

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Policy No. A – 3

CREDIT FOR SERVICE IN THE PUBLIC SCHOOLS

1. General:

- 1.1 Scope: Institutional policy regarding the award of credit towards college graduation for service as a tutor or mentor in public schools.
- 1.2 Authority: W. Va. Code §18B-2A-5
- 1.3 Passage Date: November 22, 2021
- 1.4 Effective Date: December 22, 2021

2. Policy:

- 2.1 Mountwest Community and Technical College shall implement procedures to ensure that college students obtain credit toward graduation for service performed in the public schools as tutors, student advisors, and mentors to instill in public school students the benefits of postsecondary attainment.
- 2.2 The Chief Academic Officer shall develop procedures describing the method for awarding credit earned under this policy, setting an appropriate minimum number of hours of service performed for credit, and setting an appropriate maximum amount of credit earned.
- 2.3 The institutions shall not be responsible for placement of students in a public school for the purpose of performing service and receiving credit under this policy.