

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

Minutes

September 19, 2019

PRESENT: Heather Ashworth, Ed Bay, Cathy Burns, David Earl, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Mark Morgan, Charlotte "Dee" Preston (phone) and Rodney Wiles (phone).


ABSENT: Tony Martin and Melvin Miller

ALSO ATTENDING: President Keith J. Cotroneo, S. Derek Adkins, Brad Bowen, Dr. Steven Brown, Stacy Carrol, Travis Carlton, James Clevenger, Amanda Clark, Latrenda Clay, Kim Copley, Sarah Dick, Mike Emerson, Kim Hall, Michael McComas, Lisa Penix, Jennifer Porter, Larry Perry, Rhonda Scragg, Angela Ross, Mesha Shamblin, James Skidmore, Terri Tomblin-Byrd and Kristy Woods

AGENDA ITEMS:

1. **Call to Order, determination of Quorum:** Jeffrey Goad, Chairman:
Jeffrey Goad, IBOG Chairman called meeting to order at 8:01 am. A quorum was established.
2. **Consent Agenda:** Jeffrey Goad, Chairman
A motion to accept the August 15, 2019 minutes was made by Thomas Gibson and seconded by David Earl. The motion was approved.
3. **President's Report:** Keith J. Cotroneo, President
Keith J. Cotroneo, Presidents shared updates: Enrollment, Website Conversion, Facility Improvements, Caring Campus, State mid-year cut 4.6% and Invest. Mark Morgan gave update on Vet Tech project, reviewed documents and requesting to have a site visit and meeting with all the committee. Recommended that committee gather info with a timeline to report by December.
4. **Future Agenda Items:** Jeffrey Goad, IBOG Chairman
 - Annual Financial Report, S.Derek Adkins
 - NewForce, Natalie Roper
5. **Announcements:**
 - IBOG Meeting on Thursday, October 17, 2019 at 8:00 am in G07A at Mountwest CTC
6. **Executive Session under the Authority of WV Code §6-9A-4 relating to Property Acquisitions, Leases and/or Personnel Issues:** A motion to go into executive session was made by Mark Morgan and seconded by Cathy Burns. Following discussion, a motion to leave executive session was made by Ed Bays and seconded by Cathy Burns. No action was needed.

13. Adjournment: There being no other agenda items, the meeting was adjourned at 9:05 a.m.



Jeffrey Goad, Chairman



Thomas Gibson, Secretary