

*Mountwest Administrative Procedure***Contact vs Credit Hour /2020 Fall Semester**

In accordance with West Virginia Community and Technical College System and Mountwest Board policy, full-time instructional load for Mountwest faculty is 15 credits per semester or the equivalent, totaling 30 credits per year (fall and spring). Equivalencies for modes of instruction for the 2020-2021 school year are set forth below.

<u>Types of Assignment</u>	<u>Instructional Credit Load Weight Factor</u>
Lecture Hours	1.0
Lab Hours	.75

Lecture instruction shall be 1 to 1. One hour of lecture per week yields 1 credit hour toward instructional load. The standard laboratory credit load assignment shall be 1 to .75. One hour of lab a week yields .75 credit hours toward instructional load.

Effective Date: 8/3/2020

Approve by: Michael Sellards
Michael Sellards, Interim President