

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, November 17, 2016

8:00 a.m.

Mountwest Community & Technical College

Room G07A

One Mountwest Way

Huntington, WV

PRESENT: Ed Bays, Jeremy Blackshire, Ruth Cline, Matthew Deerfield, Mark George, Jeffrey Goad, Jason Moses, and Tyler Triplett

ABSENT: Cathy Burns, Thomas Gibson, Jim Hale and Mike Herron

ALSO ATTENDING: President Keith J. Cotroneo, Derek Adkins, Daryl Ballard, Teresa Blankenship, Angela Bradshaw, Billie Brooks, Latrenda Clay, Debra Elliotte, Dr. Harry Faulk, Dan Figler, Dr. Harry Faulk, Tommie Kelley, Stacy McCallister, Michael McComas, Dr. Natalie Mills, Stephanie A. Neal, Larry Perry, Chris Stevens, Julie Terry, Terri Tomblin-Byrd, and Rebeca White

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jeffrey Goad, Chairman:

Jeffrey Goad, IBOG Chairman, called the meeting to order at 8:00 a.m. A quorum was established.

2. Consent Agenda – Jeffrey Goad, Chairman:

A motion was made by Jason Moses and seconded by Ed Bays to approve the minutes of the October 13, 2016 meeting of the Institutional Board of Governors. The motion was approved.

3. Annual Audited Financial Statements FY 2016 – Daniel Figler, Vice President for Finance and Business Services/CFO:

Daniel Figler reported while the institutional audit had been completed, the auditors had not yet received information from the state regarding the net pension liability information. This is the same situation as last fiscal year. It is anticipated that the information will be received soon and that the auditors will be present at the January 2017 IBOG meeting for presentation of the annual audit.

4. Final Approval of IBOG Policy No. G-10 – Firearms, Weapons & Explosives – Jeffrey Goad, Chairman:

During the October 13, 2016 meeting of the Board, information was requested relating to what other higher education institutions in the state of West Virginia were doing related to an institutional rule on firearms, weapons and explosives. President Cotroneo supplied the Board with such information. It was noted that the College is currently operating under an Administrative Procedure mirroring the proposed policy. Following discussion, the Board failed to take action on the proposed policy.

5. President's Report – Dr. Keith J. Cotroneo:

President Cotroneo gave the Board an update on the following:

- President Cotroneo asked Professor Julie Terry to make a presentation to the Board related to the recent Town Hall Forum sponsored by Faculty Council on October 13, 2016. Candidates for House of Delegates for the 16th, 17th, 18th and 19th Districts as well as the 5th District Senate candidates participated in the forum. WSAZ News Anchor Rob Johnson served as the moderator. The Town Hall focused on three major areas: higher education; the economy and employment; and quality of life, especially pertaining to health and safety. Both Jeffrey Goad and Jason Moses recommended those elected be invited back to campus for additional forums.
- Mountwest was featured in the Community College Weekly as being one of the Top 100 providers of certificates in the country. Mountwest was the only Community & Technical College in the state to make the list.
- Mountwest received notification of having successfully completed the 5 Star Challenge by adopting a set of exemplary standards that support student veterans and their families.
- The Board was provided with a copy of a paper by Jared Lambert, a student at Mountwest, about his experiences and the impact the college has had on him.
- Notification has been received that there will be a 2% reduction in state appropriations expected to be effective January 1, 2017. A handout providing an analysis in state appropriations for the College since 2013 indicated the College has lost more than \$3M in state funding.
- The federal Bridging the Gap grant will be coming to an end on March 31, 2017 although there will be some funding for administrative support which ends September 30, 2017.
- A contract to outsource the operations of the Café has been awarded to Aladdin and will be effective January 1, 2017. Stacy McCallister will be transitioning to Aladdin, which will be responsible for all personnel. West Liberty and Fairmont State currently outsource their Café operations to Aladdin.
- Dr. Harry Faulk, Executive Vice President and Chief Academic Officer, will be updating the Board at future IBOG meetings on the progress made toward the November 2017 visit to Mountwest by the Higher Learning Commission.
- A new institutional Strategic Plan is being developed and will be driven by the current Board ENDS statement. Volunteers are being solicited to serve on various committees that will be working on the Strategic Plan.
- The annual WVCCA (West Virginia Community College Association) Conference will be held December 7, 2016 at the Advanced Technology Center in South Charleston. Mountwest is

serving as the host of the conference. Board members who attend the conference, either in person or via video-streaming, are eligible to receive training hours for this conference.

6. Future Board Agenda Items – Jeffrey Goad, Chairman:

- No requests were made for future Board agenda items.

7. Announcements:

- IBOG Meeting, Thursday, January 19, 2017 beginning at 8:00 a.m. in Room G07A at Mountwest Community & Technical College
- West Virginia Community College Association (WVCCA) Conference, December 7, 2016 at the Applied Technology Center, South Charleston, WV
- Annual Holiday Reception, Monday, December 12, 2016 from 5:30 p.m. – 7:00 p.m. in Room G07A at Mountwest Community & Technical College
- Acknowledgements – none.
- Other – none.

8. Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, leases and/or Personnel Issues:

A motion was made by Cathy Burns, seconded by Jason Moses and approved for the Board to go into Executive Session under the authority of WV Code §6-9A-4 to consider a personnel matter. Following discussion, a motion was made by Ed Bays, seconded by Matthew Deerfield and approved to go out of Executive Session.

Jeffrey Goad noted a special called meeting will be scheduled in December 2016 for the purpose of considering the President's contract.

9. Adjournment:

There being no other agenda items, the meeting was adjourned at 10:40 a.m.



Jeffrey Goad

Chairman



Thomas Gibson

Secretary