

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE**  
**INSTITUTIONAL BOARD OF GOVERNORS**  
**MINUTES**  
**Thursday, January 21, 2019**  
**8:00 a.m.**  
**Room G07A**  
**Huntington, WV 25701**

**PRESENT:** Heather Ashworth, Ed Bays, David Earl, Thomas Gibson, Jeffrey Goad, Tony Martin, Mel Miller, Mark Morgan, Dee Preston and Rodney Wiles (telephone)

**ABSENT:** Cathy Burns and Dinah Ledbetter

**ALSO ATTENDING:** President Keith J. Cotroneo, Derek Adkins, Brad Bowen, Billie Brooks, Dr. Steven Brown, Sarah Dick, Michael McComas, Stephanie A. Neal, Larry Perry, Angela Ross, Janet Smith, Dr. Meagan Sovine, Terri Tomblin-Byrd, and Jim Wilkerson

**AGENDA ITEMS:**

**1. Call to Order, Introduction of Newly Appointed IBOG Member and Determination of Quorum – Jeffrey Goad, Chairman:**

Jeffrey Goad, IBOG Chairman, called the meeting order at 8:02 a.m. He indicated Dinah Ledbetter had been appointed to serve on the Board filling the seat formerly held by Matthew Deerfield. A quorum was established.

**2. Election of Vice Chairman – Jeffrey Goad, Chairman\***

A motion was made by Tom Gibson, seconded by Ed Bays and approved to elect Mel Miller as the new Vice Chairman of the Board.

**3. Consent Agenda – Jeffrey Goad, Chairman:**

Approval of the minutes of the December 6, 2018 IBOG meeting was tabled. Future draft minutes will be sent to the Board within one week of the meeting for comments prior to distribution with future agendas.

**4. Appointment of Committee to Prescreen and Prioritize IBOG Policies for Updates, Revisions and Approvals:**

Ed Bays and Dee Preston volunteered to review existing IBOG rules. A motion was made by Mark Morgan, seconded by Mel Miller and approved that Dr. Cotroneo or a designee develop a spreadsheet prioritizing the rules to be reviewed prior to the IBOG retreat.

**5. President's Report – Dr. Keith J. Cotroneo, President:**

- The first NewForce cohort started January 14, 2019. 200 applications were received for the cohort and 18 individuals were selected.
- Wellness Week began on campus January 14 and continues thru January 17. Activities include daily walks and a variety of activities. Individuals who participate in wellness activities will be

entered into a Wellness Basket Raffle. The basket was made possible due to the generosity of Jim Wilkerson and the Mountwest Foundation.

- SGA is sponsoring PIE Day on January 23, 2018 as a fundraiser.
- Higher Education Day is scheduled for January 28, 2019 at the Capitol.
- Marshall University President Dr. Jerome Gilbert will be hosting a reception of The Alliance for the Economic Development of Southern West Virginia the evening of January 28, 2019.
- An Executive Summary prepared by Emsi relating to The Economic Value of Mountwest Community and Technical College was distributed.
- There seems to be some interest in the Legislature to revive the proposal for free Community & Technical College tuition.

**6. Future Board Agenda Items – Jeffrey Goad, IBOG Chairman:**

- IBOG Reports – There was a discussion about the type of reports the Board might want to review in the future. President Cotroneo indicated the college has a Strategic Planning Committee that is working on institutional key performance indicators, which may be helpful.
- Annual Presentation by the Students – April 25, 2019
- Annual Presentation by the Classified Staff – May 16, 2019
- Annual Presentation by the Faculty – May 16, 2019
- Review of the IBOG governance process – June 20, 2019
- Review of IBOG rules


**7. Announcements:**

- IBOG Meeting, Thursday, February 14, 2019 at Mountwest in Room G07A at 8:00 a.m.
- Higher Education Day at the Legislature, Monday, January 28, 2019
- Commencement, Friday, May 10, 2019 at Christ Temple Church beginning at 7:00 p.m. Tony Martin encouraged all IBOG members to attend this event.
- WV CTCS Training for Institutional Board of Governors Members, June 12, 2019. Location and Time TBD.
- IBOG Retreat, June 20, 2019. Location: Heritage Farm Museum & Village, Huntington, WV.
- IBOG members will be receiving information on their individual training hours prior to the next IBOG meeting.

**8. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:**

None.

**9. Adjournment:** There being no other agenda items, the meeting was adjourned at 9:05 a.m.

  
\_\_\_\_\_  
Jeffrey Goad Chairman

  
\_\_\_\_\_  
Thomas Gibson Secretary