

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Thursday, July 17, 2014

8:00 a.m.

Mountwest Community & Technical College

Room G07A

One Mountwest Way

Huntington, WV 25701

PRESENT: Bob Bailey, Cathy Burns, Ruth Cline, Mark George (by phone), Thomas Gibson, Mike Herron (by phone), Jason Moses, Sue Richardson, Christopher Stevens, and Linda Vinson

ABSENT: Jim Hale and James Kaul

ALSO ATTENDING: President Keith J. Cotroneo, Billie Brooks, Dr. Steven Brown, Dan Figler, Dr. Harry Faulk, Tommie Kelley, Jason Lovejoy, Ainslie McKinney, Dr. Natalie Mills, Stephanie A. Neal, Bethany Perry, Dr. Carol Perry, Lacie Pierson, Dee Preston, Paul Roach, Sheanna Spence, and Terri Tomblin-Byrd

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jason Moses, Chairman:

Jason Moses called the meeting to order at 8:11 a.m. A quorum was established.

2. Consent Agenda – Jason Moses, Chairman:

A motion to approve the minutes of the June 27, 2014 meeting as submitted was made by Linda Vinson, seconded by Sue Richardson and approved.

3. Classified Employees Annual Presentation to the Board – Chris Stevens:

Chris Stevens introduced Mike Dunn, the Chair of the Classified Staff Council, who made a presentation on behalf of the classified staff. Speaking points included (1) the purpose of Classified Staff and Faculty annual presentations to the Board, (2) the importance of the three employee groups at Mountwest, (3) support of the 4-Day Work Week, and (4) the Classified Staff Salary Schedule and (5) SB 330.

4. President's Report – Dr. Keith J. Cotroneo, President:

The President's report related to the continuation of the Annual Ends Measures Report.

5. **IBOG Monitoring Schedule – June 2014 – Dr. Keith J. Cotroneo, President:**

President Cotroneo discussed the remaining items from the Annual Ends Measures Report not discussed at the June 27 IBOG meeting. Measures discussed included progress made during the 2013-2014 academic year in the areas of Value, Public Profile and Alternative Education. A motion was made by Bob Bailey, seconded by Ruth Cline and approved to accept the Annual Ends Measures Report. The Board commended President Cotroneo on a job well done.

6. **Mountwest CTC Foundation Update – Sheanna Spence, Director of Development:**

Sheanna Spence reported the Foundation raised just under \$97,000 during the 2013-2014 academic year. FY 2015, the Foundation has established a fund-raising goal of \$250,000. Additionally, new members appointed to the Board include Cheryl Brewer, Site Director for DIRECTV and Patricia Bostic, Human Resources Manager for Bimbo Bakeries USA/Heiner's Bakery. Officers elected for two-year terms, effective July 1, 2014 include Jeff Faucette of Raymond James as President, Mike Emerson of Huntington Steel & Supply Company as Vice President, Vicki Dunn-Marshall of VDM Management Group as Secretary, Sue Richardson as Treasurer and Bob Childers of Structures Resources as the Past President.

7. **Policy Governance Ends – Focus Session – Jason Moses, Chairman:**

Mr. Moses spoke of the success of the recent IBOG retreat and suggested that the Board consider scheduling a retreat for June 2015 at Glade Springs.

8. **WV CTC BOG A Update – Jason Moses, Chairman:**

Mr. Moses reported the WV CTC BOG A will meet via teleconference August 14, 2014 to discuss their upcoming presentation to the WV Council for Community & Technical College Education on the removal of the tuition cap. The WV CTC BOG A will also be meeting during the WVCCA/WVADE Conference scheduled to be held October 15 – 17, 2014 at the Blennerhassett Hotel, Parkersburg, WV.

9. **Future Board Agenda Items – Jason Moss, Chairman:**

- Mr. Moses indicated two conflicts with future IBOG meetings dates were discovered. Following discussion, a motion was made by Linda Vinson, seconded by Sue Richardson and approved to change the August meeting date to be the 14th and the October meeting date to be the 9th. The October 9th meeting will be held at 1:30 p.m., following the conclusion of the meeting of the WV Council for Community & Technical College Education that will be held at Mountwest.
- Linda Vinson suggested presentations should be made at IBOG meetings by College faculty and staff on how progress in meeting the ENDS Statements identified by the Board are being accomplished.
- IBOG Orientation Update during the August 14, 2014 IBOG meeting.

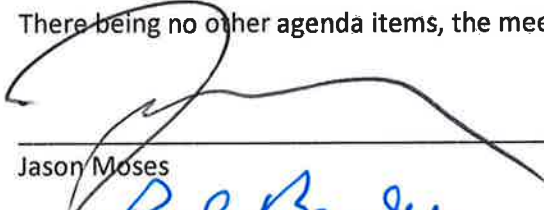
10. **Announcements:**

- Institutional Board of Governors will meet at Mountwest August 14, 2014 in Room G07A.
- WVCTC BOGA will meet via conference call August 14, 2014. Topics of discussion will include a presentation to the WV Council for Community & Technical College Education requesting support of the removal of the tuition cap for Community & Technical Colleges.

- WV Council for Community & Technical College Education will meet at Mountwest October 9, 2014.
- WVCCA/WVADE Conference October 15 – 17, 2014 at the Blennerhassett Hotel, Parkersburg, WV. The WVCTC BOGA will also meet during this time.
- ACCT Leadership Congress in Chicago Wednesday, October 22nd thru Saturday, October 25, 2014.


11. Adjournment:

There being no other agenda items, the meeting was adjourned at 9:45 a.m.



Jason Moses

Chairman



Bob Bailey

Secretary