

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Monday, November 14th, 2022 @ 8:00 a.m.

Mountwest Community & Technical College – G07A

PRESENT: Ed Bays, Jeffrey Blatt, Cathy Burns, Thomas Gibson, Jeffrey Goad, David Earl, Dinah Ledbetter, Tony Martin, Mark Morgan, Dee Preston

ALSO ATTENDING: President Dr. Josh Baker, Sarah Dick, Michael McComas, Jennifer Porter, Mesha Shamblin, Kristi Williams, Dr. Kristy Wood

ABSENT: Alejandra Mallory, Mel Miller

AGENDA ITEMS:

1. Call to Order and Determination of Quorum: Mr. David Earl, Chairman:

David Earl, IBOG Chairman, called the meeting order at 8:01am. A quorum was established.

2. Consent Agenda: Approval of the Minutes: Mr. David Earl, Chairman: *

Upon a motion by Mr. Gibson, and seconded by Mr. Goad, the Board approved the minutes for the regular meeting on October 20th, 2022.

3. Finance Committee Report: Mr. Mark Morgan & Ms. Kristi Williams, Interim CFO; CLA Auditors Report:*

CLA presented the audited financial statements for the previous fiscal year. Mr. Morgan and Ms. Williams answered any outstanding questions from the Board of Governors. Mr. Morgan presented a resolution and motion to the Board for the approval of the audit report. Seconded by Mr. Goad, the resolution was approved and resolved, for the Board of Governors to approve the audit of the financial statements for the fiscal year ending June 30th, 2022. A copy of the signed motion is attached to the minutes.

4. Academic Affairs Committee Report & Approval of Revised Policy No. A-10, General Education Curriculum: Ms. Cathy Burns & Mr. Mike McComas, CAO: *

The committee presented revised policy no. A-10 to the Board for approval. The policy revision added information regarding the process for embedded general education. Upon a motion from Mr. Bays, seconded by Mr. Morgan, the Board of Governors approved the policy revision. The policy will be posted for public comment for 30 days. If no comments, questions, or concerns by the general public, the policy will become official 30 days from the Board meeting.

5. President's Report: Dr. Josh Baker, President: *

Dr. Baker introduced Kristy Wood, Director of Workforce Development, to give a presentation on Mountwest' Non-Credit training programs. Kristy presented the board with information on a variety

of Mountwest's current workforce partnerships and programs. The Board of Governors were approved for training credits for this presentation.

Additionally, Dr. Baker reported on the Mountwest Foundation, staffing changes, Caring Campus, strategic planning, Risk Updates, Veterans Week events, and other upcoming events such as the legislative breakfast and the annual holiday party. Attached to the minutes are more details regarding the President's report.

6. December Board Meeting Cancellation: Mr. David Earl, Chairman:*

Mr. Earl asked the Board to approve the cancellation of the December 15th, 2022 Board meeting, as well as December committee meetings. Upon a motion made by Ms. Burns, seconded by Mr. Blatt, the December board meeting was canceled. Additionally, the Board agreed to not hold a December meeting in future versions of the meeting calendar.

7. Adjournment:

There being no other agenda items or business, the meeting was adjourned at 8:48am by Chairman David Earl.

**BOARD OF GOVERNORS
MOUNTWEST COMMUNITY AND TECHNICAL COLLEGE
NOVEMBER 14, 2022**

ITEM: **Approval of the Audit Report for
Mountwest Community and Technical
College**

RECOMMENDED RESOLUTION: *Resolved,* That the Mountwest Community & Technical College Board of Governors approves the audit of the Mountwest Community and Technical College Financial Statements for the Fiscal Year Ending June 30, 2022.

STAFF MEMBER: Kristi Williams

BACKGROUND:

The audited financial statements for Mountwest are presented under the Governmental Accounting Standards Board (GASB) format which places emphasis on the overall economic resources of the College. This format includes the Statement of Net Position, Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows. The Management's Discussion and Analysis beginning on page four, is a narrative section designed to provide an objective and readable analysis of financial activities based upon facts, decisions, and known conditions. Electronic and paper copies of this audit along with the auditor's report to the Board will be distributed separately from this agenda. An important point to note is Mountwest received an unmodified opinion for this audit.

CliftonLarsonAllen (CLA) conducted the financial audit for Mountwest as well as some of the other colleges and universities through a state-wide contract. Representative from CLA will be attending the meeting virtually to make a brief presentation regarding the audit and answer any questions.

x 
Board Chair Signature

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Policy No. A-10

General Education Curriculum

General:

- 1.1. Scope: Rule establishing guidelines for General Education Curriculum
- 1.2. Statutory References: Title 135 Series 11
- 1.3. Passage Date: November 14, 2022
- 1.4. Effective Date: December 22, 2022

Purpose:

- 2.1. The General Education curriculum at Mountwest reflects the institution's commitment to ensuring that students are equipped with certain foundational skills that will enable them to pursue successful careers, be civically engaged, and become lifelong learners.

The General Education Program at Mountwest endeavors to ensure that students acquire those foundational skills through a variety of courses in the disciplines of the Humanities, mathematics, and biological sciences, in addition to the program-specific courses where the general education outcomes are reinforced.
- 2.2. Students who complete either an Associate of Arts (AA) or Associate in Science (AS) will have successfully completed at least 24 semester hours of course work in general education including the areas identified in 2.5.
- 2.3. Students who complete an Associate in Applied Science (AAS) will have successfully completed at least 15 semester hours of course work in general education including the areas identified in 2.3.
- 2.4. Students who complete either a Certificate in Applied Science (CAS) will have successfully completed at least 6 semester hours of course work in general education including essential communication and computation skills.
 - 2.4.1 If the General Education component is delivered through integrated, embedded, or other accepted models, faculty must demonstrate that the CAS meets minimum requirements equivalent to the distributed model.
- 2.5. Students who complete the General Education requirements of an associate degree should be able to achieve the following outcomes:

2.5.1. Communication

- a. The student will compose coherent, unified written documents that demonstrate correct mechanics and style, as well as appropriate documentation of sources.
- b. The student will communicate verbal and nonverbal messages appropriate to the audience and situation.

2.5.2. Critical Thinking

The student will use appropriate evidence or sound reasoning to make a judgement.

2.5.3. Cultural Intelligence

The student will demonstrate an understanding of the complexity of elements important to the members of another culture in relation to its history, values, politics, communication styles, or beliefs and practices.

2.5.4. Numerical Literacy

The student will apply mathematical reasoning to solve quantitative problems.

November 2022 President's Report

- Foundation
 - Pink out raised \$5k+.
 - Izzy to raise \$20k by Feb for spring scholarships.
 - Bradley Burck new foundation board chair.
 - Two small fundraisers coming in December.
 - Wreaths
 - Holiday Treat Boxes

- Staff Changes
 - Matt Crutchfield resigning.
 - Landed dream animation job
 - Job is posted
 - Mesha Shamblin to serve as Interim VP of Institutional Advancement.
 - Will still have HR and serve as contact for Board of Governors.
 - Lisa Morris to serve as Interim VP of Student Services, currently Dean.
 - Interim roles will help us address immediate opportunities, and allow us to analyze exact needs next Summer.

- Caring Campus faculty sessions continue
 - Multiple sessions in November.

- Strategic planning sessions have begun
 - Four listening sessions November 1-2.
 - Community partners session very well attended.
 - Results of listening sessions and follow conversations will be available in January.
 - Full plan prepared for approval in late Spring.

- Risk Updates
 - Rich Donovan visited and looked at the slide. He is working on funding.

- Veterans Week Events
 - Daily events, including on campus and virtual events.

- Upcoming Events
 - Legislative breakfast
 - December 1st, 8am
 - Holiday Party
 - December 7th, evening
 - @The Vandalia Crowd House