

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

November 21, 2019

PRESENT: Heather Ashworth, Ed Bay, Cathy Burns, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Tony Martin, Melvin Miller, Mark Morgan, Charlotte Dee Preston and Rodney Wiles

ABSENT: David Earls

ALSO ATTENDING: President Keith J. Cotroneo, S. Derek Adkins, Brad Bowen, Dr Chad Brown, Dr. Steven Brown, Jared Bruce, Stacy Carrol, Travis Carlton, James Clevenger, Amanda Clark, Latrenda Clay, Jordan Castelloe, Sarah Dick, Adam Edens, Mike Emerson, Veella Grooms, Kelly Hall, Karen Horner, Tommie Kelley, Jason Leaor, Jason Lovejoy, Michael McComas, Lisa Penix, Jennifer Porter, Larry Perry, Natalie Roper, Angela Ross, Jill Sansom, Rhonda Scragg, Mesha Shamblin, James Skidmore, Tina Skidmore, Janet Smith, Emily Sowards, Julie Terry, Terri Tomblin-Byrd, Joseph Wellman, Jim Wilkerson and Kristy Woods

AGENDA ITEMS:

1. Call to Order, determination of Quorum: Jeffrey Goad, Chairman:  
Jeffrey Goad, IBOG Chairman called meeting to order at 8:02 am. A quorum was established.
2. Consent Agenda: Jeffrey Goad, Chairman  
A motion to accept the October 17, 2019 minutes was made by Tony Martin and seconded by Ed Bays. The motion was approved.
3. Annual Financial Report: S. Derek Adkins\*  
S. Derek Adkins gave and discussed the Annual Financial Report. Mark Morgan made a motion to accept the Annual Financial Report and presented and seconded by Tony Martin. The motion was approved.
4. NewForce: Natalie Roper and Jordan Castelloe  
Presentation by Natalie Roper and Jordan Castelloe and gave handout to all IBOG members about NewForce.
5. HLC Findings: Michael McComas  
Presentation by Michael McComas to discuss the HLC Findings. Mr. McComas shared the preparations and solutions for the findings.
6. Update Status Vet Tech Committee: Mark Morgan  
Gave and discussed the Vet Tech packet that has been distributed to all IBOG members. Request for more time to review the materials and gave more info and request to add acceptance of the property to the January 2020 agenda as an action item.
7. President's Report: Keith J. Cotroneo, President  
Keith J. Cotroneo, President discussed the importance of the Key Performance Measures and gave a copy to all IBOG members.
8. Future Agenda Items: Jeffrey Goad, IBOG Chairman
9. Announcements:
  - Mountwest Holiday Reception, Monday, December 9, 2019 in Room G07A at 5:00pm.
  - IBOG Meeting, Thursday, January 16, 2020 at Mountwest in Room G07A at 8:00 a.m. Agenda items are due January 2, 2020.
  - Annual Presentation by the Students – April 25, 2019
  - Commencement, Friday, May 8, 2020 at Christ Temple Church beginning at 7:00 p.m.

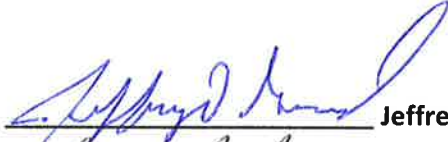
- Annual Presentation by the Classified Staff – May 16, 2019
- Annual Presentation by the Faculty – May 16, 2019
- IBOG Retreat, June 18, 2020. Location and Time TBD.

10. Executive Session under the Authority of WV Code §6-9A-4 relating to Property Acquisitions, Leases and/or Personnel Issues:

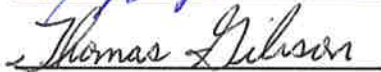
A motion to go into executive session was made by Tony Martin and seconded by Ed Bays. A motion to exit executive session was made by Mark Morgan and seconded by Tony Martin.

A motion was made by Tony Martin and Seconded by Charlotte Dee Preston that the Mountwest Community and Technical College Board of Governors appoints Michael G Sellards as Interim President of Mountwest Community and Technical College as of December 2019. A contract outlining all responsibilities between the parties shall be developed and executed prior to his start date. Be it further resolved, that he shall serve until a permanent President is hired for the college and an adequate transition period has occurred. The motion includes the approval of the presidential search committee as discussed in its meeting of October 17, 2019. Motion Approved

13. **Adjournment:** There being no other agenda items, the meeting was adjourned at 9:29 a.m.



**Jeffrey Goad, Chairman**



**Thomas Gibson, Secretary**