

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, February 14, 2019 @ 8:00 a.m.
Mountwest CTC – Room G07A, Huntington, WV

PRESENT: Heather Ashworth, Ed Bays, David Earl (telephone), Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Tony Martin, Mark Morgan, Dee Preston and Rodney Wiles


ABSENT: Cathy Burns and Mel Miller

ALSO ATTENDING: President Keith J. Cotroneo, Derek Adkins, Dr. Steven Brown, Latrenda Clay, Mike Emerson, Sarah Dick, Betty Hundley, Michael McComas, Larry Perry, Angela Ross, Mesha Shamblin, Janet Smith, Dr. Meagan Sovine, Terri Tomblin-Byrd, Becky White and Jim Wilkerson

AGENDA ITEMS:

1. **Call to Order, Determination of Quorum – Jeffrey Goad, Chairman:**
Jeffrey Goad, IBOG Chairman, called the meeting order at 8:02 a.m. A quorum was established.
2. **Consent Agenda – Jeffrey Goad, Chairman:**
A motion was made by Tony Martin and seconded by Mark Morgan to approve the minutes for December 6, 2018 and January 17, 2019 meetings. The motion was approved.
3. **Appointment of Committee to Prescreen and Prioritize IBOG Policies for Updates, Revisions and Approvals:**
Ed Bays and Dee Preston volunteered to review existing IBOG rules. Ed Bays and Dee Preston reports that they have created a spreadsheet to share with IBOG. Draft copy will be provided to IBOG.
4. **President's Report – Dr. Keith J. Cotroneo, President:**
 - Facilities Update: Plaza Final Master Plan presented by Terri Tomblin-Byrd.
5. **Future Board Agenda Items – Jeffrey Goad, IBOG Chairman:**
 - Tuition and Fees – March 14, 2019
 - Annual Presentation by the Students – April 25, 2019
 - Annual Presentation by the Classified Staff – May 16, 2019
 - Annual Presentation by the Faculty – May 16, 2019
 - Review of the IBOG governance process – June 20, 2019
 - Review of IBOG rules
6. **Announcements:**
 - IBOG Meeting, Thursday, February 14, 2019 at Mountwest in Room G07A at 8:00 a.m.
 - Commencement, Friday, May 10, 2019 at Christ Temple Church beginning at 7:00 p.m. Tony Martin encouraged all IBOG members to attend this event.
 - WV CTCS Training for Institutional Board of Governors Members, June 12, 2019. Location and Time TBD.
 - IBOG Retreat, June 20, 2019. Location: Heritage Farm Museum & Village, Huntington, WV.
 - IBOG members will be receiving information on their individual training hours prior to the next IBOG meeting.
7. **Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:**
None
8. **Adjournment:** There being no other agenda items, the meeting was adjourned at 9:05 a.m.


Jeffrey Goad, Chairman


Thomas Gibson, Secretary