

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE  
INSTITUTIONAL BOARD OF GOVERNORS**

**MINUTES**

**Friday, January 20, 2012**

**8:00 a.m.**

**Mountwest CTC Cooking & Culinary Institute  
917 Third Avenue  
Huntington, WV**

**PRESENT:** Bob Bailey, Mark Bugher, Ruth Cline, Rachael Fricke, Mark George, Jim Hale, Jason Moses, and Christopher Stevens

**ABSENT:** Thomas Gibson, Mike Herron, Sue Richardson, and Linda Vinson

**ALSO ATTENDING:** President Keith J. Cotroneo, Luanne Bowman, Leigh-Ann Brewer, Steven Brown, Billie Brooks, Jean Chappell, Shirley Dyer, Julia Joseph, Herb Karlet, Stephanie A. Neal, Carol Perry, Latrenda Sanders, Sheanna Spence, and Terri Tomblin-Byrd

**AGENDA ITEMS:**

**I. Call to Order and Determination of Quorum:**

Jason Moses called the meeting to order at 8:10 a.m. A quorum was established.

**II. Student Recognition:**

Mountwest was the winner of the float competition in the City of Huntington's Christmas parade in December. The City of Huntington presented a trophy to the Mountwest students who worked on the float using the theme of the "Twelve Days of Christmas." The students were introduced to the Board and were recognized for their work and accomplishments.

**III. Consent Agenda:**

A motion was made by Bob Bailey and seconded by Chris Stevens to approve the consent agenda, which included approval of the minutes of the November 18, 2011 IBOG meeting and Revised Policy No. A-8. The motion was approved.

**IV. Naming of Road Leading to New Campus:**

A motion was made by Bob Bailey and seconded by Ruth Cline to name the road leading to the new campus Mountwest Way. The motion was approved.

**V. President's Report – Dr. Cotroneo:**

- Luanne Bowman, Project Manager for the BEACON grant, was introduced to board members.
- Facility Update – The new campus will be completed by mid-July. Mark George requested list of Contractors working on the project. Herb Karlet will provide this information and Stephanie Neal will email the list to all Board members. Terri Tomblin-Byrd & Billie Brooks presented colors for the facility recommended by a Mountwest committee.
- Handouts distributed were the WV Council for Community and Technical College Education Budget Request Clarification and A Call to Action and Measures to the Ends Statements.

**VI. Recognition of Former Members – Chris Stevens:**

A motion was made by Chris Stevens and seconded by Mark Bugher to approve of the recognition of former Board members Jeffrey Porter, Cheryl Thompson, Donna Donathan, and Monica Shafer. The motion was approved unanimously. The Board requested that all four former Board members be recognized at the May 11, 2012 Commencement ceremony. The resolutions are as follows:

Resolution Honoring Jeffrey Porter: Whereas, Mountwest Community & Technical College was granted its own Institutional Board of Governors effective July 1, 2008, and Whereas, Jeffrey Porter accepted Governor Joe Manchin's appointment to serve on the Board from July 2008 – October 2011 and did so with integrity and the best interest of the College and the Community in mind, and Whereas, Jeffrey Porter faithfully upheld the oath of office taken in his service to the Board by attending meetings and being an advocate for the College, The Board wishes to recognize his outstanding service and commitment to Mountwest Community & Technical College.

Resolution Honoring Donna Donathan: Whereas, Mountwest Community & Technical College was granted its own Institutional Board of Governors effective July 1, 2008, and Whereas, Donna Donathan expressed her interest to the Faculty in serving as the Faculty Representative to the Board from July 1, 2008 – June 30, 2011 and was successful in obtaining the support of the Faculty to do so, and Whereas, the Board values the thoughts and opinions of Faculty in the decision-making process, and Whereas, Donna Donathan has faithfully upheld the oath of office taken in her service to the Board by attending meetings and being an advocate for the Faculty, The Board wishes to recognize her outstanding service and commitment to the Faculty and to the College.

Resolution Honoring Monica Shafer: Whereas, Mountwest Community & Technical College was granted its own Institutional Board of Governors effective July 1, 2008, and Whereas, Monica Shafer expressed her interest to the Classified Employees in serving as the Classified Employee Representative to the Board from July 1, 2008 – June 30, 2011 and was successful in obtaining the support of the Classified Employees to do so, and Whereas, the Board values the thoughts and opinions of Classified Employees in the decision-making process, and Whereas, Monica Shafer has faithfully upheld the oath of office taken in her service to the Board by attending meetings and being an advocate for the Classified Employees, The Board wishes to recognize her outstanding service and commitment to the Classified Employees and to the College.

Resolution Honoring Cheryl Thompson: Whereas, Mountwest Community & Technical College was granted its own Institutional Board of Governors effective July 1, 2008, and Whereas, Cheryl Thompson expressed her interest to the Student Body in serving as the Student Representative to the Board during the 2010-2011 academic year and was successful in obtaining the support of the Student Body to do so, and Whereas, the Board values the thoughts and opinions of students in the decision-making process, and Whereas, Cheryl Thompson has faithfully upheld the oath of office taken in her service to the Board by attending meetings and being an advocate for the Students, The Board wishes to recognize her outstanding service and commitment to the Students and to the College.

**VII. Announcements:**

- The next regularly scheduled meeting of the IBOG is February 17, 2012 at the Mountwest Cooking & Culinary Institute, 917 Third Avenue, Huntington, WV. Breakfast will be available beginning at 7:30 a.m. and the IBOG meeting will begin at 8:00 a.m.
- The IBOG meeting previously scheduled for December 21, 2012 has been cancelled.
- The Board Reception with the local Legislative Delegation for January 25, 2012 was postponed to a later date, still to be determined.

**VIII. Future Board Agenda Items:**


- Jim Hale requested that Bob McClain be asked to make a presentation relating to EDGE at the February 17, 2012 IBOG meeting.

**IX. Adjournment:**

There being no other agenda items, the meeting was adjourned.

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Jason Moses

Acting Chairman

  
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Bob Bailey

Secretary