

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS**

MINUTES

Friday, June 27, 2014

11:00 a.m.

Glade Springs Resort

Bright Ballroom A

2400 Ritter Drive

Daniels, WV

PRESENT: Mark George, Thomas Gibson, Jim Hale, Mike Herron, Jason Moses, Sue Richardson, and Linda Vinson

ABSENT: Bob Bailey, Cathy Burns, Ruth Cline, James Kaul, and Christopher Stevens

ALSO ATTENDING: President Keith J. Cotroneo, Dan Figler and Stephanie A. Neal

AGENDA ITEMS:

1. Call to Order and Determination of Quorum – Jason Moses, Chairman:

Jason Moses called the meeting to order at 11:00 a.m. A quorum was established.

2. Consent Agenda – Jason Moses, Chairman:

A motion to approve the minutes of the May 15, 2014 meeting as submitted was made by Linda Vinson, seconded by Jim Hale and approved.

3. Election of Officers – Jason Moses, Chairman:

Linda Vinson gave a report on behalf of the Nominating Committee that included a recommendation that the Board continue the 2014-2015 academic year with Jason Moses as Chairman of the Board, Mark George as Vice Chairman of the Board and Bob Bailey as Secretary of the Board. The motion was seconded by Jim Hale and approved.

4. Approval of FY 2015 IBOG Meeting Calendar – Jason Moses, Chairman:

A tentative meeting schedule for the Board reflecting monthly meetings to be held the third Thursday of each month for the 2014-2015 academic year was considered. A motion was made by Jim Hale to approve eliminating the proposed December date and to approve the revised meeting schedule. The motion was seconded by Mark George and approved.

5. Approval of FY 2015 Budget – Dan Figler, Vice President for Finance and Business Services/CFO:

Dan Figler, Vice President for Finance and Business Services/CFO discussed the FY 2015 institutional budget. It was noted that the budget does not reflect projected increases in revenue due to the approved increase in tuition FY 2015 due to the fact that the budget had to

be submitted early to the state for input into wvOASIS. A motion was made by Tom Gibson, seconded by Sue Richardson and approved to approve of the FY 2015 budget as submitted. Additionally, a motion was made by Sue Richardson, seconded by Jim Hale and approved that requested Mr. Figler to provide the Board with an update in August related to the actual FY 2014 end-of-year expenditures.

6. President's Report/IBOG Monitoring Schedule – June 2014 – Dr. Keith J. Cotroneo, President:

President Cotroneo submitted his annual ENDS Progress Indicators Report as indicated on the Board's monitoring schedule. The report included a summary of the institutional progress toward achieving the ENDS established by the Board in the areas of College Completion, Community Engagement, Career Development, Value, Public Profile, and Alternative Education. Due to time constraints, continuation of the discussion on the ENDS progress indicators will continue at the July 17, 2014 Board meeting.

7. Possible Executive Session under the Authority of WV Code §6-9A-4 Relating to Property Acquisitions, Leases and/or Personnel Issues:

A motion was made by Sue Richardson, seconded by Linda Vinson and approved that the Board go into executive session to consider a personnel issue. Following discussion, a motion was made by Sue Richardson, seconded by Linda Vinson and approved that the Board come out of executive session. No action was taken.

8. Future Board Agenda Items – Jason Moses, Chairman:

The Board requested that a presentation relating to the institutional budget be given by Dan Figler at the August 21, 2014 Board meeting. Additionally, it was requested that Glen Midkiff, Director of Career Services, be invited to present at a future Board meeting on career development and job placement along with estimates on any costs that might be necessary for tracking.

9. Announcements:

- Institutional Board of Governors will meet at Mountwest July 17, 2014.
- WV Council for Community & Technical College Education will meet at Mountwest October 9, 2014.
- WVCCA/WVADE Conference October 15 – 17, 2014 at the Blennerhassett Hotel, Parkersburg, WV.
- ACCT Leadership Congress in Chicago Wednesday, October 22nd thru Saturday, October 25, 2014.

10. Adjournment:

There being no other agenda items, the meeting was adjourned at 12:00 noon.

Jason Moses

Chairman

Bob Bailey

Secretary