

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, June 9, 2016

8:00 a.m.

Hampton Inn

1 Cracker Barrel Drive

Barboursville, WV

PRESENT: Ed Bays, Ruth Cline, Matthew Deerfield, Mike Dunn, Mark George, Thomas Gibson, Jeffrey Goad, Jim Hale and Jason Moses

ABSENT: Cathy Burns, Mike Herron and Tyler Triplett

ALSO ATTENDING: President Keith J. Cotroneo, Derek Adkins, Billie Brooks, Dr. Steven Brown, Dr. Harry Faulk, Veella Grooms, Michael McComas, Stephanie A. Neal, and Dr. Daniel Sadler

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jason Moses, Chairman:

Jason Moses, IBOG Chairman, called the meeting to order at 11:02 a.m. A quorum was established.

2. Consent Agenda – Jason Moses, Chairman:

A motion was made by Jim Hale and seconded by Mark George to approve the minutes of the May 19, 2016 meeting of the Institutional Board of Governors. The motion was approved.

3. President's Report – Dr. Keith J. Cotroneo, President:

President Cotroneo announced a report from Academic Affairs had been distributed to Board members. Should there be any questions or concerns related to the report, Board members were requested to contact President Cotroneo or Dr. Harry Faulk.

4. IBOG Monitoring Schedule – June 2016 – Dr. Keith J. Cotroneo, President:

Jason Moses gave a brief summary of the All College ENDS – Annual Ends Measures Report as submitted by President Cotroneo. Also, a brief summary of the results of the Annual Staff Survey as administered by Human Resources was given noting the survey results showed an upward trend over the past couple of years. A motion was made by Jeffrey Goad and seconded by Mark George that both the All College ENDS – Annual Ends Measures Report and the Annual Staff Survey Administered by Human Resources be accepted. The motion was approved. A request was made by Mike Dunn that the Board receive a copy of the full staff survey once available.

5. Approval of Fiscal Year 2017 Budget – Dan Figler, Vice President for Finance and Business Services/CFO:

Dan Figler presented the FY 2017 Operating Budget Proposal and the Cash Operating and Capital Budget Analysis. Mr. Figler reported the State of WV had not approved of a state budget for fiscal year 2017. Due to this fact the WV Council for Community & Technical College Education had not been able to approve of tuition and fees for public community and technical colleges within the state. The institutional budget presented to the Board was developed anticipating a reduction in state appropriations during fiscal year 2017. Following discussion, a motion was made by Jim Hale, seconded by Ed Bays and approved to pass the proposed institutional budget as submitted.

6. Approval of FY 2016-2017 IBOG Meeting Calendar – Jason Moses, Chairman:

A proposed calendar of meeting dates noting the third Thursday of each month with the exception of June was presented. Following discussion, a motion was made by Tom Gibson and seconded by Mike Dunn to approve of meeting dates for the Board to be August 18, 2016, September 15, 2016, October 20, 2016, November 17, 2016, January 19, 2017, February 16, 2017, March 16, 2017, April 20, 2017, and May 18, 2017 and that the June meeting/retreat date will be determined at a later time. The motion was approved.

7. Future Board Agenda Items – Jason Moses, Chairman:

- Revisions to IBOG Policy Amendments, Monitoring Schedule and College ENDS Statement.
- Presentation related to Military Programs at Mountwest Community & Technical College
- Presentation related to Certificates awarded by Mountwest Community & Technical College

8. Announcements:

None.

9. Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

A motion was made by Ed Bayes, seconded by Mark George and approved to go into Executive Session for the purpose of discussing the President's Annual Evaluation. Following a brief Executive Session, a motion was made by Ed Bayes, seconded by Mark George and approved to go out of Executive Session and return to regular session.

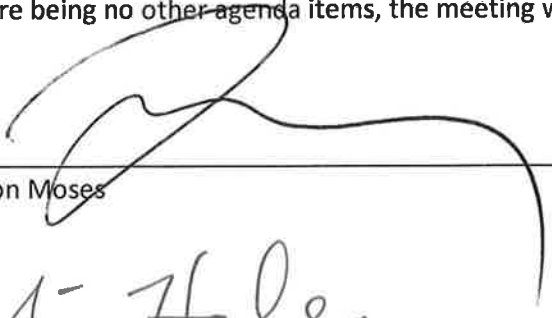
10. Report of the Nominating Committee and Election of Officers – Jason Moses, Chairman:

Mark George, Chair of the Nominating Committee indicated the committee had met and recommended that the officers for 2016-2017 be Jeffrey Goad, Chairman, Matthew Deerfield, Vice Chairman and Thomas Gibson, Secretary. A motion to accept the slate of officers was made

by Ed Bayes and seconded by Jim Hale. The motion was approved. Mark George then expressed words of appreciation for Jason Moses and his leadership as the outgoing Chairman of the Board.

11. Adjournment:

There being no other agenda items, the meeting was adjourned at 11:46 a.m.



Jason Moses

Chairman



Jim Hale

Secretary