

# **MOUNTWEST COMMUNITY & TECHNICAL COLLEGE INSTITUTIONAL BOARD OF GOVERNORS**

## **Policy No. S - 5**

### **DIRECTORY INFORMATION**

#### **1 General Information.**

- 1.1 Scope: Policy description.
- 1.2 Authority: W. Va. Code §18B-1-6.
- 1.3 Passage Date: June 28, 2006
- 1.4 Effective Date: June 28, 2006
- 1.5 Controlling over: Mountwest Community & Technical College
- 1.6 History:
  - 1.6.1 This policy was transferred by the MUBOG to the Institutional Board of Governors of Mountwest Community & Technical College effective July 1, 2008 and was previously numbered MUBOG SA-5.

#### **2 Policy.**

- 2.1 The Family Education Rights and Privacy Act (Buckley Amendment) states that an educational institution may release without written consent those records identified as public or directory information for student who are currently enrolled provided that the institution informs the students of the categories defined as directory information and students are given an opportunity to refuse disclosure of any or all of the defined categories.
- 2.2 Mountwest Community & Technical College defines directory information as follows: name, address, email addresses, telephone numbers (permanent and campus), date and place of birth, major field of study, dates of attendance, degree and honors and awards received and classification.