

**MOUNTWEST COMMUNITY & TECHNICAL  
COLLEGE INSTITUTIONAL BOARD OF  
GOVERNORS**

MINUTES

July 16, 2020

**PRESENT:** Ed Bays, Cathy Burns (phone), David Earl(phone), Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Gabriela Lett, Tony Martin (phone), Melvin Miller (phone), Mark Morgan and Charlotte Dee Preston.

**ABSENT:** Rodney Wiles

**ALSO ATTENDING:** Michael G. Sellards, Interim President; S. Derek Adkins, VP of Finance/CFO; Latrenda Clay, Executive Secretary to the President; Mesha Shamblin, VP for Student & Employees; and Terri Tomblin-Byrd, VP of Strategic Initiatives & Institutional Effectiveness/ CIO.

**AGENDA ITEMS:**

1. Call to Order, determination of Quorum: Mr. Goad, Chairman:  
Mr. Goad, IBOG Chairman called meeting to order at 8:00 am. A quorum was established.
2. Consent Agenda / Approval of the Minutes: Mr. Goad, Chairman  
A motion to accept the June 18, 2020 minutes was made by Mrs. Ledbetter and seconded by Mr. Bays. The motion was approved.
3. Introduction of IBOG Student Representation: Mr. Goad, Chairman  
Welcome was extended to Ms. Gabriela Lett, the newly elected President of the Student Governance Association.
4. Annual Staff Presentation: Mrs. Preston, Staff Representation  
Mrs. Preston provided the IBOG with the Annual Staff Presentation
5. Program Reviews: Mr. McComas, VP of Academic Affairs \*  
Program Review for Board of Governors AAS Degree. A motion to accepted Board of Governors AAS Degree was made by Mr. Bays. Seconded by Mrs. Preston. Motion approved.
6. IBOG Meeting Calendar Schedule 2020-2021: Mr. Goad, Chairman  
A motion to accept the Calendar Schedule for 2020-2021 was made by Mr. Morgan. Seconded by Mr. Earl. Motion approved.
7. Governance Committee: Mr. Goad, Chairman  
Committee will meet soon.
8. Update status Presidential Search Committee: Mr. Gibson, Chairman  
Mr. Gibson reports no changes currently. The top candidates have been contacted. Web interviews to be scheduled and bring to campus once the College is opened. Mr. Gibson thanked Mrs. Shamblin for her assistance and guidance with the search. Plans to meet in August.

9. Update from the Vet Tech Committee: Mr. Morgan  
Administration currently is reviewing service options to resolve the accreditation issue by year end.
10. Update from Finance Committee\*: Mr. Morgan  
The Finance Committee met on Tuesday, July 13, 2020. Mr. Morgan reports that the committee recommends acceptance of the FY2021 Budget as presented. Mr. Adkins made a presentation of the FY2021 Budget. A motion was made to accept as presented by Mrs. Preston. Seconded by Mr. Bays. Motion approved.
11. Facilities Update: Mrs. Tomblin-Byrd, VP of Strategic Initiatives & Institutional Effectiveness/CIO  
Presentation to update the IBOG of Facilities Updates.
12. President's Report: Mr. Sellards, Interim President  
Mr. Sellards discussed Operating budget reviews, reorganization of Administrative and Student Services.
13. Future Agenda Items: Mr. Goad, IBOG Chairman
14. Announcements:
  - 1) IBOG Meeting, Thursday, August 20, 2020 at Mountwest in Room G07A & B at 8:00 a.m. Agenda items are due 2 weeks prior to meeting
15. Executive Session under the Authority of WV Code §6-9A-4 relating to Property Acquisitions, Leases and/or Personnel Issues  
No executive Session needed.

**13. Adjournment:** There being no other agenda items, the meeting was adjourned at 8:52 a.m.

\*Action Items – Approval Required

  
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Jeffrey Goad, Chairman

  
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Thomas Gibson, Secretary