

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS  
MINUTES**

Thursday, September 15, 2022 @ 8:00 a.m.  
Mountwest CTC – Maritime Academy, Huntington, WV

**PRESENT:** Alejandra Mallory, Ed Bays, Jeffrey Blatt, Thomas Gibson, Jeffrey Goad, David Earl, Dinah Ledbetter, Tony Martin, Mel Miller, Mark Morgan, Dee Preston

**ALSO ATTENDING:** President Dr. Josh Baker, Matt Crutchfield, Michael McComas, Rodney Pell, Rebecca Settle, Mesha Shamblin and Kristi Williams

**ABSENT:** Cathy Burns

**AGENDA ITEMS:**

1. **Call to Order and Determination of Quorum – Mr. David Earl, Chairman:**  
David Earl, IBOG Chairman, called the meeting order at 8:02am. A quorum was established.
2. **Consent Agenda: Approval of the Minutes, Mr. David Earl, Chairman: \***  
Upon a motion by Mr. Goad, and seconded by Mr. Bays, the Board approved the minutes for the regular meeting on June 16, 2022.
3. **Introduction of FY 2022-2023 Board of Governors Student Representative: Dr. Joshua Baker and Alejandra Mallory:**  
Dr. Baker introduced Alejandra Mallory as the student representative on the Board of Governors for this year. Ally introduced herself to the Board.
4. **Finance Committee Report, Mr. Mark Morgan & Ms. Kristi Williams, Interim CFO: \***  
Mr. Morgan, Chair, reviewed the monthly financial report, including reports for the beginning of the academic year. Mr. Morgan noted that salary and benefits are down by 15%, and that there is approximately \$400,000 in CARES Act funding to offset the technology upgrade costs at Mountwest. The college is meeting revenue projections as of the September meeting.
5. **Governance Committee Report: Mr. Ed Bays**  
Mr. Bays reported that the governance committee will be presenting Policy No. G-2 during the next regularly scheduled meeting for approval.
6. **Pink Out – Ms. Janet Smith:**  
Janet Smith explained the history of Pink Out, an annual fundraiser for breast cancer awareness which funds the Karen Johnson Memorial Scholarship through the Mountwest Foundation. The scholarship is awarded to students who have been impacted by cancer and other chronic diseases. Pink Out will be hosted during the week of October 17<sup>th</sup>, 2022.
7. **President’s Report Dr. Josh Baker, President:**

- Update from Rodney Pell - Dr. Baker introduced Rodney Pell to the Board of Governors. Rodney presented an award to Ronald “Pete” Smith in recognition of going above and beyond for the greater good. In mid-July, Ronald “Pete” Walters was doing a standard bank run for the daily deposit to the Truist bank at 1<sup>st</sup> St/ 5<sup>th</sup> Ave. While inside the bank, Security Officer Walters heard a loud commotion and observed an elderly gentleman who had fallen and struck his head on the bank floor. SO Walters acted quickly by going over to the man, assessing his status, and directing bank employees to contact 911 immediately. SO Walters remained with the gentleman until Cabell County EMS arrived on scene and began rendering aid. On September 7, 2022, SO Walters was again conducting his usual bank run. While waiting in line for the next available teller, he was tapped on the shoulder. To his surprise, the gentleman who he had helped was standing behind him. The gentleman, 87-year-old Pat O’Reilly, stated he had been coming to the bank every other day since getting out of the hospital because he wanted to personally express his gratitude. Mr. O’Reilly said had it not been for the quick and decisive action of SO Walters he would surely have died. Mr. O’Reilly further stated that the reason for his fall was a sudden drop in blood pressure, but the main injury was a concussion and swelling on his head. SO Walters told Mr. O’Reilly that he had to work a different shift for a while, which was why he had not been back to the bank. Bank employees also confirmed that Mr. O’Reilly had been to the bank several times over the past weeks hoping to find SO Walters.
- Dr. Baker called upon Ms. Meshia Shamblin to briefly discuss enrollment. Her report detailed that the College was up by approximately 7% compared to this time last year, with paying enrollment approximately flat.
- Dr. Baker discussed the development of several new programs, the EMS statewide mobile simulator, a brief discussion of an IT Center of Excellence, plans to begin a new strategic planning process, and the desire for more dual credit funding.

**8. Adjournment:**

There being no other agenda items or business, the meeting was adjourned at 8:36am by Chairman David Earl.