

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, May 18, 2017

8:00 a.m.

Mountwest Community & Technical College

Room G07A

One Mountwest Way

Huntington, WV 25701

PRESENT: Ed Bays, Jeremy Blackshire, Matthew Deerfield, T. J. Flowers, Thomas Gibson, Jeffrey Goad, Jim Hale, Tony Martin, and Melvin Miller

ABSENT: Cathy Burns, Ruth Cline and Rodney Wiles

ALSO ATTENDING: President Keith J. Cotroneo, S. Derek Adkins, Jamie Bayne, Angela Bradshaw, Billie Brooks, Rick Brown, Dr. Steven Brown, Latrenda Clay, Dean Crawford, Dr. Kathy D'Antonio, Debra Elliotte, Mike Emerson, Dr. Harry Faulk, Veella Grooms, Angela Howell, Michael McComas, Dr. Natalie Mills, Stephanie A. Neal, Heather Pack, Eliot Parker, Dr. Dan Sadler, Kim Schroeder, Terri Tomblin-Byrd, Rebecca White, and Jim Wilkerson

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jeffrey Goad, Chairman:

Jeffrey Goad, IBOG Chairman, called the meeting to order at 8:02 a.m. A quorum was established.

2. Consent Agenda – Jeffrey Goad, Chairman:

A motion was made by Tony Martin and seconded by Jeremy Blackshire to approve the minutes of the April 13, 2017 meeting of the Institutional Board of Governors. The motion was approved.

A motion was made by Tom Gibson and seconded by Matthew Deerfield to approve the academic program review recommendations in American Sign Language (AAS)/Deaf Studies, Early Childhood Education AAS/Teacher Assistant (CAS), Engineering Design Technology (AAS), Electronics Technology (AAS), Hospitality Management (AAS), Massage Therapy (AAS), Occupational Development (AAS), Paralegal Studies (AAS), Paramedic (AAS), and Technical Studies (AAS). Additionally, Tony Martin requested that the process for academic program reviews be an agenda item for the June 20, 2017 IBOG retreat.

3. Mountwest Foundation Presentation – Mike Emerson, Foundation Chairman and Jim Wilkerson, Executive Director – Corporate and Foundation Relations:

Mike Emerson, Chairman of the Mountwest Foundation, stated the Foundation's purpose is to support the College and to provide the legal entity to accept donations on behalf of the College. He then gave an overview of Foundation activities and events and reported that Corporate and

Foundations Relations programs has contacted and/or met over 100 business and community leaders in the College's service area. The Foundation is working to connect and reconnect with the community with the goal of establishing fully-funded endowed scholarships. It was reported that the Foundation will be hosting a "Business After Hours" event at the College with the Huntington Regional Chamber of Commerce on June 22, 2017 from 5:00 p.m. to 7:30 p.m. IBOG members were encouraged to attend. Mr. Emerson indicated he plans to attend IBOG meetings in the future in an effort for the Board and the Foundation to work together to advance Mountwest.

4. Presentation on EDGE and Dual Credit – Dr. Keith J. Cotroneo, President:

As requested by the Board, Dr. Cotroneo gave a presentation related to EDGE (Earn a Degree Graduate Early) and Dual Credit. The concept of EDGE was established in 2001. High school students in occupational and technical programs are able to have courses completed in the secondary schools for validation of college credit once they matriculate to community colleges. With dual enrollment, high school students become college students before taking certain courses in the high schools. Upon successfully completing the courses, college credits are applied to the student's college transcript. Dr. Kathy D'Antoni, Assistant State Superintendent of Schools for the West Virginia Department of Education, was present at the meeting and discussed the EDGE program and indicated there is financial support available for faculty members to work with the State Department of Education in working through any challenges associated with EDGE credit.

5. Annual Presentation by the Students – T. J. Flowers, IBOG Student Representative:

T. J. Flowers, IBOG Student Representation, gave a presentation on matters of importance to Mountwest students and about the involvement of students in various campus activities.

6. Annual Presentation by the Faculty – Kim Schroeder, Faculty Council Chair:

Kim Schroeder, Faculty Council Chair, gave the faculty's annual presentation clarifying who faculty are, what faculty do, works in progress, and concerns which included funding and qualifications, retention, salaries and budget cuts.

Eliot Parker was introduced as the newly elected Advisory Council of Faculty (ACF) representative for the College. Eliot gave an overview of the role of the ACF and provided Board members with a brochure stating the WV higher education faculty issues for 2016-2017.

7. Laurel Lodge Enterprise, Inc. 6.846 Acres Land Donation Update – Dr. Keith J. Cotroneo, President:

Dr. Cotroneo reported that on April 27, 2017, the College received by donation a certain tract of land equating to 6.846 acres from Mr. Michael Darby, President for Laurel Lodge Enterprises, Inc. On May 9, 2017, the administration received its copy of the request made to the Clerk of the County of Cabell for the recording of the "Deed of Donation." Upon receipt of the original recorded deed, the appropriate steps will be taken to settle the remaining property taxes due for calendar year 2016 and to complete all requirements to class the property as exempt.

8. President's Report – Dr. Keith J. Cotroneo, President:

President Cotroneo reported the following:

9. Discussion related to Community & Technical College funding within the state is greatly needed. Tom Gibson suggested the Board may want to consider a meeting with the local legislative delegation related to funding needs for Mountwest.
10. The College had a very successful Commencement ceremony on May 12, 2017. This year the College had the largest number of students ever participating in Commencement.

11. Update on Recognition of Former IBOG Members – Tom Gibson, Ruth Cline and Tony Martin, Current IBOG Members:

Tony Martin reported there are seven former IBOG members appointed by the Governor who will be recognized. Mr. Martin will provide information on the design for the recognition awards and then the committee will proceed to plan the recognition event.

12. Appointment of Nominating Committee FY 2017-2018 IBOG Officers – Jeffrey Goad, Chairman:

Nominations/volunteers were requested to serve on a nominating committee for the 2017-2018 IBOG officers. All current officers are eligible to serve next year. Tom Gibson nominated Ruth Cline, Cathy Burns and Melvin Miller to serve as the nominating committee. Chairman Goad accepted the nominations and appointed each to serve on the nominating committee.

13. Future Board Agenda Items, Jeffrey Goad, Chairman:

- Academic program reviews process
- Discussion of IBOG responsibilities
- Update on possible outside legal representation

14. Announcements:

15. IBOG Retreat, Tuesday, June 20, 2017 at 9:00 a.m., Heritage Farm Museum & Village. Breakfast will be available for Board members beginning at 8:30 a.m.
16. Huntington Regional Chamber of Commerce Business After Hours hosted by Mountwest, Thursday, June 22, 2017 from 5:00 p.m. – 7:00 p.m.
17. Advantage Valley College Day - October 3, 2017.
18. Top of the Mountain Festival - November 4, 2017

19. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

None.

20. Adjournment:

There being no other agenda items, the meeting was adjourned at 10:23 a.m.

Jeffrey Goad

Chairman

Thomas Gibson

Secretary