

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Friday, March 16, 2012

8:00 a.m.

**Mountwest CTC Cooking & Culinary Institute
917 Third Avenue
Huntington, WV**

PRESENT: Bob Bailey, Mark Bugher, Ruth Cline, Mark George, Thomas Gibson, Jim Hale, Mike Herron, Jason Moses, Sue Richardson, Christopher Stevens, and Linda Vinson.

ABSENT: Rachael Fricke

ALSO ATTENDING: President Keith J. Cotroneo, Steven Brown, Herb Karlet, Stephanie A. Neal, Carol Perry, Jay Roudebush, Latrenda Sanders, Sheanna Spence, Terri Tomblin-Byrd, and the media.

AGENDA ITEMS:

I. Call to Order and Determination of Quorum:

Sue Richardson, IBOG President called the meeting to order at 8:10 a.m. A quorum was established.

II. Consent Agenda:

A motion was made by Chris Stevens and seconded by Mark Bugher to approve the consent agenda which included approval of the minutes of the February 17, 2012 IBOG meeting. The motion was approved.

III. President's Report – Dr. Cotroneo:

- Facility Update: Dr. Cotroneo presented pictures of the new Mountwest CTC building under construction.
- Dr. Cotroneo provided all IBOG Members a copy of the Capacity Magazine provided by RCBI.
- Review of Cost per FTE Information: Discussed IPEDS and provided copy to all IBOG members. The information compared community colleges in the nation and the region.
- Introduction of new staff: Jay Roudebush, Director of Training and Employer Services.
- Other: A Task Force to work on a message to assist the Board with talking to members of the legislature, on behalf of the college, was established. Those IBOG Members volunteering for the task force included Linda Vinson, Jason Moses, Tom Gibson and Mike Herron.

IV. Mountwest CTC Tuition & Fee Proposal 2012-2013 – Herb Karlet:

- Mr. Karlet discussed an agenda item related to Tuition and Fee for 2012-2013.
- A motion to approve the increase for 2012-2013 tuition and fee was made by Mark George and seconded by Ruth Cline. The motion was approved.

V. Announcements:

- Next regularly scheduled meeting of the IBOG – April 20, 2012 @ Mountwest Cooking & Culinary Institute, 917 3rd Ave, Huntington, WV. Breakfast will be available beginning at 7:30 a.m. and the IBOG meeting will begin at 8 a.m.
- Commencement will be held Friday, May 11, 2012 at the Keith Albee Theatre, 925 Fourth Ave, Huntington, WV. Additional details are forthcoming.

VI. Future Board Agenda Items:

- Report from the Task Force Sub-Committee.
- A request was made by Chris Stevens that the Classified Staff make their annual presentation to the board during the April 20, 2012 IBOG meeting.

VII. Executive Session:

A motion to go into executive session was made by Linda Vinson, seconded by Chris Stevens and approved.

A motion to close executive session was made by Mark Bugher, seconded by Jason Moses and approved.

A motion to approve of a deferred compensation plan for President Cotroneo was made by Jim Hale, seconded by Chris Stevens and approved. Ruth Cline abstained from voting. A request will be made that the WV Council for Community & Technical College Education consider this recommendation at the April 12, 2012 meeting.

VIII. Adjournment:

There being no other agenda items, the meeting was adjourned at 9:46 a.m.



Susan K. Richardson

Chairman



Bob Bailey

Secretary