

Mountwest Administrative Procedure

Interim Online Course Payment

This procedure establishes compensation guidelines for instruction of online courses for the 2012 fall semester only. Faculty who teach an online course as an adjunct faculty member or as an overload for a full-time faculty member will be compensated at a rate of \$700/credit hour for the Fall 2012 semester only. Subsequent compensation will be at the current rate for the semester the course is being taught. An online course must have a minimum of nine students to be offered and a faculty member receive full compensation. The maximum enrollment for an online course should not exceed 20 students per section. If less than nine students are enrolled, faculty will be compensated at a rate of \$33/student for a one credit-hour course, \$67/student for a two credit-hour course, and \$100/student for a three credit-hour course as agreed upon by the academic division dean and the faculty member. A contract documenting the agreement will be signed and submitted with the Personnel Action Request (PAR).

Effective Date: August 27, 2012

Approved by: Dr. Keith Cotroneo, President

Signature: _____

