

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, November 16, 2017

8:00 a.m.

**Mountwest Community & Technical College
One Mountwest Way, G07A
Huntington, WV 25701**

PRESENT: Robert Barker, Ed Bays, Bill Bissett, Jeremy Blackshire, Cathy Burns, Matthew Deerfield, Thomas Gibson, Jeffrey Goad, Melvin Miller (via telephone), and Rodney Wiles

ABSENT: Tony Martin

ALSO ATTENDING: President Keith J. Cotroneo, Billie Brooks, Steven Brown, Deb Elliot, Dr. Harry Faulk, Kelly Ingels, Stephanie A. Neal, Heather Pack, Dr. Dan Sadler, Kim Schroeder, and Rebecca White

AGENDA ITEMS:

1. **Introduction of New Student Representative on the Board – Jeffrey Goad, Chairman:** Jeffrey Goad announced that Heather Cornell recently resigned as the Student Representative on the Institutional Board of Governors. The new student representative, Robert Barker, was introduced. Mr. Barker is a Culinary Arts major.

2. **Call to Order and Determination of Quorum – Jeffrey Goad, Chairman:**

Jeffrey Goad, IBOG Chairman, called the meeting at 8:06 am. A quorum was established.

3. **IBOG Chairman Report – Jeffrey Goad, Chairman:**

The next meeting of the WV Council for Community & Technical College Education is scheduled to be held December 7, 2017 at the Advanced Technology Center in South Charleston, WV. President Cotroneo noted due to refinancing of system-wide bonds, additional revenues are expected to be available for capital expenditures. A request from Mountwest for funding to renovate the outdoor patio area of the headquarters building is near the top of the list for consideration of funding.

4. **Consent Agenda – Jeffrey Goad, Chairman:**

Ed Bays noted that he was not present at the October 19, 2017 IBOG meeting. A motion to accept the minutes for the October 19, 2017 meeting noting Ed Bays as absent was made by Bill Bissett and seconded by Tom Gibson. The motion was approved.

5. President's Report – Dr. Keith J. Cotroneo, President:

President Cotroneo noted the accreditation site visit conducted earlier in the week by the Higher Learning Commission went very well. The visiting team will write a report and make recommendations to the Higher Learning Commission. Prior to submission of the report, Mountwest will have an opportunity to review it. It is anticipated that the report will have a positive outcome.

Jerry Brienza, IBOG member, has accepted a position in Oregon and has left the local area. He has resigned from his position on the Institutional Board of Governors.

A number of higher education institutions in the state, including Mountwest and Marshall, have developed an Alliance for the Development of Southern WV, which will work to promote economic development strategies for southern West Virginia.

6. Future Board Agenda – Jeffrey Goad, Chairman:

- Presentation by Dr. Casey Sacks – Vice Chancellor for the WV Community & Technical College System
- IBOG Training with Bruce Walker and Patricia Humphries on the 2017 Personnel Legislation
- Bill Bissett suggested that a future IBOG meeting might be held in Charleston, WV during the regular Legislative Session and possibly in coordination with Higher Education Day at the Capital. Ed Bays indicated he might be able to help with a location for the meeting.

7. Announcements:

- Next IBOG Meeting, Thursday, January 18, 2018 beginning at 8:00 a.m. at the Center for Culinary Arts
- February 15, 2018 IBOG meeting will be at the Maritime Academy
- Mountwest Annual Holiday Reception, Monday, December 11, 2017 from 5:00 p.m. - 7:00 p.m. in Room G07A. Board members were encouraged to attend.
- Deaf Santa, Saturday, December 2, 2017 in Room G07A. Board members were encouraged to attend.
- The Wayne County Career & Technical Council recently had a meeting at Tolsia High School. Mountwest was well represented. The event proved to be very successful.

8. Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

A motion was made by Bill Bissett, seconded by Matthew Deerfield and approved for the Board to enter into Executive Session for the purpose of considering President Cotroneo's contract. Following discussion, a motion was made by Tom Gibson, seconded by Jeremy Blackshire and approved to go out of Executive Session. Jeffrey Goad announced that at the President's request, the Board is updating the terms of President Keith Cotroneo's contract, which contains language from his original hire in 2007. The Board will review the President's proposal at its next meeting.

9. Adjournment:

There being no other agenda items, the meeting was adjourned at 9:45 a.m.



Jeffrey Goad

Chairman



Thomas Gibson

Secretary