

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, April 25, 2019 @ 8:00 a.m.
Mountwest CTC – Room G07A, Huntington, WV

PRESENT: Heather Ashworth, Ed Bays, Cathy Burns, David Earl, Thomas Gibson, Jeffrey Goad, Dinah Ledbetter, Mel Miller, Mark Morgan (Telephone), Dee Preston and Rodney Wiles (Telephone)

ABSENT: Tony Martin

ALSO ATTENDING: President Keith J. Cotroneo, Derek Adkins, Stacy Arthur, Bethany Baker, Kendra Bolen, Brad Bowen, Angela Bradshaw, Dr. Steven Brown, Billie Brooks, Lindsey Brumfield, Latrenda Clay, Stacy Carrol, Sarah Dick, Adam Edens, Debra McElwain, Michael McComas, Fred Pace, Heather Pack, Lisa Penix, Larry Perry, Jennifer Porter, Angela Ross, Rhonda Scragg, Mesha Shamblin, James Skidmore, Janet Smith, Terri Tomblin-Byrd, Trenton Walker, Andrew Wallace, and Becky White

AGENDA ITEMS:

1. **Call to Order, Determination of Quorum – Jeffrey Goad, Chairman:**
Jeffrey Goad, IBOG Chairman, called the meeting order at 8:00 a.m. A quorum was established.
2. **Consent Agenda – Jeffrey Goad, Chairman:**
A motion was made by Thomas Gibson and seconded by Mel Miller to approve the minutes for March 14, 2019 meeting. The motion was approved.
3. **Fiscal-Year 2020 Budget Proposal – S. Derek Adkins:**
S. Derek Adkins, CFO, presented proposals to the board which included Cash Operating Budgets with proposed salary increases for Fiscal Year 2010 of 5% increase for all full-time employees effective July 1, 2019. Following discussion, a motion was made by Thomas Gibson to accept FY-2020 Budget with 5% increase for all full-time employees. Seconded by Melvin Miller. The motion was approved.
4. **Annual Presentation by Student – Heather Ashworth**
Heather Ashworth, Student Representation on the Board, made presentation on behalf of Student Government. Heather's presentation was filled with student's activities and events both on and off campus, Senate meetings on-campus, as well as student senate trip to Washington, DC. Heather shared results of the election for the upcoming year and she will be serving on the IBOG FY 20. Jeff Goad thanked Heather Ashworth for her leadership and service on the Institution Board of Governors.
5. **President's Report – Dr. Keith J. Cotroneo, President:**
 - Introduction of James "Jim" Skidmore as the Interim VP for Student Services.
 - Introduction by Kendra Bolen for our two PTK Students who won the New Century Scholarships that were presented to them at the AACC Convention in Florida. Those students were: Debra McElwain and Bethany Baker.
 - Dr Cotroneo shared Tug Boat which was donated by Cabell Huntington Hospital. It will be displayed at Pullman Square the end of May.
6. **Future Board Agenda Items – Jeffrey Goad, IBOG Chairman:**
 - Annual Presentation by the Classified Staff – May 16, 2019

- Annual Presentation by the Faculty – May 16, 2019
- Review of the IBOG governance process – June 20, 2019
- Review of IBOG rules

7. Announcements:

- IBOG Meeting, Thursday, February 14, 2019 at Mountwest in Room G07A at 8:00 a.m.
- Commencement, Friday, May 10, 2019 at Christ Temple Church beginning at 7:00 p.m. Tony Martin encouraged all IBOG members to attend this event.
- WV CTCS Training for Institutional Board of Governors Members, June 12, 2019. Location and Time TBD.
- IBOG Retreat, June 20, 2019. Location: Heritage Farm Museum & Village, Huntington, WV.
- IBOG members will be receiving information on their individual training hours prior to the next IBOG meeting.

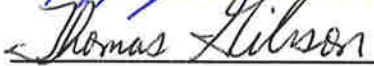
8. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

None

9. Adjournment: There being no other agenda items, the meeting was adjourned at 9:33 a.m.



Jeffrey Goad, Chairman



Thomas Gibson, Secretary