

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS**

**MINUTES**

**Friday, January 14, 2011**

**12:30 p.m.**

**The Ramada Inn**

**3094 16<sup>th</sup> Street Road, I-64**

**Huntington, WV**

**PRESENT:** Bob Bailey, Mark Bugher, Ruth Cline, Donna Donathan, Jim Hale, Mike Herron, Jason Moses, Susan Richardson, Monica Shafer, and Cheryl Thompson.

**ABSENT:** Mark George and Jeffrey Porter.

**ALSO ATTENDING:** President Keith J. Cotroneo, Billie Brooks, Rick Brown, Steven Brown, Mary Beth Dickerson, Beth Hendricks, Herb Karlet, Stephanie A. Neal, and Carol Perry.

**AGENDA ITEMS:**

I. Call to Order and Determination of Quorum:

Ms. Richardson called the meeting to order at 12:30 p.m. A quorum was established.

II. Approval of Minutes – December 17, 2010:

A motion was made by Monica Shafer and seconded by Jason Moses to accept the December 17, 2010 minutes as presented. The motion was approved.

III. Update on Mountwest's Campus Project:

President Cotroneo reported that Neighborgall Construction expects the DirectTV project to be completed in July 2011. If this does occur, bids for the renovations to the new Mountwest Campus could be released in April or May with construction to begin in August 2011. Ms. Richardson reported that the MCTC Foundation is open to the concept of borrowing funds to complete the entire renovations with the college re-paying the Foundation with funds that will be forthcoming from Marshall University from the sale of the property on Fifth Avenue and 20<sup>th</sup> Street formerly owned by the College. It was the consensus of the Board that President Cotroneo move forward in further exploring this possibility with the Foundation. Also, the Board asked President Cotroneo to consider options for the property owned on Fifth Avenue between McDonald's and Wendy's and to report back to the Board. Possible options for consideration were leasing the property, placing a billboard on the property or selling the property.

IV. Proposed Revisions to IBOG Policy A-8 relating to Transfer Credit:

Following discussion of the proposed change to existing IBOG Policy A-8 related to Transfer Credit, a motion was made by Monica Shafer and seconded by Jim Hale that public notice be given that a proposed revision to IBOG Policy A-8 relating to Transfer Credit is available for a 30-day comment period and that if no substantive comments are received, the MCTC IBOG extends its final approval of the rule. The motion was approved.

V. Future Board Agenda Items:

- Update on Mountwest's Campus Project
- Marketing Campaign Review and Update
- Policy Governance Update
- Update from Bob McClain on the Tech Prep Program

VI. Announcements:

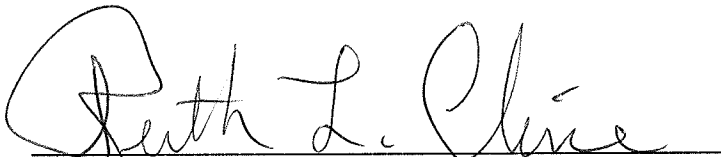
- Next regularly scheduled meeting of the IBOG – February 18, 2011 @ the Mountwest Cooking & Culinary Institute, Breakfast at 7:30 a.m. with meeting to begin at 8:00 a.m.
- Renovations to the Center for Culinary Arts (formerly known as the Mountain Bounty Kitchen) are nearly complete. The facility will soon become a full instructional site for the culinary program. The IBOG may want to consider having a future Board meeting at this location.
- February 14, 2011 has tentatively been set as the date that First Lady Joanne Jaeger Tomblin will visit Mountwest Community & Technical College where it is expected she will present the college with the College Completion Challenge, a call to action developed by the American Association of Community Colleges (AACC) and the Association of Community College Trustees that aims to increase student completion rates nationwide.

VII. Adjournment:

There being no other agenda items, the meeting was adjourned at 1:07 p.m.

  
Susan K. Richardson

Chairman

  
Ruth Cline

Secretary