

MINUTES
Mountwest Community & Technical College
Institutional Board of Governors
May 19, 2021

Present: Ed Bays, Cathy Burns(phone), David Earl, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Gabriela Lett, Tony Martin(phone), Mark Morgan, and Charlotte Dee Preston

Absent: David Earls, Melvin Miller and Rodney Wiles

Also Attending: S. Derek Adkins, VP of Finance/CFO; Latrenda Clay, Executive Secretary to the President; Karen Horner, Director of Recruitment; Michael McComas, VP of Academic Affairs; Michael G. Sellards, Interim President and Mesha Shamblin, VP for Student & Employee Services.

I. Call to Order

After determining a quorum was present, Chairman Goad called the meeting to order at 8:00 am.

II. Minutes Approval

Upon a motion by Ms. Leadbetter, seconded by Mr. Gibson, the Board approved the minutes of the regular meeting of April 22, 2021.

III. Program Reviews

Mr. McComas presented the following Program Reviews: Biomedical Instruction Technology, AAS; General Studies / Transfer Studies, AA and AS; Machinist/CNC Technology, AAS; Welding Technology, AAS for IBOG approval. A motion to approved as present was made by Ms. Bays. Seconded by Mr. Gibson. Motion approved.

IV. IBOG H-4 Sexual Harassment

Ms. Shamblin presented and provided copies to the IBOG of the revise IBOG H-2 Sexual Harassment Policy. A motion to accept IBOG H-2 as presented was made by Mr. Morgan. Seconded by Ms. Preston. Motion approve and effective immediately.

V. Enrollment Management Update

Ms. Shamblin introduced Ms. Horner, the director of recruitment. Ms. Horner gave an Enrollment Management Update presentation sharing the enrollment strategies for 2021-22, goals for enhancing communications and outreach and streaming our recruitment to enrollment process.

VI. Finance Committee Report

Mr. Morgan, chair reviewed the monthly financial report including committee minutes, cash report, revenues and expense report and capital report.

VII. President's Report

The following are highlights from the President's Report:

- A. Mr. Sellards explained that the Master plan is in the final stages and moving toward draft report by the end of May 2021.
- B. Mr. Sellards also explained that the Strategic Plan is in the final stages as well and ready for review by the new President. Once completed will be forwarded to the Board for review and approval.
- C. Mr. Sellards discussed the HLC explained everything is on schedule for the visit in November 2021.
- D. Mr. Sellards expressed appreciation for Ms. Shamblin, student services and all who were involved with making the Graduation at true success.

VIII. Nominating Committee

In accordance with WV State Code and the Institutional Board of Governors Rule G-2 relating to Organization Structure and Rules of Order for the Meetings of the Board, Mr. Goad appointed Ms. Burns (chair), Mr. Bays and Dinah Leadbetter to serve as the Nominating Committee FY 21-22. All appointed by Mr. Goad agreed to serve on the committee. The elections of officers will occur at the June 17, 2021 IBOG meeting.

IX. Executive Session under the Authority of WV Code §6-9A-4


Upon the motion by Ms. Leadbetter, seconded by Mr. Bays the Board entered into Executive Session. Following the executive session, it was moved by Mr. Gibson and seconded by Ms. Preston for the Board to reconvene in open session. No action taken.

X. Announcements


- The WV Board of Governors Summit will be held on Thursday, June 10, 2021 from 9:00 – 5:00. Training will be virtual.
- The regularly scheduled meeting of the IBOG will be held on Thursday, June 17, 2021 Room G07A at 8:00 am.

XI. Adjournment

There being no further business, the meeting was adjourned at 9:24 am by Chairman Goad.



Jeffrey Goad, Chairman



Thomas Gibson, Secretary