

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS**

**MINUTES**

**Thursday, January 18, 2018**

**8:00 a.m.**

**Mountwest Community & Technical College  
Center for Culinary Arts  
1648 Eighth Avenue  
Huntington, WV 25701**

- PRESENT:** Robert Barker, Ed Bays, Jeremy Blackshire, Cathy Burns, Thomas Gibson, Jeffrey Goad and Melvin Miller
- ABSENT:** Matthew Deerfield, Tony Martin and Rodney Wiles
- ALSO ATTENDING:** President Keith J. Cotroneo, Brad Bowen, Steven Brown, Stephanie A. Neal and Michael McComas

**AGENDA ITEMS:**

**1. Tour of the Center for Culinary Arts:**

Todd Cox, Assistant Professor in the Culinary Arts program, and Dr. Steven Brown, Dean of the Career and Technical Division, provided Board members and guests with a tour of the Center for Culinary Arts.

**2. Call to Order and Determination of Quorum – Jeffrey Goad, Chairman:**

Jeffrey Goad, IBOG Chairman, called the meeting order at 8:38 a.m. A quorum was established.

**3. IBOG Chairman Report – Jeffrey Goad, Chairman:**

President Cotroneo indicated Jerry Brienza accepted a position out-of-state and thus had resigned from the Institutional Board of Governors. Additionally, Bill Bissett resigned due to his teaching status at Marshall University. One name has gone forward to Governor Justice for a suggested appointment to the Board. Nominations for the other vacant seat are welcome.

**4. Consent Agenda – Jeffrey Goad, Chairman:**

A motion was made by Cathy Burns and seconded by Jeremy Blackshire to approve the minutes submitted for the November 16, 2017 meeting. The motion was approved.

**5. President's Report – Dr. Keith J. Cotroneo, President:**

- HLC Accreditation Update – The draft HLC Accreditation Report included four areas that were noted as the standards being met but with concerns, mostly dealing with assessment. Faculty committees have been formed to work in each of these areas. In four years there will be another review by the HLC, updating progress that has been made in addressing the concerns. The next step in the accreditation process will occur in February when the committee recommendations are sent to the HLC Institutional Actions Council. This Council will make a final recommendation to the HLC relating to the college's institutional accreditation.
- The WV Legislature is currently discussing a proposal to create a free community and technical college tuition bill. As the proposal currently stands, WV residents would have to first apply for federal financial aid and then any tuition not covered by financial aid would be eligible to be covered under the free tuition proposal.
- An Alliance for Economic Development in southern WV has been created. Dr. Steven Brown recently represented Dr. Cotroneo at a press conference announcing the alliance.
- The Spring 2018 academic term begins January 18, 2018.
- Higher Education Day at the legislature is scheduled to be held January 23, 2018.
- Public higher education institutions in WV are no longer required to pay an annual HERA (Higher Education Resource Assessment) fees.

**6. Future Board Agenda Items – Jeffrey Goad, Chairman:**

- Presentation by Dr. Casey Sacks – Vice Chancellor for the WV Community & Technical College System
- IBOG Training with Bruce Walker and Patricia Humphries on the 2017 Personnel Legislation at the June 2018 IBOG Retreat
- Update on the Vet Tech program
- Update from the Mountwest Foundation on a more regular basis

**7. Announcement:**

- IBOG Meeting, Thursday, February 15, 2018 beginning at 8:00 a.m. at the Mountwest Maritime Academy, 4200 Ohio River Road, Huntington, WV
- Commencement, Friday, May 11, 2018 at Christ Temple Church beginning at 7:00 p.m.
- 2018 International Policy Governance Association Annual Conference, June 21 – 23, 2018 in Savannah, GA

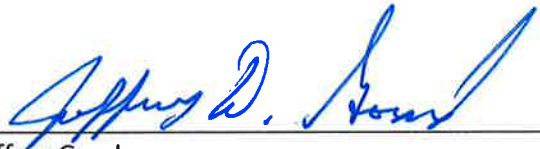
**8. Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:**

A motion was made by Tom Gibson, seconded by Ed Bays and approved to go into Executive Session for the purpose of discussing President Cotroneo's contract. Following discussion, a motion was made by Tom Gibson, seconded by Ed Bays and approved to come out of Executive

Session. A motion was then made by Melvin Miller, seconded by Tom Gibson and approved by a vote of 5 – 2 that pending HEPC legal counsel review, a revised contract for President Cotroneo be approved.

9. **Adjournment:**

There being no other agenda items, the meeting was adjourned at 10:08 a.m.

  
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Jeffrey Goad Chairman

  
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Thomas Gibson Secretary