

MINUTES
Mountwest Community & Technical College
Institutional Board of Governors
April 22, 2021

Present: Ed Bays, Cathy Burns(phone), David Earl, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Gabriela Lett (phone), Melvin Miller (phone), Mark Morgan, Charlotte Dee Preston, and Rodney Wiles (phone)

Absent: Tony Martin

Also Attending: S. Derek Adkins, VP of Finance/CFO; Latrenda Clay, Executive Secretary to the President; Matthew Crutchfield, Director of Communication and Marketing; Michael McComas, VP of Academic Affairs; Michael G. Sellards, Interim President; Rebecca Settle, Director of Assessment; and Mesha Shamblin, VP for Student & Employee Services.

I. Call to Order

After determining a quorum was present, Chairman Goad called the meeting to order at 8:00 am.

II. Minutes Approval

Upon a motion by Mr. Gibson, seconded by Mr. Bays, the Board approved the minutes of the regular meeting of March 31, 2021 and special meeting of April 9, 2021 with corrections.

III. Finance Committee Report

Mr. Morgan, chair reviewed the monthly financial report including committee minutes, cash report, revenues and expense report and capital report.

Mr. Adkins presented the FY22 Budget proposal. Following presentation, Mr. Morgan moved to approve the Budget proposal. The motion was seconded by Ms. Leadbetter and unanimously approved.

IV. President's Report

The following are highlights from the President's Report:

- A. Mr. Sellards introduced Ms. Shamblin to present Policy No. H-26 – Reduction in Force and Layoffs. Following presentation, Mr. Morgan made a motion to accept the policy with modification in Section 4.1. The motion was seconded by Ms. Preston and unanimously approved.
- B. Ms. Settle presented the Accreditation Review Timeline and discussed preparations for the November 2021 scheduled HLC accreditation visit.
- C. Mr. Sellards explained that the master facilities plan is an important component of a strategic plan and HLC standards. The architectural firm of ZMM, specializing in higher education facilities, has been retained to develop the plan with input from key stakeholders of the college.

- D. Mr. Sellards with the executive team have been developing a draft strategic plan and will schedule focus groups for input and discussion. The Board of Governors will review and approve the final document in the Spring 2021 consistent with HLC standards
- E. Graduation Ceremony will be May 7, 2021 beginning at 6:00pm at the Christ Temple Church located at 2400 Johnstown Road in Huntington, WV.
- F. Matt Crutchfield presented the new Mountwest Logo to the IBOG.

V. Executive Session under the Authority of WV Code §6-9A-4

Upon the motion by Mr. Gibson, seconded by Mr. Bays the Board entered into Executive Session. Following the executive session, it was moved by Mr. Gibson and seconded by Ms. Leadbetter for the Board to reconvene in open session.

VI. Presidential Search Committee

Mr. Gibson thanked everyone who served on the Presidential Search Committee and Ms. Shamblin for all her assistance.

VII. Announcements


The regularly scheduled meeting of the IBOG will be held on Wednesday, May 19 2021 in Room G07A at 8:00 am.

VIII. Adjournment

There being no further business, the meeting was adjourned at 9:55 am by Chairman Goad.



Jeffrey Goad, Chairman



Thomas Gibson, Secretary