

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, October 20th, 2022 @ 8:00 a.m.

Mountwest Community & Technical College – G07A

PRESENT: Alejandra Mallory, Ed Bays, Jeffrey Blatt, Thomas Gibson, Jeffrey Goad, David Earl, Dinah Ledbetter, Tony Martin, Mel Miller, Mark Morgan, Dee Preston

ALSO ATTENDING: President Dr. Josh Baker, Matt Crutchfield, Sarah Dick, Michael McComas, Jennifer Porter, Mesha Shamblin, Kristi Williams

AGENDA ITEMS:

1. **Call to Order and Determination of Quorum – Mr. David Earl, Chairman:**
David Earl, IBOG Chairman, called the meeting order at 8:02am. A quorum was established.
2. **Consent Agenda: Approval of the Minutes, Mr. David Earl, Chairman: ***
Upon a motion by Mr. Goad, and seconded by Mr. Gibson, the Board approved the minutes for the regular meeting on September 15th, 2022.
3. **Finance Committee Report, Mr. Mark Morgan & Ms. Kristi Williams, Interim CFO:**
Ms. Kristi Williams gave the finance report to the Board, noting that overall expenses have decreased by \$34,000 per month, and the College has lower salary costs compared to this time last year. The board discussed that the college system uses cash on hand as a way of measuring financial position.
4. **Governance Committee Report & Approval of Policy No. G-2 - Mr. Ed Bays: ***
Mr. Bays presented Policy No. G-2 for approval, noting that the committee has worked over the past 6 months to revise and bring into compliance with current state code. Upon a motion from Mr. Goad, and seconded by Mr. Gibson, the Board approved the revision of Policy No. G-2. The policy will now be open for comment for 30 days, and if there are no further revisions or discussions, will become final.
5. **Approval of Policy No. A-2 Tuition and Fee Waivers: Mesha Shamblin, VP of Student Services & HR:***
Ms. Shamblin presented revisions to Policy No. A-2 for the Board's approval. The policy has been revised to include additional counties to the College's metro waiver, and allow flexibility for the President to add counties as needed during program development. Upon a motion by Ms. Preston, seconded by Mr. Bays, the Board approved the revisions of the policy. The policy will now be open for comment for 30 days, and if there are no further revisions or discussions, will become final.
6. **Jumpstart Presentation: Ms. Sarah Dick, Academic Dean (Note: Has been approved for Board training credit):**

Ms. Sarah Dick gave a presentation on jumpstart which featured enrollment, program set-up, matriculation statistics, and more.

7. President's Report Dr. Josh Baker, President: *

Dr. Baker reported on Pink Out, an annual fundraiser to raise scholarship funds at Mountwest. Dr. Baker also reminded members of the board that a report was sent out via email for their review. The report featured an update on enrollment, student success initiatives, workforce initiatives, an update on the College's strategic planning process, Foundation updates, and professional development updates. A copy of the report is attached to the minutes.

Additionally, the President presented the funding formula to the Board, and upon a motion by Mr. Goad, seconded by Ms. Ledbetter, the Board approved the weighted values for the funding formula as required by HEPC. A copy of the funding formula recommendation is attached to the minutes.

8. Adjournment:

There being no other agenda items or business, the meeting was adjourned at 9:13am by Chairman David Earl.