

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

Minutes

Thursday, April 21, 2016

8:00 a.m.

**Mountwest Community & Technical College
One Mountwest Way
Huntington, WV 25701**

PRESENT: Ed Bays, Cathy Burns, Ruth Cline, Matthew Deerfield, Mike Dunn, Mark George, Thomas Gibson, Jeffrey Goad, Jim Hale, Adam Hayden and Jason Moses

ABSENT: Mike Herron

ALSO ATTENDING: President Keith J. Cotroneo, Stacey Arthur, Jake Bolen, Kendra Bolen, Dr. Steven Brown, Latrenda Clay, Betty Dennison, Donna Donathan, Dr. Harry Faulk, Dan Figler, Michael McComas, Dr. Natalie Mills, Stephanie A. Neal, Heather Pack, Jenna Parker, Lacie Pierson, Dr. Daniel Sadler, Janet Smith, and Rebecca White.

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jason Moses, Chairman:

Jason Moses, IBOG Chairman, called the meeting to order at 8:00 a.m. A quorum was established.

2. Consent Agenda – Jason Moses, Chairman:

At the request of Jason Moses, approval of the Institutional Compact – Planning Period 2016-2017 – 2019-2020 was pulled from the consent agenda. A motion was then made by Jeffrey Goad and seconded by Mike Dunn to approve the minutes from the March 17, 2016 meeting of the Institutional Board of Governors and to approve of the Academic Program Reviews for Information Technology, AAS, Interior Design AAS and General Studies – Transfer Studies AA as recommended. The motion was approved.

President Cotroneo gave an overview of the proposed Institutional Company for the planning period of 2016-2017 through 2019-2020. The Council for Community & Technical College System (CCTCS) sets statewide-goals and the nine Community and Technical Colleges in the state are responsible for setting institutional goals to collectively meet the statewide goals. Institutional progress toward meeting these goals must be approved by the Institutional Board of Governors and submitted to the CCTCS annually.

3. Annual Presentation by the Students – Adam Hayden, IBOG Student Representative:

Adam Hayden, President of the Mountwest Student Government Association (SGA) and the Student Representative on the Institutional Board of Governors, made the annual student presentation. Included in the presentation were SGA accomplishments, upcoming projects and student concerns.

4. Annual Presentation by the Faculty - Ed Bays, IBOG Faculty Representative:

Ed Bays, Faculty Representative on the Institutional Board of Governors, introduced Donna Donathan, the Faculty Council Chair who gave a 2015-2016 year in review on behalf of the faculty. Numerous faculty activities were discussed as well as concerns.

5. President's Report – Dr. Keith J. Cotroneo:

In lieu of a verbal report, President Cotroneo indicated an Academic Affairs report was distributed electronically earlier in the week.

6. Appointment of Nominating Committee FY 2016-2017 IBOG Officers – Jason Moses, Chairman:

In accordance with WV State Code and the Institutional Board of Governors Rule G-2 relating to the Organizational Structure and Rules of Order for Meetings of the Board, Jason Moses asked for volunteers to serve on an Ad Hoc Committee of the Board for the purpose of serving as a Nominating Committee FY 2016-2017 IBOG Officers. The election of officers will occur at the June 9, 2016 meeting of the Board. Following discussion, Jeffrey Goad, Mark George, Matthew Deerfield and Jason Moses agreed to serve on this committee.

7. WVCTC BOGA Update – Jason Moses, Chairman:

Jason Moses reported the April 2016 meeting of the WVCTC BOGA was cancelled. He encouraged IBOG members to participate in the group in an effort to help move community and technical college initiatives forward. He hopes the group will work on issues such as the statewide compact in the future.

8. Future Board Agenda Items – Jason Moses, Chairman:

- Annual Presentation by the Classified Staff – May 19, 2016
- Other – A new draft of the Institutional Board of Governors Monitoring Schedule was discussed. Following discussion, a motion was made by Jim Hale, seconded by Mark George and approved to accept the Monitoring Scheduling with columns being noted for the frequency and date of each item to be monitored.
- Engineering Design Presentation by Ted Triplett – May 19, 2016

9. Announcements:

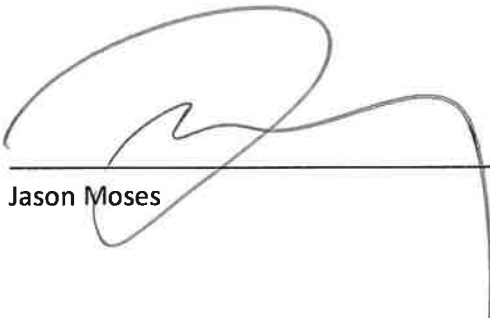
- IBOG Meeting, Thursday, May 19, 2016 at Mountwest Community & Technical College, Huntington, WV. Breakfast will be available for Board members beginning at 7:30 a.m. and the meeting will begin at 8:00 a.m.
- Commencement, Thursday, May 12, 2016 at 7:00 p.m., Christ Temple Church, 2400 Johnstown Road, Huntington, WV. Lynne Fruth will be the Commencement Speaker.
- IBOG Retreat at Glade Springs, June 8 – 9, 2016
- ACCT Leadership Congress, October 5 – 8, 2016, New Orleans, LA


10. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

None.

11. Adjournment:

The meeting was adjourned at 9:21 a.m.


_____, Chairman
Jason Moses


_____, Secretary
Jim Hale