

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS MINUTES**

**Wednesday, May 16, 2019**

**8:00 a.m.**

**Mountwest Community & Technical College**

**Room G07A**

**One Mountwest Way**

**Huntington, WV**

**PRESENT:** Ed Bays (telephone), Thomas Gibson, Dinah Ledbetter, Tony Martin, Melvin Miller, Mark Morgan, Dee Preston and Rodney Wiles.

**ABSENT:** Heather Ashworth, Cathy Burns, David Earl and Jeff Goad

**ALSO ATTENDING:** President Keith J. Cotroneo, Derek Adkins, Jamie Bayne, Jake Bolen, Brad Bowen, Rick Brown, Dr. Steven Brown, Stacy Carrol, Latrenda Clay, Jamie Clevenger, Sarah Dick, Kelly Hall, Tommie Kelley, Jason Lovejoy, Michael McComas, Lisa Penix, Larry Perry, Angela Ross, Rebecca Settle, Mesha Shamblin, Jim Skidmore, Janet Smith, Julie Terry, Terri Tomblin-Byrd, Linda Vinson and Rebecca White

**AGENDA ITEMS:**

**1. Call to Order, Determination of Quorum – Melvin Miller, Vice - Chairman:**

Melvin Miller, IBOG Vice-Chairman, called the meeting to order at 8:02 a.m. A quorum was established.

**2. Consent Agenda – Melvin Miller, Vice- Chairman:**

A motion was made by Mark Morgan and seconded by Rodney Wiles to approve the minutes of the April 25, 2019 meeting. The motion was approved.

**3. Annual Presentation by the Classified Staff – Charlotte “Dee” Preston, Classified Staff Representative:**

Charlotte “Dee” Preston, Classified Staff Member & Classified Staff IBOG Representative, gave a presentation related to who classified staff at Mountwest are, the number of classified staff, their impact on both students and the college.

**4. Annual Presentation by the Faculty – Ed Bays, Faculty Representative:**

Dr Cotroneo introduced, Sara Dick, Faculty Council Chair, who gave a presentation related to faculty. The presentation clarified who the faculty are, what faculty do, works in progress, accomplishments, and concerns, which included funding, retention, salaries and budget cuts. Sara Dick introduced Rebecca Settle to share with the IBOG.

**7. Approval of Academic Program Reviews – Dr. Keith J. Cotroneo, President and Dr. Steven Brown, Dean - Career & Technical Division\*:**

In accordance with WV State Code §18B-2A-4, the Institutional Board of Governors is responsible for approving Academic Program reviews. Recommendations to approve Program Reviews were presented as follows:

Pharmacy Technician (AAS)  
Health Information Technology (AAS)  
Information Technology (AAS)  
Certified Coding Specialist Degree

President Cotroneo indicated following approval of program reviews by the Institutional Board of Governors, the WV council for Community & Technical College Education has the responsibility for giving final approval. Following discussion, the academic program reviews were approved as recommended.

**8. President's Report – Dr. Keith J. Cotroneo, President:**

Rodney Pell, Director of Public Safety shared on behalf of the College that Mountwest is the First College in the Country to be successfully complete the Alice Training Institute and will have a press conference today at noon in the Lobby.

Dr Keith J. Cotroneo, President shared updates regarding the WV Invests.

**9. Appointment of Nominating Committee FY 2019 – 2020 IBOG Officers – Melvin Miller, Vice-Chairman\*:**

Nominations/volunteers were requested to serve on a nominating committee for the 2019-2020 IBOG officers. All current officers are eligible to serve next year. It was recommended that Tony Martin Chair the Committee and that Mark Morgan and Ed Bays also serve. A motion was made by Mark Morgan, seconded by Rodney Wiles and approved.

**10. Future Board Agenda Items – Melvin Miller, Vice-Chairman:**

None

**11. Announcements:**

IBOG Meeting & Retreat, Thursday, June 20, 2019 beginning at 10:30 a.m. at Heritage Farm Pioneer Hall.

**12. Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:**

**13. Adjournment:** There being no other agenda items, the meeting was adjourned at 9:05 a.m.

  
Jeffrey Goad, Chairman

  
Thomas Gibson, Secretary