

POLICY #4: GOVERNANCE PROCESS

BOARD MEMBERS CODE OF CONDUCT

Approved August 18, 2016

The board expects of itself and its members ethical and businesslike conduct. This commitment includes proper use of authority and appropriate decorum in group and individual behavior when acting as board members.

1. Board members must represent un-conflicted loyalty to the interests of the ownership. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other boards or staffs. This accountability supersedes the personal interest of any board member acting as an individual consumer of the organization's services.
2. Board members must avoid any conflict of interest with respect to their fiduciary responsibility.
 - A. There must be no self-dealing or any conduct of private business or personal services between any trustee and the organization except as procedurally controlled to assure openness, competitive opportunity and equal access to "inside" information.
 - B. Board members must not use their positions to obtain for themselves, family members or close associates employment within the organization.
 - C. Should a trustee be considered for employment by the organization, s/he must temporarily withdraw from any board deliberation, voting and access to applicable board information.
3. Board members will maintain confidentiality of any material and or documents that are discussed in executive session.
4. Board members may not attempt to exercise individual authority over the college except as explicitly set forth in board policies.
 - A. Board members' interaction with the President or with staff must recognize the lack of authority in any individual trustee or group of board members except as noted above.

- B. Board members' interaction with the public, press or other entities must recognize the same limitation and the similar inability of any member to speak for the board, except as designated.

- C. Board members will make no judgments of the President or staff performance except as that performance is assessed against explicit board policies by the official process.