

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, October 19, 2017

8:00 a.m.

**Mountwest Community & Technical College
One Mountwest Way, G07A
Huntington, WV 25701**

PRESENT: Ed Bays, Bill Bissett, Jeremy Blackshire, Jerry Brienza, Matthew Deerfield, Thomas Gibson, Jeffrey Goad and Melvin Miller

ABSENT: Cathy Burns, Heather Cornell, Tony Martin and Rodney Wiles

ALSO ATTENDING: President Keith J. Cotroneo, S. Derek Adkins, Billie Brooks, Steven Brown, Latrenda Clay, Donna Donathan, Deb Elliot, Dr. Harry Faulk, Michael McComas, Heather Pack, Bethany Perry, Dr. Dan Sadler, Janet Smith, Taylor Stuck - Herald-Dispatch, Terri Tomblin-Byrd, Rebecca White and Cheyenne Wood – Student/Winner of t-shirt design.

AGENDA ITEMS:

1. Call to order and determination of Quorum – Jeffrey Goad, Chairman:

Jeffrey Goad, IBOG Chairman, called the meeting at 8:03 am. A quorum was established.

2. Student Presentation - Donna Donathan and Janet Smith:

Presentation of the Winner of the Graphic Design for the Pink-Out T-Shirt for 2017 – Cheyenne Wood. Award given by Dr. Keith Cotroneo.

3. Consent Agenda – Jeffrey Goad, Chairman:

A motion to accept the minutes for September 21, 2017 was made by Matthew Deerfield and seconded by Bill Bissett. The motion was approved.

4. Annual Audited Financial Statements FY 2017:

S. Derek Adkins presented to the IBOG the FY 2017 Annual Audited Financial Statements and provided a copy for all IBOG members. Antonio Smith and Rob Fuller from Hayflich shared their findings verbally and in writing. A motion to accept the FY 2017 Annual Audited Financial Statements was made by Thomas Gibson and seconded by Jerry Brienza. The motion was approved.

5. TTA Discussions – Melvin Miller and Matthew Deerfield:

Melvin Miller and Matthew Deerfield discussed partnering with TTA. They met to get information and learned that Mountwest could have a partnership similar to Marshall University. Dan Sadler shared a survey that was created to gather information to gauge the

needs of the students for TTA. It was agreed to proceed with the survey and to come back to the IBOG with updates.

6. Higher Learning Commission Accreditation Site Visit Update – November 13, 2017 – Harry Faulk:

Dr. Harry Faulk provided a copy of the assurance argument to all IBOG members and explained that it was submitted to HLC on time. Dr. Faulk explained the accreditation process and gave the date for the IBOG lunch with the accreditation team on November 13, 2017 @ 12:00 – 1:30.

7. President's Report – Keith Cotroneo:

Dr. Cotroneo shared information regarding the West Virginia Community College Association – Revision to Constitution and CT Alliance/CEO Trustee Alliance.

Dr. Cotroneo shared Strategic Planning – Accelerating Progress through Degree Programs, Dual Credit Expansion, Entrepreneurship and Enrollment Management.

8. Future Board Agenda – Jeffrey Goad, Chairman:

- Reschedule IBOG Training
- December IBOG meeting canceled. A motion to cancel was made by Jerry Brienza and seconded by Bill Bissett. The motion was approved.

9. Announcements:

- Next IBOG Meeting, Thursday, November 16, 2017 beginning at 8:00 a.m. in Room G07A at Mountwest CTC
- Mountwest Annual Holiday Reception, Monday, December 11, 2017 from 5:00 p.m. - 7:00 p.m. in Room G07A

10. Adjournment:

There being no other agenda items, the meeting was adjourned at 9:18 a.m.



Jeffrey Goad Chairman



Thomas Gibson Secretary