

INSTITUTIONAL BOARD OF GOVERNORS

MINUTES

Thursday, October 15, 2015

8:00 a.m.

Mountwest Community & Technical College
One Mountwest Way
Huntington, WV 25701

PRESENT: Ed Bays, Cathy Burns, Ruth Cline, Matthew Deerfield, Mike Dunn, Mark George, Thomas Gibson, and Adam Hayden

ABSENT: Jeffrey Goad, Jim Hale, Mike Herron, and Jason Moses

ALSO ATTENDING: President Keith J. Cotroneo, Billie Brooks, Dr. Steven Brown, Latrenda Clay, Debra Elliotte, Dr. Harry Faulk, Dan Figler, Veella Grooms, Jason Lovejoy, Tommie Kelley, Michael McComas, Ainslie McKinney, Glen Midkiff, Dr. Natalie Mills, Stephanie A. Neal, Dr. Dan Sadler, Taylor Stuck, Terri Tomblin-Byrd, and Rebecca White

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Mark George, Acting Chairman:

Mark George, IBOG Acting Chairman, called the meeting to order at 8:11 a.m. A quorum was established.

2. Consent Agenda – Mark George, Acting Chairman:

A motion was made by Mike Dunn and seconded by Tom Gibson to approve the minutes of the September 17, 2015 meeting of the Institutional Board of Governors. The motion was approved.

3. President's Report – Dr. Keith J. Cotroneo, President:

- Advantage Valley College Day was held on campus October 1, 2015. The event was designed as an opportunity for high school students in Cabell, Wayne, Mason and Putnam counties to participate in a true college experience. This event has proven to be successful in recruiting future students.
- Fall II – Although the college has always had a second eight weeks term during the Fall semester, this year a full marketing campaign was created promoting this term as Fall II. The campaign proved to be a success as 98 new students enrolled as compared to 30 last year.
- Tri-State Shale Summit – Dr. Cotroneo attended a meeting of the Tri-State Shale Summit, a collaborative effort between West Virginia, Pennsylvania and Ohio to bring industry leaders together in the Tri-State for the purpose of discussing energy opportunities in the region. Shale and natural gas reserves will eventually be beneficial to our geographic region. During the Summit, the Governor's in the three states signed a pact to cooperate in building an infrastructure to follow.

- Employer Survey – President Cotroneo discussed the results of an employer survey the college had distributed in an effort to learn how employers in the college’s service area feel about Mountwest and how the College is preparing students for employment. The survey was distributed through various channels including the Huntington Area Chamber of Commerce, the Wayne County EDA, HADCO and Huntington Mayor Steve Williams’ office. Eighty-two responses were received.
- Peer Recovery Program Lunch and Learn – Drug abuse problems in West Virginia are matters of concern to everyone in the area and Mountwest recently hosted a Peer Recovery Program Lunch & Learn. Members of Mayor Steve Williams’ Drug Task Force were in attendance as were many others. We all need to do our part. President Obama is coming to Charleston next week to discuss drug abuse problems in West Virginia.
- Financial Audit – The annual Financial Audit is in progress. The results of the audit are expected to be available for presentation to the Board at the November 19, 2015 meeting. It was suggested the Board might want to adjust their monitoring schedule to provide for the audit to be presented each November, rather than October.
- Executive Director Corporate and Foundation Relations – The search process for the new Executive Director of Corporate and Foundation Relations is progressing. Ruth Cline is serving on the Search Committee as the IBOG representative and the remainder of the committee is largely comprised of the Executive Committee of the Foundation Board. It is anticipated a decision on the position will be made by mid-November.
- State Budget Cut – Coal severance tax revenues for the state are down and thus, a 4% across the board budget reduction was announced for state agencies. Public education will be cut by 1%. The 4% cut for Mountwest amounts to \$228,000. It is anticipated that additional cuts are likely to happen next fiscal year as well. During the past three years, state allocations to Mountwest have decreased by almost \$1 million.

4. Policy Governance – Date for Working with Miriam Carver – Mark George, Acting Chairman:

Following discussion of possible dates for the Board to work with Miriam Carver, a motion was made by Ed Bays, seconded by Cathy Burns and approved to have the work session Wednesday, November 18, 2015 at Mountwest.

5. Future Board Agenda Items – Mark George, Acting Chairman:

- Tour of EMT Simulator – November 19, 2015 following the IBOG Meeting
- Presentation on Library Services – Jamie Bayne, Assistant Professor – Librarian – date to be determined
- Bridging the Gap Initiatives – date to be determined

6. Announcements:


- IBOG Meeting, Thursday, November 19, 2015 at Mountwest Community & Technical College, Huntington, WV. Breakfast will be available beginning at 7:30 a.m. and the meeting will begin at 8:00 a.m.
- WVCCA/WVADE Joint Annual Conference November 11 – 13, 2015 at the Embassy Suites Hotel, Charleston, WV. This is where the WVCTC BOG A meeting will be held on November 12 beginning at 9:00 a.m. Mark George indicated he plans to attend.
- Adam Hayden distributed the latest newsletter published by the Student Government Association. He indicated the newsletter is used as a tool in getting information out to the student body. The newsletter is published on a monthly basis.

7. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

None.

8. Adjournment:

There being no other agenda items, the meeting was adjourned at 8:51 a.m.


_____ Acting Chairman

Mark George


_____ Secretary

Jim Hale