

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Friday, October 21, 2011

8:00 a.m.

**Mountwest CTC Cooking & Culinary Institute
917 Third Avenue
Huntington, WV**

PRESENT: Bob Bailey, Mark Bugher, Ruth Cline, Rachael Fricke, Mark George, Jim Hale, Jason Moses, Sue Richardson, and Christopher Stevens.

ABSENT: Mike Herron, Jeffrey Porter and Linda Vinson.

ALSO ATTENDING: President Keith J. Cotroneo, Billie Brooks, Rick Brown, Steven Brown, Jean Chappell, John Harris, Herb Karlet, Stephanie A. Neal, Carol Perry, Sheanna Spence, and Terri Tomblin-Byrd.

AGENDA ITEMS:

I. Call to Order and Determination of Quorum:

Ms. Richardson called the meeting to order at 8:00 a.m. A quorum was established.

II. Consent Agenda:

A motion was made by Chris Stevens and seconded by Bob Bailey to approve the consent agenda which included approval of the minutes of the September 9, 2011 IBOG meeting, approval of revised IBOG By-Laws and approval of Board Outcomes. The motion was approved.

III. New Campus Facility Update – Dr. Cotroneo and John Harris:

Dr. Cotroneo reported the new campus facility project was moving aggressively with no red flags to date on the final completion date. John Harris, Bastian and Harris Architects, reported the demolition phase has been completed. Color boards are being prepared, for approval by the President, to coordinate with existing furniture. More of the sprinkler system could be used than was originally anticipated. Possible upgrades to the elevator may be necessary.

IV. President's Report – Dr. Cotroneo:

- President Cotroneo discussed with the Board information found in the IPEDS Data Feedback Report 2011.
- President Cotroneo gave a presentation on the \$5 million BEACON Federal Grant.

V. Future Board Agenda Items:

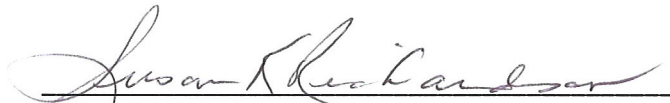
- AACT Meeting Update – Sue Richardson
- Ends Statements for the IBOG
- High School Enrollment Demographics by County

VI. Announcements:

- The next regularly scheduled meeting of the IBOG is November 18, 2011 at the Mountwest CTC Cooking & Culinary Institute, 917 Third Avenue, Huntington, WV. Breakfast will be available beginning at 7:30 a.m. and the IBOG meeting will begin at 8:00 a.m.
- Following the November 18, 2011 meeting of the IBOG, Board members will be asked to stay following the meeting for a work session on Ends Statements.

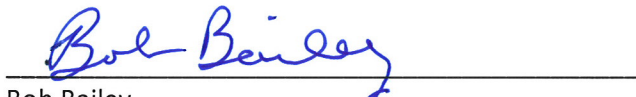
VII. Adjournment:

There being no other agenda items, the meeting was adjourned at 9:18 a.m.



Susan K. Richardson

Chairman



Bob Bailey

Secretary