

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, May 19, 2022 @ 8:00 a.m.

Mountwest CTC – Room G07A, Huntington, WV

PRESENT: Daniel Adkins, Ed Bays, Cathy Burns, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Tony Martin (phone), Mark Morgan, Jeffrey Blatt and Charlotte Dee Preston.

ALSO ATTENDING: President Dr. Josh Baker, Matt Crutchfield, Michael McComas, Rodney Pell, Rebecca Settle, Mesha Shamblin and Kristi Williams

ABSENT: David Earl, Mel Miller

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Mr. Jeffrey Goad, Chairman:

Jeffrey Goad, IBOG Chairman, called the meeting order at 8:01 a.m. A quorum was established.

2. Consent Agenda: Approval of the Minutes, Mr. Jeffrey Goad, Chairman: *

Upon a motion by Mr. Morgan, and seconded by Ms. Ledbetter, the Board approved the minutes for the regular meeting of April 21, 2022.

3. Finance Committee Report, Mr. Mark Morgan & Ms. Kristi Williams, Interim CFO: *

Mr. Morgan, Chair, reviewed the monthly financial report. Mr. Morgan reported that additional tuition will be recognized later in May.

4. Program Reviews & Approval: Ms. Cathy Burns & Mr. Michael McComas: *

Ms. Cathy Burns reported that the Academic Programs Review Committee has established a regular review schedule through 2026, and that the committee will be reviewing new programs in addition to existing programs. The review of the programs included a general description, students enrolled, degrees awarded, and a final recommendation for each program. The committee recommended that the following programs be approved:

- a. Occupational Development, AAS
- b. Technical Studies, AAS
- c. Board of Governors, AAS
- d. Paramedic Science, AAS and CAS
- e. Health Science, AAS
- f. Engineering Design Technology, AAS
- g. American Sign Language, AAS
- h. Deaf Studies, CAS

Upon a motion from Mr. Bays, seconded by Mr. Blatt, the programs listed above were approved, with Mr. Blatt noting that there will be an additional review of the Engineering program within the next year to understand the viability of the program.

5. Annual Student Presentation: Mr. Daniel Adkins

Mr. Adkins presented to the Board a summary of activities and initiatives from the students of Mountwest. This report included items such as Pizza with the Prez, an upgraded student center room, a revamped food pantry, costume contest, the student of the month program, and other initiatives.

6. Annual Faculty Presentation: Dr. Kelly Terry & Mr. Larry Perry

Dr. Terry and Mr. Perry presented initiatives and projects related to faculty. A copy of the presentation is included as an addendum to the minutes.

7. President's Report Dr. Josh Baker, President:

Following are the highlights from Dr. Baker's report:

- Enrollment is slightly up for Summer by 1%, and up for Fall by approximately 30%
- Graduation recap
- Workforce projects
- Reminder to follow Mountwest on social media
- Mountwest will be starting its next strategic planning process in June

8. Appointment of Nominating Committee for July 1, 2022 – June 30, 2023 Board Officers – Mr. Jeffrey Goad, Chairman*

Mr. Goad recommended a nominating committee to elect Board Officers for the 2022-2023 fiscal year. Upon a motion made by Mr. Blatt, and seconded by Ms. Preston, the approved committee members serving on the committee are: Cathy Burns, Dinah Ledbetter, Ed Bays, and Mel Miller. The committee will report back in the June meeting regarding their nominations for Chair, Vice Chair, and Secretary of the Board.

9. Adjournment:

There being no other agenda items or business, the meeting was adjourned at 9:04am by Chairman Goad.