

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

October 17, 2019

PRESENT: Heather Ashworth, Ed Bay, Cathy Burns, David Earl, Thomas Gibson, Jeffrey Goad, Tony Martin, Melvin Miller, Mark Morgan, Charlotte Dee Preston and Rodney Wiles

ABSENT: Dinah Ledbetter

ALSO ATTENDING: President Keith J. Cotroneo, S. Derek Adkins, Brad Bowen, Dr Chad Brown, Dr. Steven Brown, Jared Bruce, Stacy Carrol, Travis Carlton, James Clevenger, Amanda Clark, Latrenda Clay, Sarah Dick, Adam Edens, Mike Emerson, Veella Grooms, Kim Hall, Tommie Kelley, Jason Lovejoy, Michael McComas, Lisa Penix, Jennifer Porter, Larry Perry, Angela Ross, Mesha Shamblin, James Skidmore, Terri Tomblin-Byrd Joseph Wellman and Kristy Woods

AGENDA ITEMS:

1. Call to Order, determination of Quorum: Jeffrey Goad, Chairman:
Jeffrey Goad, IBOG Chairman called meeting to order at 8:00 am. A quorum was established.
2. Consent Agenda: Jeffrey Goad, Chairman
A motion to accept the September 19, 2019 minutes was made by Tony Martin and seconded by Melvin Miller. The motion was approved.
3. Accept the retirement of Keith J. Cotroneo, President: Jeffrey Goad, Chairman
A motion to accept the retirement of Keith J. Cotroneo was made by Tony Martin and seconded by Ed Bays. The motion was approved.
4. Approval of Presidential Search Committee: Jeffrey Goad, Chairman
A motion of approval for a Presidential Search Committee was made by Tony Martin and seconded by Melvin Miller. The motion was approved.
5. Update from the Vet Tech Committee:
Committee has reviewed documents, toured Cabell Hall and the Cook School. The Committee will be meeting today in Rm 418 At 10:00am.
6. President's Report: Keith J. Cotroneo, President
Keith J. Cotroneo, President announced that this week has been Pink Out Week and thanked everyone especially Janet Smith for all their hard work and dedication to the event. Dr Cotroneo introduced James Skidmore, Interim VP of Student to discuss Enrollment and Retention and Jennifer Porter, Coordinator of Workforce and Economic Development to discuss Caring Campus.
7. Future Agenda Items: Jeffrey Goad, IBOG Chairman
 - Introduction of Andrew Wallace, Vice Chair of State Advisory Council of Students.
 - Annual Financial Report: S.Derek Adkins
 - NewForce: Natalie Roper
 - HLC Findings: Michael McComas
8. Announcements:
 - IBOG Meeting on Thursday, November 21, 2019 at 8:00 am in G07A at Mountwest CTC
 - Heather Ashworth, Student Rep announces Congratulations to our Student Government VP Andrew Wallace. Andrew was selected as the vice chair representative for the State Advisory Council of Students (SACS). This is the first time a Community College Student was ever selected.

9. Executive Session under the Authority of WV Code §6-9A-4 relating to Property Acquisitions, Leases and/or Personnel Issues: A motion to go into executive session was made by Tony Martin and seconded by Mark Morgan. Following discussion, a motion to leave executive session was made by Charlotte Dee Preston and seconded by Tony Martin. Cathy Burns makes a motion for a Presidential Search Committee Consisting of Ed Bays, Dee Preston, Heather Ashworth, Jeff Goad, MCTC Foundation Member, Tony Martin and Tom Gibson to schedule necessary training, quotes for search firms and other tasks as required. The motion is approved. The IBOG moves to have an Interim Presidential Search Committee consisting of Cathy Burns, Ed Bays, Mark Morgan, Dee Preston and Heather Ashworth.

13. **Adjournment:** There being no other agenda items, the meeting was adjourned at 9:29 a.m.



Jeffrey Goad, Chairman



Thomas Gibson, Secretary