

*\*Action Items – Approval Required*

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS  
MINUTES**

**Thursday, March 14, 2019 @ 8:00 a.m.**  
Mountwest CTC – Room G07A, Huntington, WV

**PRESENT:** Heather Ashworth, Ed Bays, Cathy Burns, David Earl (telephone), Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Tony Martin, Mel Miller, Mark Morgan, Dee Preston and Rodney Wiles

**ABSENT:**

**ALSO ATTENDING:** President Keith J. Cotroneo, Derek Adkins, Angela Bradshaw, Dr. Steven Brown, Billie Brooks, Latrenda Clay, Sarah Dick, Michael McComas, Heather Pack, Larry Perry, Jennifer Porter, Angela Ross, Terri Tomblin-Byrd and Becky White

**AGENDA ITEMS:**

1. **Call to Order, Determination of Quorum – Jeffrey Goad, Chairman:**  
Jeffrey Goad, IBOG Chairman, called the meeting order at 8:00 a.m. A quorum was established.
2. **Consent Agenda – Jeffrey Goad, Chairman:**  
A motion was made by Tony Martin and seconded by Mark Morgan to approve the minutes for February 14, 2019 meeting. The motion was approved.
3. **Tuition and Fees – S. Derek Adkins:**  
Gave and discussed options for Tuition and Fees. A motion to accept Option #1 for tuition and fees made by Mark Morgan. Seconded by Tony Martin. The motion was approved.
4. **Policy H-21 – Dr. Keith J. Cotroneo, President\***  
Gave and discussed Policy H-21. A motion to accept was made by Ed Bays. Seconded by Tony Martin. The motion was approved.
5. **Appointment of Committee to Prescreen and Prioritize IBOG Policies for Updates, Revisions and Approvals:**  
Ed Bays and Dee Preston provided a draft copy was provided IBOG Policy Spreadsheet to IBOG. Next task will be ranking all of the policies.
6. **President's Report – Dr. Keith J. Cotroneo, President:**
  - Legislation Updates - Campus Carry did not pass; Free College Bill passed.
  - Advantage Valley / College Day event was March 12, 2019 – 300 High School Students Attended the event.
  - Billie Brooks, VP of Student Services is retiring on March 28, 2019. Dr. Cotroneo thanked Billie for her years of service. Jim Skidmore will be Interim.
  - Open to All Event will be April 2, 2019 @ 10:30 with Mayor Williams.
7. **Future Board Agenda Items – Jeffrey Goad, IBOG Chairman:**
  - Fiscal-Year 20 Budget Proposal – April 25, 2019
  - Annual Presentation by the Students – April 25, 2019
  - Annual Presentation by the Classified Staff – May 16, 2019
  - Annual Presentation by the Faculty – May 16, 2019

- Review of the IBOG governance process – June 20, 2019
- Review of IBOG rules

**8. Announcements:**

- IBOG Meeting, Thursday, February 14, 2019 at Mountwest in Room G07A at 8:00 a.m.
- Commencement, Friday, May 10, 2019 at Christ Temple Church beginning at 7:00 p.m. Tony Martin encouraged all IBOG members to attend this event.
- WV CTCS Training for Institutional Board of Governors Members, June 12, 2019. Location and Time TBD.
- IBOG Retreat, June 20, 2019. Location: Heritage Farm Museum & Village, Huntington, WV.
- IBOG members will be receiving information on their individual training hours prior to the next IBOG meeting.

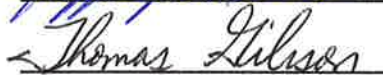
**9. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:**

None

- 10. Adjournment:** There being no other agenda items, the meeting was adjourned at 9:33 a.m.



Jeffrey Goad, Chairman



Thomas Gibson, Secretary