

Name: \_\_\_\_\_  
Print First Middle Last

Address: \_\_\_\_\_ ID #: 942- \_\_\_\_\_  
(Address will be updated in Banner from this form, if it is different than the current address listed.)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

MCTC Email Address: \_\_\_\_\_

Major: \_\_\_\_\_ Concentration: \_\_\_\_\_

Semester/Year of Graduation:      **SPRING**      **SUMMER**      **FALL**  
May of \_\_\_\_\_ July of \_\_\_\_\_ Dec of \_\_\_\_\_

Do you plan on attending the graduation ceremony in May?      **Yes** \_\_\_\_\_      **No** \_\_\_\_\_

\_\_\_\_\_  
 \*Student Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Academic Advisor Signature

\_\_\_\_\_  
 Date

\*Your signature confirms you have met with your advisor and have completed a preliminary degree check. If you alter your schedule in any way, fail to pass the necessary courses or have any incomplete grades, you may delay your graduation date. Please note that if you do not meet the requirements to graduate during the semester you applied for, you are required to submit a new graduation application when you are ready to graduate. No additional fee has to be paid. **Advisor – Please attach DegreeWorks page.**

\*Nonrefundable graduation application fee of \$50 paid for any Associate degree. Attach receipt to back of application. \_\_\_\_  
 Attach career services exit interview page. \_\_\_\_  
 Completed form must be submitted to the Registrar's office by the date listed on the academic calendar.

\*no fee is required for certificate programs

**To be completed by the Division:**

Check appropriate completion: Certificate: \_\_\_\_\_ AAS: \_\_\_\_\_ AA: \_\_\_\_\_

Major: \_\_\_\_\_ Concentration: \_\_\_\_\_

\_\_\_\_ 2.0 MCTC and overall GPA \_\_\_\_ C in ENL 111 or equivalent \_\_\_\_ Minimum hours completed \_\_\_\_ Residency Met

Department Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_