

# INSTITUTIONAL BOARD OF GOVERNORS

## MINUTES

Thursday, November 19, 2015

8:00 a.m.

Mountwest Community & Technical College

One Mountwest Way

Huntington, WV 25701

**PRESENT:** Ed Bays, Cathy Burns, Matthew Deerfield, Mike Dunn, Jeffrey Goad, Jim Hale, Mark George, Thomas Gibson, Adam Hayden and Jason Moses

**ABSENT:** Ruth Cline and Mike Herron

**ALSO ATTENDING:** President Keith J. Cotroneo, Derek Adkins, Billie Brooks, Latrenda Clay, Debra Elliotte, Dr. Harry Faulk, Dan Figler, Veella Grooms, Jason Lovejoy, Tommie Kelley, Mountwest Mascot, Michael McComas, Glen Midkiff, Dr. Natalie Mills, Stephanie A. Neal, Lacie Pierson, Dr. Dan Sadler, Terri Tomblin-Byrd, Rebecca White and Pat Young

### AGENDA ITEMS:

**1. Call to Order and Determination of Quorum – Jason Moses, Chairman:**

Jason Moses, IBOG Chairman, called the meeting to order at 8:07 a.m. A quorum was established.

**2. Consent Agenda – Jason Moses, Chairman:**

A motion was made by Jim Hale and seconded by Mark George to approve the minutes of the October 15, 2015 meeting of the Institutional Board of Governors. The motion was approved.

**3. Accreditation Update – Dr. Keith J. Cotroneo, President and Dr. Harry Faulk, Executive Vice President/Chief Academic Officer:**

As a result of the 2007-2008 accreditation visit, the College received a ten-year accreditation. The next accreditation visit has been tentatively scheduled for November 12 – 13, 2017. President Cotroneo and Dr. Faulk discussed the process involved in preparing for the upcoming visit.

**4. Approval of Mission, Vision and Values Statements – Dr. Keith J. Cotroneo, President:**

The Mission Statement of Mountwest Community & Technical College consists of the Mission, Vision, Values, and Goals Statements. The new Vision Statement and Guiding Principles that were approved by College Council on October 15, 2015 were presented for Board approval. Following discussion, a motion was made by Jeffrey Goad and seconded by Ed Bays to approve the Mission, Vision, Values Statement and Guiding Principles as presented. The motion was approved.

## **5. President's Report – Dr. Keith J. Cotroneo, President:**

- Dr. Cotroneo introduced the new college mascot. Having a mascot was a project of the Student Government Association (SGA). The SGA is very active having sponsored Sprit Week where various activities and themes were promoted each day of the week. SGA will be participating in the upcoming City of Huntington parade.
- An update was provided on dual credit initiatives. The goal of ACE, Accelerating Career Education, is to establish a college-going culture in West Virginia through career-focused dual credit. Dr. Cotroneo indicated he is working with a potential source for funding the initiative.
- Congratulations were extended to Glen Midkiff, Director of Career Services, for the successful career fair held recently at the college. Over two hundred students participated in the event and 30 employers were present.
- The College is implementing an electronic document management system. The goal is to have electronic document storage and retrieval available.
- Elevate, a flexible registration system is under review.
- Dr. Harry Faulk is leading a SIR II initiative relating to the instructional experience of students.
- Dr. Cotroneo and Mary Blizzard, Director of Financial Aid for Mountwest and BridgeValley, were interviewed by the Huffington Post about loan servicing. There was a growing concern among colleges about the oversight of federal financial aid. Mountwest filed an appeal and the results showed a dramatic drop in the college's loan default rate.
- Mountwest is working on some possible initiatives with Ohio University including a Nursing articulation agreement, a Social Work option and a History option. Michael McComas, Dean of the Liberal Arts and Transfer Studies Division, is working with Marshall University on some future articulation agreements.
- The Second Annual Employee Recognition Luncheon is scheduled to be held December 10, 2015 from 11:30 a.m. – 1:00 p.m. at the College.
- Board members were invited to attend the annual Deaf Santa event scheduled to be held December 12, 2015.
- The search for the Executive Director for Corporate and Foundation Relations is underway. It is anticipated that an offer of employment will be made soon.

## **6. WVCTC BOGA Update – Jason Moses, Chairman:**

Jason Moses reported the WVCTC BOGA met in Charleston with Dr. Sarah Tucker, Chancellor for WV Community and Technical College Education. A presentation was made on the upcoming budget cuts and the current budget situation in the state. Boards were encouraged to go to local County Commissions for funding. The WVCTC BOGA will be pursuing the removal of the tuition cap with the legislature and a possible funding model for community and technical colleges. The new Chair of the WVCTC BOGA is from Eastern CTC. The next telephone meeting of the council will be January 7, 2016 at 2:00 p.m. All board members were encouraged to participate in the call. Mark George commended Jason Moses for his leadership as Chair of the WVCTC BOGA. Mr. Moses will serve as the legislative liaison for the council during the upcoming year. He encouraged all Board members to be involved with the organization.

**7. Future Board Agenda Items – Jason Moses, Chairman:**

- Presentation on Library Services – Jamie Bayne, Assistant Professor – Librarian – date to be determined
- Bridging the Gap Initiatives – date to be determined
- IBOG Policies and Monitoring Schedule

**8. Announcements:**

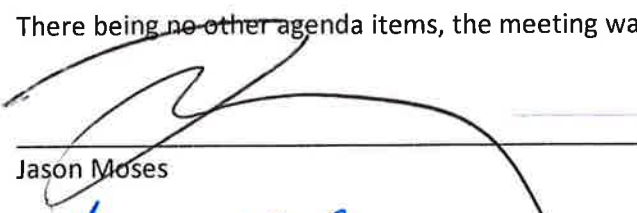
- IBOG Meeting, Thursday, January 21, 2016 at Mountwest Community & Technical College, Huntington, WV. Breakfast will be available beginning at 7:30 a.m. and the meeting will begin at 8:00 a.m.
- Annual Holiday Reception – Thursday, December 10, 2015 from 5:30 p.m. – 7:00 p.m. in Rooms G07A & B
- Adam Hayden reported the Community & Technical College students will be presenting to LOCEA.

**9. Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:**

A motion was made by Cathy Burns, seconded by Ed Bays and approved to go into executive session for the purpose of discussing a personnel matter. Following discussion, a motion was made by Ed Bays, seconded by Mike Dunn and approved to come out of executive session. A motion was then made by Jeffrey Goad, seconded by Jim Hale and approved to extend President Cotroneo's contract one additional year.

**10. Adjournment:**

There being no other agenda items, the meeting was adjourned at 9:24 a.m.

  
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Jason Moses

Chairman

  
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Jim Hale

Secretary