

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet and submit any additional forms or other required documents to the financial aid administrator at your school. Based on your answers on this worksheet we may ask for additional information. **Complete all sections of this form applicable to you and your parents. Incomplete forms or forms without the requested documentation will not be processed.**

### A: STUDENT INFORMATION

	942	
Student Name	MCTC ID Number	Phone Number

  

Address (include apt. no.)	City	State	ZIP Code

List in the chart below the people in your household who will be receiving more than 50% of their support from you (and your spouse, if married) from July 1, 2022, through June 30, 2023, including:

- Yourself and your spouse, if married, and
- Your children, even if they don't live with you, if you will provide more than half of their support from July 1, 2022, through June 30, 2023, and
- Other people if they now live with you and you (or your spouse) provide more than half of their support and will continue to provide more than half of their support from July 1, 2022, through June 30, 2023
- Must write the name, age, and relationship of all household members below
- Write in the name of the college for any household member who will be attending at least half-time between July 1, 2022, and June 30, 2023, and will be enrolled in a degree, diploma, or certificate program. If you need additional space, attach a separate page with your name and MCTCID# at the top.

### B: HOUSEHOLD INFORMATION

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time? (Yes or No)
		<b>Student</b>	Mountwest Comm. & Tech. College	

Please see [Instructions](#) for encrypting your information:  
<http://www.mctc.edu/wp-content/uploads/2017/02/Zip-and-Encrypt-a-File.pdf>

Submit to: Mountwest CTC – Financial Aid Office  
 One Mountwest Way – Suite 101U  
 Huntington, WV 25701  
 email: [ofa@mctc.edu](mailto:ofa@mctc.edu)

The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT), which is part of [FAFSA](#) on the Web. If you or a spouse must submit a Tax Return Transcript or an IRS Verification of Non-filing, see additional document for instructions.

**C. Student Income Information**

**Check ONE option below that applies to you.**

<input type="checkbox"/>	I <b>have used or will use</b> the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information into the student’s FAFSA. Note: Verification will not be processed until IRS DRT or a Tax Return Transcript(s) is received by the Office of Financial Aid.								
<input type="checkbox"/>	I have attached or will submit a copy of my <b>2020 IRS Tax Return Transcript</b> , which was obtained from the IRS.								
<input type="checkbox"/>	I was not employed, had no income earned from work in 2020, AND did not file a 2020 tax return. You must also provide an IRS Verification of Non-Filing Letter for 2020 dated on or after October 1, 2020								
<input type="checkbox"/>	I was employed in 2020 AND did NOT file. Complete the chart below (DO NOT ESTIMATE) and attach copies of all 2020 W-2s and earning statements. If more space is needed, provide a separate signed page with your name and MCTCID number. You must also provide an IRS Verification of Non-Filing Letter for 2020 dated on or after October 1, 2020								
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%; text-align: center;">Employer</th> <th style="width: 50%; text-align: center;">Amount Earned</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Employer	Amount Earned						
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**D. Spouse’s Income Information**

**Check ONE option below that applies to your spouse.**

<input type="checkbox"/>	My spouse <b>has used or will use</b> the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information into the student’s FAFSA. Note: If you filed separate returns, this tool cannot be used and 2020 IRS Tax Return Transcripts will be required.								
<input type="checkbox"/>	My spouse has attached or will submit a copy of my <b>2020 IRS Tax Return Transcript</b> , which was obtained from the IRS.								
<input type="checkbox"/>	My spouse was not employed, had no income earned from work in 2020, AND did not file a 2020 tax return. Your spouse must also provide an IRS Verification of Non-Filing Letter for 2019 dated on or after October 1, 2020.								
<input type="checkbox"/>	My spouse was employed in 2020 AND did NOT file. Complete the chart below (DO NOT ESTIMATE) and attach copies of all 2020 W-2s and earning statements. If more space is needed, provide a separate signed page with your name and MCTCID number. Your spouse must also provide an IRS Verification of Non-Filing Letter for 2020 dated on or after October 1, 2020.								
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**Signing this form certifies all information reported on both pages is complete and correct. The student and at least one parent must sign and date. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse Signature \_\_\_\_\_ Date \_\_\_\_\_