

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS**

**MINUTES**

**Tuesday, June 20, 2017**

**9:00 A.M.**

**Heritage Farm Museum & Village**

**Pioneer Hall**

**3300 Harvey Road**

**Huntington, WV**

**PRESENT:** Ed Bays, Jeremy Blackshire, Cathy Burns, Ruth Cline, Matthew Deerfield, Thomas Gibson, Jeffrey Goad, Tony Martin, Melvin Miller and Rodney Wiles.

**ABSENT:** T. J. Flowers and Jim Hale

**ALSO ATTENDING:** President Keith J. Cotroneo, S. Derek Adkins, Angela Bradshaw, Dr. Steven Brown, Dr. Harry Faulk, Lacie Pierson, and Stephanie A. Neal.

1. Call to Order and Determination of Quorum – Jeffrey Goad, Chairman:

Jeffrey Goad, IBOG Chairman, called the meeting to order at 9:00 a.m. A quorum was established.

2. Consent Agenda – Jeffrey Goad, Chairman:

A motion was made by Tony martin and seconded by Ed Bays to approve the minutes of the May 18, 2017 meeting of the Institutional Board of Governors. The motion was approved.

3. Approval of Fiscal Year 2018 Budget – Dr. Keith J. Cotroneo, President and S. Derek Adkins, Interim CFO:

President Cotroneo indicated the state has still not approved of a FY 2018 budget for higher education. The institutional budget proposed reflects a 4.2% reduction and is inclusive of the Spring 2017 cut in appropriations. Basically the budget reflects a 6% budget reduction being that an additional mid-year budget cut is anticipated. It was noted that the OPEB liability will be increasing due to federal changes. Bookstore revenues will be used for scholarships only, as per state code. This year will be the last year for the 10-year property purchase revenue from Marshall University. The College is still tied to the payment for the Rec Center bonds for 20 more years. The budget reflects no increases to base tuition or program fees. Following discussion, a motion was made by Tom Gibson, seconded by Tony Martin and approved to accept the proposed Fiscal Year 2018 Budget.

4. President's Report – Dr. Keith J. Cotroneo, President:

- WV CTCS Chancellor Dr. Sarah Tucker will be hosting training for Governor-appointed Institutional Board of Governors members August 16, 2017 at Stonewall Resort. Governor-appointed Board members who would like to attend the training should RSVP by June 30, 2017.
- Dr. Casey Sacks has been hired as the Vice-Chancellor for the Community & Technical College System. Much of her efforts have been focused on professional development for the Community & Technical College System.
- Mountwest will be hosting the Huntington Regional Chamber of Commerce Business After Hours June 22, 2017. Several labs within the College will be showcased. There will be an opportunity for guests to win a \$500 scholarship.
- Students in the Massage Therapy program are currently completing their required clinical hours. Contact Mary Jo Perdue at [perdue@mctc.edu](mailto:perdue@mctc.edu) to schedule an appointment.
- NIP tax credit opportunities are available but donations must be made to the Mountwest Foundation by the end of June 2017 in order to take advantage of the opportunities.

5. Report of the Nominating Committee and Election of Officers – Jeffrey Goad, Chairman:

On behalf of the Nominating Committee, Cathy Burns indicated the Committee recommends that the current IBOG officers be elected to continue another one-year term. A motion was made by Cathy Burns, seconded by Tony Martin and approved for Jeffrey Goad to serve as Chairman, Matthew Deerfield to serve as Vice Chairman and for Tom Gibson to serve as Secretary for the 2017-2018 term.

6. Approval of FY 2017-2018 IBOG Meeting Calendar – Jeffrey Goad, Chairman:

A motion was made by Ed Bays, seconded by Tony Martin and approved for the IBOG's 2017-2018 meeting calendar.

7. Future Board Agenda Items – Jeffrey Goad, Chairman:

Tony Martin noted a date to recognize former Governor-appointed IBOG members needs to be set.

8. Announcements:

None

9. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

None

10. Adjournment:

There being no other agenda items, the meeting was adjourned at 9:45 a.m.

  
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Jeffrey Goad Chairman

  
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Thomas Gibson Secretary