

MINUTES
Mountwest Community & Technical College
Institutional Board of Governors
August 19, 2021

Present: Daniel Adkins, Ed Bays, Cathy Burns, David Earl, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Tony Martin (phone), Melvin Miller (phone), Mark Morgan, Charlotte Dee Preston and Rodney Wiles(phone)

Also Attending: S. Derek Adkins, VP of Finance/CFO; Dr. Josh Baker, President, Latrenda Clay, Executive Secretary to the President; Matt Crutchfield, Communication and Marketing; Michael McComas, VP of Academic Affairs; Rodney Pell, Executive Director of Environmental Health, Safety and Facilities; Rebecca Settle, Director of Institutional Assessment and Accreditation and Mesha Shamblin, VP for Student & Employee Services.

1. Call to Order

After determining a quorum was present, Chairman Goad called the meeting to order at 8:00 am.

2. Introduction of Student IBOG Representative, Daniel Adkins

Chairman Goad introduced the new Student IBOG Representative, Daniel Adkins

3. Resolution for Appreciation of Service for Mr. Michael Sellards

A motion to accept the Resolution as read was made by Mr. Martin. Seconded by Mr. Bays. Motion approved.

*Mr. Michael G. Sellards
Interim President, Mountwest Community and Technical College
December 10, 2019 to May 28, 2021*

Whereas Mr. Michael Sellards has served as the Interim President of Mountwest Community and Technical College for One year, 5 months and 19 days; and

Whereas, as Interim President, he brought an exceptional level of experience, leadership, and a broad understanding of the community college concept; and

Whereas, as Interim President, he has given his utmost attention to the College, his vision has formulated and supported a stable direction during a time of unprecedented events and extraordinary challenges; and

Whereas, as Interim President, he has promoted the College as an integral partner in Higher Education throughout the region, State and Country; and

Whereas, as Interim President, he has provided guidance and leadership as the College improved and developed into the institution that it is today; and

Whereas, as Interim President, he worked with the Board of Governors and College Constituents to conclude litigation; and

Whereas, as Interim President, he demonstrated his commitment to Mountwest Community and Technical College's Board of Governors, Faculty, Staff and Students, and as a result, the communities have seen the College develop as a respected and sustainable institution of Higher Education in West Virginia and beyond;

Therefore, be it resolved that the faculty, staff, administrators, and the Board of Governors commend Michael G. Sellards for his exemplary service and express their gratitude for his contributions to Mountwest Community and Technical College.

4. Minutes Approval

Upon a motion by Mr. Gibson, seconded by Mr. Martin, the Board approved the minutes for the regular meeting of June 17, 2021.

5. Finance Committee Report

Mr. Morgan, chair reviewed the monthly financial report including committee minutes, cash report, revenues and expense report and capital report.

6. President's Report

Following are the highlights from Dr. Baker's report:

HLC Accreditation

Dr. Baker introduced Rebecca Settle to provide an HLC Accreditation update to the Board. HLC will be onsite November 14 & 15, 2021.

GIS Drone Program

Dr. Baker explained the Megan Click has resigned. Pausing enrollment in the program this time. Certificate program.

Data

Dr. Baker explained that we have hired Natalie Crespo to assist with institutional research and data collection in a part time position at this time.

Enrollment

Dr. Baker discussed enrollment. Currently, enrollment is down 10%.

JumpStart

Dr. Baker explained the JumpStart Program for high school students. There are 30 students enrolled currently.

Covid Update

Dr. Baker introduced Rodney Pell, Executive Director of Environmental Health, Safety and Facilities to provide a COVID update.

Foundation

Dr. Baker shared that Foundation had a meeting on August 3, 2021 and has created a Foundation Team: Bradley Burck, Derek Adkins, Jennifer Porter, Izzy Cross and Toni Baker. The Team is meeting every other week and are planning some Foundation events such as a Dinner, Golf Tournament, etc.

Community

Dr. Baker discussed meeting the Community and promoting Mountwest in the community. Baker has met with high school leaders and staff, hospitals personnel, medical, political and businesses in the community.

7. Facilities Master Plan

Chris Campbell, ZMM provided a presentation of the Facilities Master Plan for Mountwest. The master facilities plan is an important component of a strategic plan and HLC standards. A motion to accept the Facilities Master Plan as presented was made by Mr. Morgan. Seconded by Ms. Preston. Motion approved.

8. Strategic Plan

Dr. Baker presented the Strategic Plan to the Board. A motion to accept the Strategic Plan as

presented to all was made by Mr. Bays. Seconded by Ms. Preston. Motion approved.

Strategic Plan

Reimagine the Campus Culture

Develop a strategic communication plan.
Re-establish an efficient and effective committee system for shared governance.
Support professional development, with emphasis on customer service and equity.
Enhance technology infrastructure to support teaching and learning.
Create a more inviting and comfortable facility for learning and working.

Develop a Focused Approach to Student Success

Implement a robust retention plan to assist in student achievement.
Celebrate student success milestones.
Increase internships and apprenticeship opportunities.
Enhance continuous improvement via college wide assessment.

Serve the Community by Aligning Offerings with Needs

Enhance alignment of program offerings with regional workforce needs.
Implement strategic scheduling which address the diverse needs of the students we serve.
Strengthen relationships with high schools in our service area.
Strengthen partnerships with organizations that serve under represented populations.
Recruit returning students that stepped away because of the pandemic.

9. Executive Session under the Authority of WV Code §6-9A-4



A session was not convened.

10. Announcements

The regularly scheduled meeting of the IBOG will be held on Thursday, September 16, 2021 at Inland Waterways 2200 Ohio River Road Huntington, W.V at 8:00 am.

11. Adjournment

There being no further business, the meeting was adjourned at 9:42 am by Chairman Goad.

Jeffrey Goad, Chairman

Thomas Gibson, Secretary