869,121	35%	7,518,346	3,589,793	48%
Scholarships and Fellowships	1,831,000	1,770,463	97%	50,000	8,106	16%
Payment of System Debt-State of WV-Higher Education	79,026	39,513	50%	315,743	276,262	87%
Assessments by the Council for operations (HERA)	64,000	47,949	75%	83,000	33,430	40%
TOTAL OPERATING EXPENSES	\$20,453,961	\$10,521,645	51%	\$18,133,637	\$9,807,630	54%

Net Change in Cash	(2,634,561)	3,216,727	(1,239,170)	1,104,261
Cash Beginning Balance	14,499,547	14,499,547		
Ending Cash Balance	11,864,986	17,716,274		

SUMMARY	
Beginning Cash Balance	\$ 14,499,547
Revenues	13,738,372
Expenses	(10,521,645)
Ending Cash Balance	\$ 17,716,274

**Mountwest Community & Technical College
Cash Operating Budget Analysis
Fiscal Year 2023**

as of: February 28, 2023

	FY 2023 BUDGET	FY 2023 ACTUAL YTD	Comparison %	FY 2022 BUDGET	FY 2022 ACTUAL YTD	Comparison %
TOTAL REVENUES:						
Tuition and Fees	\$3,044,000	\$4,311,642	142%	\$3,700,000	\$1,438,609	39%
Sales and Services of Educational Activities	2,500	51,150	2046%	2,500	730	29%
Auxiliary Enterprises	151,300	173,976	115%	135,000	140,530	104%
Other Operating Revenues	10,000	72,252	723%	80,000	2,778	3%
State Appropriations	6,716,176	5,037,132	75%	6,391,967	4,857,894	76%
Investment income	5,000	219,180	4384%	35,000	2,493	7%
Other Nonoperating revenues*	0	0	0%	0	0	0%
TOTAL REVENUES	\$9,928,976	\$9,865,332	99%	\$10,344,467	\$6,443,034	62%

TOTAL EXPENSES:						
Salaries and Wages	5,991,180	3,921,604	65%	6,654,385	4,287,427	64%
Benefits	1,460,524	902,679	62%	1,530,509	966,193	63%
Utilities	300,000	227,429	76%	300,000	204,201	68%
Supplies and Other Services	2,586,000	1,641,935	63%	2,650,000	2,061,496	78%
Scholarships and Fellowships - E&G Funded	25,000	-	0%	50,000	8,106	16%
Assessments by the Council for operations (HERA)	64,000	47,949	75%	83,000	33,430	40%
TOTAL OPERATING EXPENSES	\$10,426,704	\$6,741,596	65%	\$11,267,894	\$7,560,853	67%

Net Change in Cash	(497,728)	3,123,736	(\$1,117,819)
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Cash Beginning Balance	8,531,087	8,531,087
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Ending Cash Balance	8,033,359	11,654,823
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SUMMARY	
Beginning Cash Balance	\$ 8,531,087
Revenues	9,865,332
Expenses	(6,741,596)
Ending Cash Balance	<u>\$ 11,654,823</u>

Mountwest Community & Technical College
FY22 Capital Budget
as of: February 28, 2023

Description	Budget FY 2023	Actual YTD FY 2023	Comparison %	Budget FY 2022	Actual YTD FY 2022	Comparison %
Funding Sources:						
E&G Capital Fees, Student Tuition	\$ 418,000	\$ 426,114	102%	\$ 467,500	\$ 223,604	48%
Total Funding Sources	\$ 418,000	\$ 426,114	102%	\$ 467,500	\$ 223,604	48%

\$ 202,510

Uses:						
MCTC Capital Projects	\$ 418,000	\$ 32,313	8%	\$ 500,000	\$ 121,871	24%
MCTC Campus Improvements	-	-	0%	-	-	0%
Payment of Institutional Debt (Key Gov't - 1st Sentry) Bonds	-	-		234,743	236,627	101%
Payment of System Debt-State of WV-Higher Education	-	39,513		81,000	39,635	49%
Total Uses of Funds	\$ 418,000	\$ 71,826	17%	\$ 815,743	\$ 398,133	49%

\$ (326,307)

Balances		
Net Change in Cash	0	354,288
Beginning Cash Capital Balance	698,771	698,771
Ending Cash Capital Balance	698,771	1,053,059

\$ (174,529)

SUMMARY	
Beginning Cash Balance	\$ 812,168
Revenues - cash	\$ 426,114
Expenses - cash	\$ (71,826)
Ending Cash Balance	\$ 1,166,456

GRANTS as of 2/28/23

FUND	SFUND	GRANT	TYPE	START	END	BUDGET	FY23 Beginning Balance	Receipts	Disbursements	Ending Balance
STATE GRANTS										
4862	6201	Non Federal Grant/Gift Contract - Unrestricted	Indirect				556,105.69	24,643.21	(18,180.15)	562,568.75
	6203	Teubert Internship Grant	LEARN & EARN	10/26/2022	6/30/2023	\$ 4,600.00	0.00	0.00	(595.00)	(595.00)
	6204	Mountain Health Network	LEARN & EARN	11/4/2022	1/31/23	\$ 29,934.00	0.00	29,934.00	0.00	29,934.00
4862	6205	HEAPS Grants	Grant/Scholarship		Each Academic Year		237,863.00	60,772.00	(206,263.00)	92,372.00
4862	6206	WV Higher Education Grants	Grant/Scholarship		Each Academic Year		402,929.32	524,348.00	(714,661.32)	212,616.00
4862	6207	Promise Scholarship	Grant/Scholarship		Each Academic Year		16,650.00	67,028.00	(65,077.00)	18,601.00
4862	6208	WV Invests	Grant/Scholarship		Each Academic Year		300,661.00	312,398.00	(774,953.00)	(161,894.00)
4862	6209	Engineer Science Technology Scholarship	Grant/Scholarship		Each Academic Year		0.00	1,950.00	(450.00)	1,500.00
4862	6210	Substance Use Disorder Specialist	WVCTCS	8/1/2022	6/30/2025	\$ 220,000.00	0.00	220,000.00	(8,029.57)	211,970.43
	6211	WV Advance - Advance Manufacturing	ADVANCE	1/19/2023	12/30/2025	\$ 291,750.00	0.00	291,750.00	0.00	291,750.00
4862	6216	Mountwest Cares/Mental Health	HEPC	8/15/2022	6/30/2023	\$ 5,000.00	0.00	5,000.00	(2,018.53)	2,981.47
4862	6217	Behavioral Health Pipeline Award	WVCTCS	5/4/2022	9/30/2022	\$ 17,900.00	0.00	18,010.00	(18,920.00)	(910.00)
4862	6219	RCBI Contract Revenue	Contracts				208,815.36	53,853.23	0.00	262,668.59
4862	6221	CTE Professional Development	WVBOE	7/1/2022	3/31/2025	\$ 10,376.00	0.00	10,376.00	(5,428.80)	4,947.20
4862	6229	Hospitality & Tourism	WVBOE	6/1/2022	3/31/2024	\$ 14,471.09	0.00	14,471.09	(12,801.82)	1,669.27
4862	6230	Workforce Development	Contracts				(243,939.86)	65,015.40	(177,507.10)	(356,431.56)
4862	6231	Maritime Academy	Contracts				(98,780.84)	107,250.00	(73,017.10)	(64,547.94)
4862	6232	EMS Contracts	Contracts				133,411.81	39,443.66	(40,052.77)	132,802.70
4862	6235	Emergency Management Award	WVCTCS	3/17/2022	9/1/2022	\$ 74,825.00	(2,998.14)	14,950.00	(6,332.42)	5,619.44
4862	6236	Perkins Leadership - Paramedic	WVCTCS	5/1/2022	9/30/2023	\$ 50,000.00	0.00	25,396.49	(28,884.88)	(3,488.39)
4862	6240	Ntiva - IT, For Credit	LEARN & EARN	10/20/2021	12/31/2023	\$ 133,120.00	133,120.00	0.00	(34,660.12)	98,459.88
4862	6245	Manufacturing, Aviation, Construction (MAC)	DOL	9/30/2021	9/29/2024	\$ 184,778.00	(17,567.98)	53,390.41	(44,015.18)	(8,192.75)
4862	6253	Bravo Consulting - NewForce	LEARN & EARN	1/1/2021	8/30/2022	\$ 55,000.00	44,837.50	0.00	0.00	44,837.50
4862	6255	Alpha Technologies - IT, For Credit	LEARN & EARN	12/1/2020	7/30/2021	\$ 16,120.00	16,120.00	0.00	(16,120.00)	0.00
4862	6257	Valley Health - IT, For Credit	LEARN & EARN	5/14/2021	12/31/2022	\$ 3,900.00	120,720.27	(85,020.00)	0.00	35,700.27
4862	6259	Core10 - IT, For Credit	LEARN & EARN	9/18/2017	9/18/2024	\$ 99,960.00	78,177.50	0.00	0.00	78,177.50
4862	6260	City of Hurricane Learn & Earn	LEARN & EARN		9/18/2019	\$ 10,000.00	10,000.00	0.00	0.00	10,000.00
4862	6261	Tech304/Core10 - NewForce	LEARN & EARN	4/1/2020	6/30/2021	\$ 161,000.00	101,600.00	0.00	0.00	101,600.00
4862	6266	Utility Construction	ADVANCE	1/10/2022	1/2/2025	\$ 220,000.00	188,305.15	0.00	(57,005.26)	131,299.89
4862	6268	Digital Multimedia	TPD	7/1/2019	6/30/2023	\$ 220,000.00	50,078.82	0.00	(24,338.66)	25,740.16
4862	6274	Cybersecurity	TPD	7/1/2019	7/31/2022	\$ 220,000.00	29,341.84	0.00	(6,201.09)	23,140.75
4862	6275	Surg. Tech.	ADVANCE	7/1/2022	6/30/2025	\$ 446,200.00	446,200.00	0.00	(110,744.40)	335,455.60
4862	6276	CCNA/CISCO	TPD	6/1/2019	6/30/2022	\$ 220,000.00	220,000.00	0.00	(819.28)	219,180.72
4862	6283	Valley Health Learn & Earn	LEARN & EARN	9/1/2019	9/30/2020	\$ 12,000.00	9,220.50	0.00	0.00	9,220.50
4862	6289	WVDEP/Mountain Leverage -NewForce	LEARN & EARN	9/1/2020	6/30/2022	\$ 64,000.00	54,000.00	0.00	(12,205.34)	41,794.66
4862	6290	OER Grant	HEPC		on-going	\$ 5,000.00	1,542.06	2,000.00	(1,270.45)	2,271.61
4862	6293	Jobs & Hope WV	WVCTCS	11/17/2020	6/30/2022	\$ 14,400.00	14,212.51	0.00	0.00	14,212.51
4862	6296	Right at Home - Allied Health	LEARN & EARN	9/1/2020	6/30/2023	\$ 249,600.00	249,600.00	0.00	0.00	249,600.00
4862	6297	Perkins Reserve - Dual Credit	WVCTCS	5/21/2021	6/30/2022	\$ 53,681.00	(55,133.69)	130,285.81	(102,460.81)	(27,308.69)
4862	6299	AIM	DOL	7/1/2020	7/14/2024	\$ 632,995.00	(25,562.47)	64,879.76	(123,101.45)	(83,784.16)
4862	625A	Liberty Engineering	LEARN & EARN	1/19/2022	9/30/2023	\$ 54,465.60	24,902.23	0.00	(9,910.48)	14,991.75
4862	625B	CoForge - IT, For Credit	LEARN & EARN	1/19/2022	1/31/2024	\$ 109,200.00	109,200.00	0.00	0.00	109,200.00
4862	625C	Huntington Planting	LEARN & EARN	2/16/2022	6/30/2022	\$ 24,648.00	24,648.00	0.00	(23,373.44)	1,274.56
4862	625D	Mountain State Manufacturing	LEARN & EARN	2/16/2022	7/31/2023	\$ 16,320.00	16,320.00	0.00	(2,829.90)	13,490.10
4862	625E	Brown Veterinary Service	LEARN & EARN	2/16/2022	9/30/2023	\$ 33,750.00	33,750.00	0.00	(9,628.90)	24,121.10
4862	625F	Ayers Animal Hospital	LEARN & EARN	2/16/2022	9/30/2023	\$ 13,500.00	13,500.00	0.00	0.00	13,500.00
4862	625G	Hurricane Animal Hospital	LEARN & EARN	3/16/2022	6/30/2024	\$ 22,715.00	22,715.00	0.00	0.00	22,715.00
4862	625H	Infinity Marketing	LEARN & EARN	5/23/2022	7/31/2024	\$ 37,120.00	0.00	37,120.00	(11,520.00)	25,600.00
4862	625I	Rev.io - NewForce	LEARN & EARN	5/23/2022	7/31/2024	\$ 72,800.00	0.00	72,800.00	(57,500.28)	15,299.72
4862	625J	MU - Child Care Academy	LEARN & EARN	7/5/2022	8/31/2023	\$ 85,800.00	0.00	85,800.00	0.00	85,800.00
4862	625K	Blackwell & Company	LEARN & EARN	7/5/2022	8/31/2023	\$ 16,640.00	0.00	16,640.00	(728.00)	15,912.00
4862	625L	CJ Hughes	LEARN & EARN	8/1/2022	9/30/2023	\$ 332,592.00	0.00	337,592.00	0.00	337,592.00
4862	625M	Cabell County EMS	LEARN & EARN	1/4/2023	1/31/2024	\$ 253,632.00	0.00	253,632.00	0.00	253,632.00
4862	625N	FDSLsmith	LEARN & EARN	1/20/2023	12/31/2023	\$ 63,440.00	0.00	63,440.00	0.00	63,440.00
4862	625P	Huntington Steel	LEARN & EARN	1/12/2023	12/31/2023	\$ 28,800.00	0.00	28,800.00	0.00	28,800.00
4862	625Q	Mouldagraph	LEARN & EARN	2/10/2023	7/15/2023	\$ 7,920.00	0.00	7,920.00	0.00	7,920.00
4862	625R	Autism Services Center	LEARN & EARN	1/27/2023	1/31/2024	\$ 124,800.00	0.00	124,800.00	0.00	124,800.00
4862	62A0	Jan-Care	LEARN & EARN	3/1/2021	9/30/2021	\$ 123,240.00	37,670.89	146,400.00	(54,296.01)	129,774.88
4862	62A1	ATS - IT, For Credit	LEARN & EARN	1/1/2019	1/31/2022	\$ 75,600.00	14,427.81	0.00	0.00	14,427.81
4862	62A5	Hospitality ProStart WVDOE Grant	WVBOE				1,905.49	0.00	(1,905.49)	0.00
4862	62AV	MCTC_MU Aviation Maintenance MOU	Contracts	7/1/2021	6/30/2032		0.00	123,555.54	0.00	123,555.54
4862	62B2	Perkins	WVCTCS	7/1/2022	6/30/2022	\$ 240,140.00	(75,083.42)	126,527.33	(144,687.86)	(93,243.95)
4862	62B3	Dual Enrollment/College Transition	HEPC	7/1/2022	6/30/2023	\$ 30,913.56	30,913.56	23,185.17	(30,913.56)	23,185.17
4862	62B8	TANF	DHHR	7/1/2022	6/30/2023	\$ 60,000.00	13,540.86	33,874.12	(37,567.62)	9,847.36
4862	62C1	Diversity	HEPC	8/15/2021	6/30/2023	\$ 5,000.00	4,777.12	0.00	(1,147.86)	3,629.26
4862	62C3	Mobile App.	TPD	6/5/2018	6/30/2022	\$ 220,000.00	2,666.62	0.00	(2,666.62)	0.00
4862	62C4	NewForce	ADVANCE	10/3/2018	12/31/2022	\$ 818,741.00	117,900.39	0.00	(73,007.23)	44,893.16
4862	62C5	Coalfield Development	PRIVATE	1/1/2021	12/31/2022	\$ 80,000.00	(30,896.47)	80,000.00	(68,654.39)	(19,550.86)
TOTAL STATE GRANTS							3,542,387.43	3,614,211.22	(3,216,451.24)	3,940,147.41
FEDERAL GRANTS										
8895	2801	MCTC College Work Study	DOE Campus Based Aid	7/1/2022	6/30/2023	\$ 103,183.00	8,744.94	48,226.19	(53,179.90)	3,791.23
8895	2816	DOE Title III Attendance Pays AY16	DOE	10/1/2014	9/30/2019	\$ 1,578,202.00	430.00	0.00	(430.00)	0.00
8895	2818	COVID-19 Stimulus	DOE	4/1/2020	6/1/2023	\$ 8,850,340.00	(58,289.95)	0.00	(351,165.66)	(409,455.61)
8895	2820	RCBI-Aerospace Welding	NSF	8/1/2022	7/31/2025	\$ 552,031.00	0.00	0.00	(4,156.21)	(4,156.21)
8895	2850	Administrative Cost Allowance	Title IV Indirect				50,810.31	10,432.00	(9,656.02)	51,586.29
8895	8801	Federal Grants - Indirect Cost Fund	Indirect				800,154.88	0.00	(712.50)	799,442.38
8895	8895	Federal Grants and Contracts	CARES (Lost Rev)				959,045.48	3,205.00	(36,653.39)	925,597.09
TOTAL FEDERAL GRANTS							1,760,895.66	61,863.19	(455,953.68)	1,366,805.17
FEDERAL GRANTS (G5)										
						AMOUNT IN G5	Drawdowns FY23			
Supplemental Opportunity Grant (SEOG)						\$ 89,171.00	(89,171.00)			
PELL Grants						DOE Title IV Aid	VARIES			
CARES Grants - Institutional Portion						\$ 1,069,362.69	(4,280.98)			

**BOARD OF GOVERNORS
MOUNTWEST COMMUNITY AND TECHNICAL COLLEGE
MARCH 16, 2023**

ITEM: **Approval of Fiscal Year 2023-24 Tuition and Fees**

RECOMMENDED RESOLUTION: *Resolved,* That the Mountwest Community and Technical College Board of Governors approve to keep the tuition rate per credit hour the same as prior year and move the tuition cap from 12 credit hours to 15 credit hours for the FY2023-2024 year. There will not be a tuition increase in the event that the 12 credit hour cap remains the same.

Further Resolved, That the Mountwest Community and Technical College Board of Governors approve the special fees and program fees as recommended.

STAFF MEMBER: Kristi Williams

BACKGROUND:

West Virginia State Code §18B-10-1 allows the governing boards for community and technical colleges to approve annual tuition and fees increases up to ten percent (10%) and up to seven percent (7%) over any three-year rolling period without further approval by the West Virginia Council for Community and Technical College Education (Council). Further, West Virginia State Code §18B-10-1 requires the local governing boards to approve changes in non-resident tuition and fees, program fees, and special or operational fees. The Higher Education Price Index increased 5.2 percent for 2022.

Any changes approved by the Board will be taken to the Council for reporting purposes only at the tuition and fees approval meeting in April 2023.

March 2023 President's Report

- **Foundation**
 - New board members joining in next month.
 - Amy Frasure – Bullseye Total Media
 - Isaac Meyers – Guyan Country Club
 - John Zickefoose – Bailes, Craig, Sellards PLLC
 - Eli Underwood – WSAZ
 - Allison White – SIP

- **Enrollment**
 - Summer and Fall enrollment began March 13th for currently enrolled students, March 27th for all.

- **Strategic Planning Sessions Continue**
 - Kim Burns will come to campus to share plan draft on March 14th.

- **Legislative Updates**
 - Concealed carry on campus is approved. Summer 2024 start time.
 - The governor's office and HEPC are developing guidance.
 - SB 602 calling for HBCU's (Bluefield and WVSU) to offer associate degrees did not proceed.
 - Funding for deferred maintenance is approved, but details and process forthcoming.
 - The plans to address slippage are being developed actively.
 - Funding for dual credit (JumpStart) is approved.
 - Likely \$4.2M statewide. College portion still being determined.
 - We should be able to continue JumpStart for no cost to students!

- **Recent Events**
 - Please see the "3 Things email" handout that recognizes several students, staff, and faculty at the college.

- **Data Driven Decisions**
 - First ever annual program data snapshots are completed. This is a valuable tool to help the college identify student success and enrollment trends.

- **Upcoming Events**
 - Strategic plan consultant report to board
 - March 14th at noon/lunch.
 - Spring Break
 - March 20-24th.
 - Utility Construction presentation at American Association of Community Colleges
 - April 4th.
 - Community Clean Up Day @ Fairfield
 - April 6th.
 - Graduation
 - April 28th, 2023, Christ Temple.

Mountwest President's 3 Things

Faculty Promotions

Congratulations Leigh-Ann Brewer, Aileen Marcelo, and Meagan Valentine! We appreciate your fantastic contributions to the college.

County Champs!

Shanice's daughter, Jeriyah, was 4/4 from the free throw line with less than a minute left to win the middle school county championship. She is a very talented player, and apparently great under pressure.

Go Huntington East MS!



Black History Month

I want to say thank you to our diversity committee, and others, who contributed to our Black History Month celebration. The following are a couple highlights from our Mountwest Facebook.

👏👏 Congratulations to last week's trivia winner, Janasia Wilder! 💙💛💚

Janasia is interning at Mountwest as part of a class at her high school. She also plans to join the #mountwestfamily in the fall!!

#BlackHistoryMonth #triviawinner



Scholarship Recipients

We celebrated our scholarship recipients! It was so fun to bring in their families, and some of our donors!



PTK All-WV Team Honorees

If you see these students, celebrate them!!!

Congratulations to Mountwest's 2023 Phi Theta Kappa All - West Virginia Academic Team Honorees!

Whitney Fain

Desiree Grimes

Kaelynn Ward

"Phi Theta Kappa is the international honor society for two-year colleges. Its mission is to recognize high academic achievement of college students and to provide opportunities for them to grow as scholars and leaders. "

**BOARD OF GOVERNORS
MOUNTWEST COMMUNITY AND TECHNICAL COLLEGE
MARCH 16, 2023**

ITEM: **Approval of Presidential Contract**

RECOMMENDED RESOLUTION: *Resolved,* That the Mountwest Community and Technical College Board of Governors approve the presidential contract as written, with a term of 3 years. Should state employees receive an across the board increase in salary, the contract is approved with a modification to include the same ACB increase amount.

STAFF MEMBER: Mesha Shamblin, Vice President

BACKGROUND:

Legislative Rule Title 135 Series 5, Employing & Evaluating Presidents establishes the guidelines for governing boards to use in employing and evaluating Presidents.

Any changes approved by the Board will be taken to the Council for approval as outlined in §135-5-3. Presidential Contracts, and §135-5-4. Presidential Compensation.



March 16, 2023

Dr. Sarah Armstrong Tucker
Chancellor
WV Council for Community and Technical College Education
1018 Kanawha Boulevard, East, Suite 700
Charleston, West Virginia 25301

Dear Chancellor Tucker,

At its meeting on March 16, 2023, the Board of Governors approved the following compensation for Dr. Josh Baker, President of Mountwest Community & Technical College effective July 1, 2023. Pursuant to this action by the Board, I am requesting the enclosed compensation contract be placed on the Council agenda for consideration and approval. A summary of the compensation is as follows:

A summary of the contract is as follows:

▪ Current Base Salary	\$162,300
▪ Amount of base salary increase requested	\$12,700
▪ New requested base salary	\$175,000
▪ Percentage of requested salary increase	7.8%
▪ Average percentage increase for all other college staff/faculty	_____%
▪ Total additional annual compensation requested: (Note if this represents an increase and how much)	
○ Car allowance	\$12,000 (+\$2,400 per year)
○ Housing allowance	\$15,000 (+\$3,000 per year)
○ Cell Phone	\$1,200 (no change)
○ Deferred Compensation	\$0
○ Other (list) _____	\$0

As the percentage increase requested for President Baker is greater than the average percentage increase provided to staff and faculty, the Board's recommendation for a 7.8% increase in base salary and other compensation outlined above is justified by the attached justification letter.

Sincerely,

David Earl
Chair, Board of Governors