

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, August 23, 2018

8:00 a.m.

Room G07A

Huntington, WV 25701

PRESENT: Heather Ashworth, Ed Bays, Cathy Burns, Matthew Deerfield, David Earl (by phone), Thomas Gibson, Jeffrey Goad, Tony Martin, Melvin Miller, Mark Morgan and Rodney Wiles

ABSENT: None

ALSO ATTENDING: President Keith J. Cotroneo, Derek Adkins, Brad Bowen, Billie Brooks, Dr. Steven Brown, Latrenda Clay, Sarah Dick, Greg Flora, Betty Hundley, Michael McComas, Stephanie A. Neal, Fred Pace (The Herald-Dispatch), Terri Tomblin-Byrd, and Rebecca White

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jeffrey Goad, Chairman:

Jeffrey Goad, IBOG Chairman, called the meeting order at 8:01 a.m. A quorum was established.

2. Consent Agenda – Jeffrey Goad, Chairman:

A motion was made by Tony Martin and seconded by Melvin Miller to approve the minutes of the June 21, 2018 meeting. The motion was approved.

3. Key Performance Indicators Discussion – S. Derek Adkins, Chief Financial Officer:

S. Derek Adkins, Chief Financial Officer at Mountwest, gave a presentation at the Board's request related to key performance indicators for the College. It was noted that in order to successfully prepare students for the current job market, Mountwest must maintain adequate access for students by offering classes at different times and online and provide up-to-date technology, highly skilled faculty and robust student services. Based on reductions in state appropriations over the past few years, Mountwest has been forced to increase tuition and fees to maintain those minimum level of services, putting further financial burden on our students.

4. President's Report – Dr. Keith J. Cotroneo, President:

President Cotroneo presented the following items:

- The WV Council for Community and Technical College Education has developed a student-focused funding model for West Virginia public Community and Technical Colleges in the state. The Council is currently accepting comments from the public related to the proposed model. Following discussion of the proposed model, Mark Morgan indicated the Board needs to look at what their monitoring schedule says related to financial reports and determine what the Board wants to see in the future. Mr. Morgan and Tony Martin volunteered to meet with President Cotroneo and Derek Adkins to determine what would be helpful for the Board to review. Following the discussions, recommendations for changes to the Monitoring Schedule will be presented to the Board for approval.
- At the Board's request, President Cotroneo supplied a list of Fall 2017 end of semester enrollments by degree program. Billie Brooks, Vice President for Student Services, indicated the headcount enrollment for Fall 2018 was currently up 22 from the same time last year and that numbers for dual credit programs

have not yet been reported. Dual credit courses are currently being offered in Wayne, Cabell, Putnam and possibly Mason counties.

- Dr. Steven Brown, Dean of the Career & Technical Division, reported on the Plastics Technology program at the College.
- Rich Donovan and John Harris were on campus August 22, 2018 to provide updates on the progress of plans for making facilities upgrades to the Headquarters Building that will be paid for with bond money received by the College.
- The College is working with Core 10, a financial services software company, and Generation WV to create a non-credit software school. They are currently looking for start-up space. President Cotroneo anticipates help with funding for this initiative to come forward.
- President Cotroneo distributed a handout related to West Virginia's Climb campaign. The goal of the campaign is to equip 60% of West Virginians with a Certificate or Degree by 2030. The campaign was funded with a \$37,500 grant from the Lumina Foundation.

5. **Future Board Agenda Items – Jeffrey Goad, Chairman:**

- Annual Presentation by the Students – April 25, 2019
- Annual Presentation by the Classified Staff – May 16, 2019
- Annual Presentation by the Faculty – May 16, 2019


6. **Announcements:**

- IBOG Meeting, Thursday, September 20, 2018 at Mountwest in Room G07A at 8:00 a.m. (agenda items are due by September 6, 2018)
- Annual Holiday Reception, Monday, December 10, 2018 at Mountwest in Room G07A from 5:00 p.m. – 7:00 p.m.
- Commencement, Friday, May 10, 2019 at Christ Temple Church beginning at 7:00 p.m.
- Other


7. **Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:**

A motion was made by Tony Martin, seconded by Ed Bays and approved for the Board to go into Executive Session under the Authority of WV Code §6-9A-4 relating to property acquisitions and personnel issues. Following discussion, a motion was made by Mark Morgan, seconded by Ed Bays and approved to return to regular session. No action was taken.

8. **Adjournment:** There being no other agenda items, the meeting was adjourned at 10:22 a.m.



Jeffrey Goad Chairman



Thomas Gibson Secretary