

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Friday, February 15, 2013

8:00 a.m.

Mountwest Community & Technical College

One Mountwest Way, G07A

Huntington, WV 25701

PRESENT: Bob Bailey, Mark Bugher, Ruth Cline (by telephone), Mark George, Jim Hale, Jason Moses, Kimberley Patrick, Sue Richardson, Christopher Stevens, and Linda Vinson

ABSENT: Thomas Gibson and Mike Herron

ALSO ATTENDING: President Keith J. Cotroneo, Luanne Bowman, Billie Brooks, Christie Chaffin, Adam Edens, Beth Hendricks, Tommie Kelley, Matthew Kinkead, Jason Lovejoy, Bob McClain, Michael McComas, Stephanie Neal, Bethany Perry, Carol Perry, Latrenda Sanders, Monica Shafer and Terri Tomblin-Byrd

AGENDA ITEMS:

I. Call to Order and Determination of Quorum – Jason Moses, Chairman:

Jason Moses, IBOG Chairman, called the meeting to order at 8:10 am. A quorum was established.

II. Consent Agenda – Jason Moses, Chairman:

A motion to accept the minutes of the January 18, 2013 meeting of the Board was made by Christopher Stevens and seconded by Mark Bugher. The motion was approved.

III. Policy Governance Ends – Focus Session – Jason Moses, Chairman:

Bob Childers, Chairman of the Mountwest Foundation, spoke to the Board about opportunities available to engage in the community and about development of the local workforce. A number of individuals currently in the workforce are retirement eligible and there is a concern among the business community about having enough trained individuals to fill vacant positions.

IV. Monitoring Report: Mid-Year Financial Report 2012-2013 – Dr. Keith J. Cotroneo:

Christie Chaffin, Controller at Mountwest, reviewed the Financial/Budget Report for the mid-year period ending December 31, 2012. Following discussion, a motion was made by Sue

Richardson and seconded by Mark George that the Board of Governors received the report. The motion was approved.

V. President's Report – Dr. Keith J. Cotroneo:

- A number of teams are working on issues identified for the Strategic Plan. Two facilitators have been contracted with through the BEACON grant to work with the teams in order to keep the process on track.
- A handout was distributed updating the Board on their required training FY 2013. All Board members have met the requirements for this year.
- The Search Committee for a new CFO-Dean of Business Services has identified four individuals who will be invited to campus for interviews with the Committee, President's Council, Business Services Staff as well as all employees of the College.
- The college is currently conducting a national search for a Vice-President for Academic Affairs. The college is in the process of restructuring the academic division. With the college's former Dean of Allied Health & Life Sciences leaving, an opportunity for restructuring occurred.
- Mountwest welcomed nearly 200 area high school seniors from Wayne and Cabell counties to the college February 12 – 13, 2013. Students took part in Mountwest classes and demonstrations.

VI. Future Board Agenda Items – Jason Moses, Chairman:

- A discussion relating to having the IBOG meeting at an off-campus location on March 15 was discussed. Ruth Cline and Mark Bugher will work on this.

VII. Announcements:

- Next regularly scheduled meeting of the IBOG – March 15, 2013 with the location to be determined. Breakfast will be available beginning at 7:30 a.m. and the IBOG meeting will begin at 8 a.m.
- Jason Moses reported that at the January 31, 2013 meeting of the West Virginia Council for Community and Technical College Education that the recommendation supporting a legislative initiative to amend the West Virginia Code to allow community and technical colleges to charge a per-credit hour tuition rate was tabled.
- The next meeting of the West Virginia Council for Community and Technical College Education will be held April 25, 2013 in Charleston, WV.
- Congratulations were given to the college's Culinary Arts program for winning the 2013 Cast Iron Throwdown hosted at the Greenbrier on February 2, 2013.

VIII. Executive Session Under the Authority of WV Code 6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

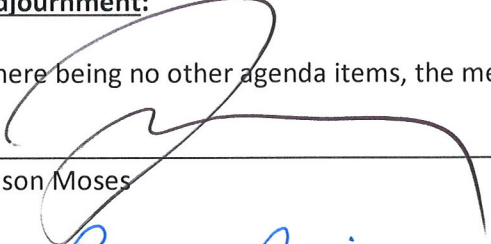
A motion to go into executive session was made by Sue Richardson and seconded by Chris Stevens. The motion was approved.

Following the Executive Session, a motion was made by Chris Stevens and seconded by Kimberley Patrick that the Board return to regular session. The motion was approved.

A motion was then made by Bob Bailey and seconded by Sue Richardson that the Board extend President Cotroneo's contract an additional year. The motion was approved.

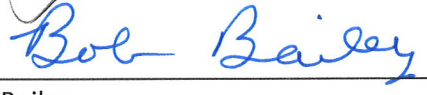
IX. Adjournment:

There being no other agenda items, the meeting was adjourned.



Jason Moses

Chairman



Bob Bailey

Secretary