

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, March 17, 2022 @ 8:00 a.m.

Mountwest CTC – Room G07A, Huntington, WV

PRESENT: Daniel Adkins, Ed Bays, Cathy Burns(phone), David Earl, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Tony Martin (phone), Mel Miller, Mark Morgan, Jeffrey Blatt and Charlotte Dee Preston.

ALSO ATTENDING: President Dr. Josh Baker, Matt Crutchfield, Michael McComas, Rodney Pell, Rebecca Settle, Mesha Shamblin and Kristi Williams

AGENDA ITEMS:

1. **Call to Order and Determination of Quorum – Mr. Jeffrey Goad, Chairman:**
Jeffrey Goad, IBOG Chairman, called the meeting order at 8:00 a.m. A quorum was established.
2. **Consent Agenda: Approval of the Minutes, Mr. Jeffrey Goad, Chairman***
Upon a motion by Ms. Preston, and seconded by Mr. Earl, the Board approved the minutes for the regular meeting of February 17, 2022.
3. **Finance Committee Report, Mr. Mark Morgan:**
Mr. Morgan, Chair, reviewed the monthly financial report including CARES Act funding. Ms. Williams presented the proposed tuition and fees for FY 2023. A resolution to approve the proposed tuition and fees was motioned by Mr. Morgan, and seconded by Mr. Bays, with the revision of the resolution to reflect “...Allied Health may be reduced...” as opposed to “...” Allied Health may be adjusted...” The resolution was approved by the Board.
4. **Governance Committee: Mr. Bays, Chair:**
Mr. Bays, Chair reported Committee met on March 4th, 2022 and discussed the committee starting the review process on the policy governance rules for the Board of Governors. The committee will continue to meet and bring recommendations to the Board for approval.
5. **Appointment of Academic Policy & Review Committee: Mr. Jeffrey Goad, Chairman**
A motion made by Mr. Miller, and seconded by Mr. Morgan, was approved by the Board to appoint Ms. Burns as Chair of the Academic Policy & Review Committee and Mr. Blatt, Ms. Kendra Bolen, and Mr. Jerry Doyle as members of the committee. The committee will be reviewing approximately nine (9) programs by the end of May. Mr. McComas explained the procedure on program review.
6. **President’s Report Dr. Josh Baker, President:**
Following are the highlights from Dr. Baker’s report:
 - Funding Formula
 - Grant Writer
 - Cobranding

- College-Wide Growth
- Aviation Program
- Patient Care Tech Training
- Western Governors University Partnership
- Rotary Presentations
- Advantage Valley Day
- NTIVA
- CJ Hughes Partnership

7. Executive Session under the Authority of WV Code §6-9A-4:

Upon the motion by Mr. Earl, seconded by Mr. Bays, the Board entered into Executive Session. Following the executive session, it was moved by Mr. Gibson and seconded by Ms. Ledbetter for the Board to reconvene in open session. No action taken.

8. Announcements:

The regularly scheduled meeting of the IBOG will be held on Thursday, April 21st, 2022 at Mountwest Community & Technical College, Room G07A Huntington, W.V at 8:00 am.

9. Adjournment:

There being no other agenda items or business, the meeting was adjourned at 9:10 a.m. by Chairman Goad.